

2023-2024 Payroll Calendar

- Symbol & Color Legend

ACADEMIC DAY
HOLIDAY

CAMPUS OPEN • NON-ACADEMIC DAY

\$ Staff & Faculty Paydate

D Direct Deposit Posted for Faculty & Staff

Payday for Students, Hourly Intermittents, OT, Shift Differential & Additional pay

X Payroll Cutoff

 Fiscal Year End Closing Deadline - All payroll related transactions for current fiscal year must be submitted to HR by 5:00 pm. (May 31, 2024)

R Deadline to **REPORT** Time and Labor / Absences in CHRS

A Deadline to APPROVE Time and Labor / Absences in CHRS

ACADEMIC & HOLIDAY DATES

FALL SEMESTER - 84 Work Days 8/17/23 to 12/15/23

• Weekday Classes Begin - 8/21/23

• Final Exams - 12/4/23 to 12/9/23

SPRING SEMESTER = 87 Work Days 1/18/24 through 5/24/24

• Weekday Classes Begin - 1/22/24

• SPRING RECESS - 3/18/24 to 3/24/24

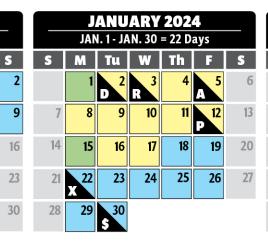
• Final Exams - 5/13/24 to 5/18/24

COMMENCEMENT - 5/18/24

Independence Day Observed - 7/4/23
Labor Day - 9/4/23
Veteran's Day - 11/10/23
Thanksgiving - 11/23/23
Admissions Day Observed - 11/24/23
Christmas Day Observed - 12/25/23
Columbus Day Observed - 12/26/23
Lincoln's Birthday Observed - 12/27/23
Washington's Birthday Observed - 12/28/23
Campus Open - 12/29/23 (not an observed holiday)
New Year's Day Observed - 1/1/24
Martin Luther King Jr. Day - 1/15/24
Cesar Chavez Day - 4/1/24
Memorial Day - 5/27/24
Juneteenth - 6/19/24



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SEPTEMBER 2023

SEPT. 1 - SEPT. 30 = 21 Days

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	FEBRUARY 2024 JAN. 31 - FEB. 29 = 22 Days											
	S	M	Tu	W	Th	F	S					
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13	4	5 A	6	7	8	9	10					
20	11	12	13	14	15 P	16	17					
27	18	19	20	21 X	22	23	24					
	25	26	27	28	29 5							

OCTOBER 2023

OCT. 1 - OCT. 31 = 22 Davs

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MARCH 2024 MAR. 1 - MAR. 31 = 21 Days								
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17	18	19	20	21 X	22	23		
24	25	26	27	28	29	30		

APRIL 2024									
APR. 1 - APR. 30 = 22 Days									
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21	X 22	23	24	25	26	27			
28	29	30 S							

MAY 2024 MAY 1 - MAY 30 = 22 Days								
S	M	Tu	W	Th	F	S		
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19	20	21 X	22	23	24	25		
26	27	28	29	30 5				



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