

2024-2025 Payroll Calendar

Symbol & Color Legend

- ACADEMIC DAY
- HOLIDAY
- CAMPUS OPEN • NON-ACADEMIC DAY
- \$** Staff & Faculty Paydate
- D** Direct Deposit Posted for Faculty & Staff
- P** Payday for Students, Hourly Intermittents, OT, Shift Differential & Additional pay
- X** Payroll Cutoff
- ◆** Fiscal Year End Closing Deadline - All payroll related transactions for current fiscal year must be submitted to HR by 5:00 pm. (May 31, 2025)
- R** Deadline to **REPORT** Time and Labor / Absences in CHRS
- A** Deadline to **APPROVE** Time and Labor / Absences in CHRS

ACADEMIC & HOLIDAY DATES

FALL SEMESTER - 86 Work Days

8/20/24 to 12/20/24

- Weekday Classes Begin - 8/26/24
- Final Exams - 12/9/24 to 12/14/24

SPRING SEMESTER = 87 Work Days

1/15/25 through 5/23/25

- Weekday Classes Begin - 1/17/25
- SPRING RECESS - 3/17/25 to 3/22/25
- Final Exams - 5/12/25 to 5/16/25
- COMMENCEMENT - 5/17/25

Independence Day Observed - 7/4/24

Labor Day - 9/2/24

Veteran's Day - 11/11/24

Thanksgiving - 11/28/24

Admissions Day Observed - 11/29/24

Christmas Day Observed - 12/25/24

Columbus Day Observed - 12/26/24

Lincoln's Birthday Observed - 12/27/24

Washington's Birthday Observed - 12/30/24

Campus Open - 12/31/24 (not an observed holiday)

New Year's Day Observed - 1/1/25

Martin Luther King Jr. Day - 1/20/25

Cesar Chavez Day - 3/31/25

Memorial Day - 5/26/25

Juneteenth - 6/19/25

JULY 2024						
JULY 1 - JULY 30 = 22 Days						
S	M	Tu	W	Th	F	S
	D 1	R 2	3	4	A 5	6
7	8	9	10	11	12	13
14	P 15	16	17	18	19	20
21	X 22	23	24	25	26	27
28	29	\$ 30				

AUGUST 2024						
JULY 31 - AUG. 29 = 22 Days						
S	M	Tu	W	Th	F	S
			D 31	R 1	2	3
4	A 5	6	7	8	9	10
11	12	13	14	P 15	16	17
18	19	20	X 21	22	23	24
25	26	27	28	\$ 29		

SEPTEMBER 2024						
AUG. 30 - SEPT. 30 = 22 Days						
S	M	Tu	W	Th	F	S
					D 30	31
1	2	R 3	4	A 5	6	7
8	9	10	11	12	P 13	14
15	16	17	18	19	X 20	21
22	23	24	25	26	27	28
29	\$ 30					

OCTOBER 2024						
OCT. 1 - OCT. 30 = 22 Days						
S	M	Tu	W	Th	F	S
		D 1	R 2	3	A 4	5
6	7	8	9	10	11	12
13	14	P 15	16	17	18	19
20	21	X 22	23	24	25	26
27	28	29	\$ 30			

NOVEMBER 2024						
OCT. 31 - NOV. 30 = 22 Days						
S	M	Tu	W	Th	F	S
				D 31	R 1	2
3	4	A 5	6	7	8	9
10	11	12	13	14	P 15	16
17	18	X 19	20	21	22	23
24	25	26	\$ 27	28	29	30

DECEMBER 2024						
DEC. 1 - DEC. 31 = 22 Days						
S	M	Tu	W	Th	F	S
1	D 2	R 3	4	A 5	6	7
8	9	10	11	12	P 13	14
15	16	17	18	X 19	20	21
22	23	24	25	26	27	28
29	30	\$ 31				

JANUARY 2025						
JAN. 1 - JAN. 30 = 22 Days						
S	M	Tu	W	Th	F	S
			1	D 2	R 3	4
5	6	A 7	8	9	10	11
12	13	14	P 15	16	17	18
19	20	21	X 22	23	24	25
26	27	28	29	\$ 30		

FEBRUARY 2025						
JAN. 31 - FEB. 28 = 21 Days						
S	M	Tu	W	Th	F	S
					D 31	1
2	R 3	4	A 5	6	7	8
9	10	11	12	13	P 14	15
16	17	18	19	X 20	21	22
23	24	25	26	27	\$ 28	

MARCH 2025						
MAR. 1 - MAR. 31 = 21 Days						
S	M	Tu	W	Th	F	S
						1
2	D 3	R 4	5	A 6	7	8
9	10	11	12	13	P 14	15
16	17	18	19	X 20	21	22
23	24	25	26	27	\$ 28	29
30	31					

APRIL 2025						
APR. 1 - APR. 30 = 22 Days						
S	M	Tu	W	Th	F	S
		D 1	R 2	3	A 4	5
6	7	8	9	10	11	12
13	14	P 15	16	17	18	19
20	21	X 22	23	24	25	26
27	28	29	\$ 30			

MAY 2025						
MAY 1 - MAY 31 = 22 Days						
S	M	Tu	W	Th	F	S
				D 1	R 2	3
4	5	A 6	7	8	9	10
11	12	13	14	P 15	16	17
18	19	20	X 21	22	23	24
25	26	27	28	29	\$ 30	31

JUNE 2025						
JUNE 1 - JUNE 30 = 21 Days						
S	M	Tu	W	Th	F	S
1	D 2	R 3	4	A 5	6	7
8	9	10	11	12	P 13	14
15	16	17	X 18	19	20	21
22	23	24	25	26	27	28
29	\$ 30					