Mark this box, and complete Sections: C, E, F, G, H & I. Print form and sign.

For Section E - Only Complete E. I. if you want the same withholding for Federal & State. Complete Parts E. II, III, or the remaining sections within Part E only IF they are applicable.

You must mark either single or married and put an amount in the rectangle for allowances elected. The higher the number placed in the rectangle, the least amount of taxes are withheld from each paycheck. IE: “Single & ‘0’” is requesting the highest withholding. Please note: If you don’t see any withhold at this level, you didn’t earn enough income for withholding.

>>> Please review page 2 of the actual form, for any clarification or other general information about the form <<<