

2021-2022 Payroll Calendar

Symbol & Color Legend

- ACADEMIC DAY
- HOLIDAY
- CAMPUS OPEN • NON-ACADEMIC DAY
- \$** Staff & Faculty Paydate
- D** Direct Deposit Posted for Faculty & Staff
- F** Forms related to attendance due after Staff & Faculty Payday (jury duty, OT)
- P** Payday for Students, Hourly Intermittents, OT, Shift Differential & Additional pay
- X** Payroll Cutoff
- ◆** Fiscal Year End Closing Deadline - All payroll related transactions for current fiscal year must be submitted to HR by 5:00 pm. (June 1, 2022)
- R** Absence and Time REPORTING Deadline
- A** Absence and Time APPROVAL Deadline

ACADEMIC & HOLIDAY DATES

FALL SEMESTER = 85 Work Days

8/19/21 to 12/17/21

- Weekday Classes Begin - 8/23/21
- Final Exams - 12/6/21 to 12/11/21

SPRING SEMESTER = 88 Work Days

1/20/22 thru 5/27/22

- Weekday Classes Begin - 1/24/22
 - SPRING RECESS - 3/14/22 to 3/19/22
 - Final Exams - 5/14/22 to 5/20/22
 - COMMENCEMENT - 5/21/22
 - Summer Session - 5/31/22 to 7/8/22
- Independence Day Observed - 7/5/21
Labor Day - 9/6/21
Veteran's Day - 11/11/21
Thanksgiving - 11/25/21
Admissions Day Observed - 11/26/21
Christmas Day Observed - 12/24/21
Columbus Day Observed - 12/27/21
Lincoln's Birthday Observed - 12/28/21
Washington's Birthday Observed - 12/29/21
Campus Open - 12/30/21 (not an observed holiday)
New Year's Day Observed - 12/31/21
Martin Luther King Jr. Day - 1/17/22
Cesar Chavez Day - 3/31/22
Memorial Day Observed - 5/30/22

JULY 2021 JULY 1 - JULY 31 = 22 Days						
S	M	Tu	W	Th	F	S
				1 D	2 F	3
4	5	6 R	7 A	8	9	10
11	12	13	14	15 P	16	17
18	19	20	21	22 X	23	24
25	26	27	28	29	30 \$	31

AUGUST 2021 AUG. 1 - AUG. 31 = 22 Days						
S	M	Tu	W	Th	F	S
1	2 D	3 F	4 R	5	6 A	7
8	9	10	11	12	13 P	14
15	16	17	18	19	20	21
22	23 X	24	25	26	27	28
29	30 \$	31				

SEPTEMBER 2021 SEPT. 1 - SEPT. 30 = 22 Days						
S	M	Tu	W	Th	F	S
			1 D	2 F	3 R	4
5	6	7 A	8	9	10	11
12	13	14	15 P	16	17	18
19	20	21	22 X	23	24	25
26	27	28	29	30 \$		

OCTOBER 2021 OCT. 1 - NOV. 1 = 22 Days						
S	M	Tu	W	Th	F	S
					1 D	2
3	4 F	5 R	6	7 A	8	9
10	11	12	13	14	15 P	16
17	18	19	20	21 X	22	23
24	25	26	27	28	29	30
31	1 \$					

NOVEMBER 2021 NOV. 2 - DEC. 1 = 22 Days						
S	M	Tu	W	Th	F	S
		2 D	3 F	4 R	5	6
7	8 A	9	10	11	12	13
14	15 P	16	17	18 X	19	20
21	22	23	24	25	26	27
28	29	30	1 \$			

DECEMBER 2021 DEC. 2 - DEC. 31 = 22 Days						
S	M	Tu	W	Th	F	S
				2 D	3 F	4
5	6 R	7 A	8	9	10	11
12	13	14	15 P	16	17	18
19	20	21 X	22	23	24	25
26	27	28	29	30	31 \$	

JANUARY 2022 JAN. 1 - JAN. 31 = 21 Days						
S	M	Tu	W	Th	F	S
						1
2	3 D	4 F	5 R	6	7 A	8
9	10	11	12	13	14 P	15
16	17	18	19	20	21 X	22
23	24	25	26	27	28	29
30	31 \$					

FEBRUARY 2022 FEB. 1 - MAR. 1 = 21 Days						
S	M	Tu	W	Th	F	S
		1 D	2 F	3 R	4	5
6	7 A	8	9	10	11	12
13	14	15 P	16	17 X	18	19
20	21	22	23	24	25	26
27	28	1 \$				

MARCH 2022 MAR. 2 - MAR. 31 = 22 Days						
S	M	Tu	W	Th	F	S
			2 D	3 F	4 R	5
6	7 A	8	9	10	11	12
13	14	15 P	16	17	18	19
20	21	22 X	23	24	25	26
27	28	29	30 \$	31		

APRIL 2022 APR. 1 - APR. 30 = 21 Days						
S	M	Tu	W	Th	F	S
					1 D	2
3	4 F	5 R	6	7 A	8	9
10	11	12	13	14	15 P	16
17	18	19	20	21 X	22	23
24	25	26	27	28	29 \$	30

MAY 2022 MAY 1 - MAY 31 = 22 Days						
S	M	Tu	W	Th	F	S
1	2 D	3 F	4 R	5	6 A	7
8	9	10	11	12	13 P	14
15	16	17	18	19	20 X	21
22	23	24	25	26	27	28
29	30	31 \$				

JUNE 2022 JUNE 1 - JUNE 30 = 22 Days						
S	M	Tu	W	Th	F	S
			1 ◆	2 D	3 F	4
5	6	7 A	8	9	10	11
12	13	14	15 P	16	17	18
19	20	21	22 X	23	24	25
26	27	28	29	30 \$		