



INSTRUCTIONALLY RELATED ACTIVITIES

C H A N N E L
I S L A N D S

IRA Committee Meeting Tuesday, April 1, 2014 @ 8:00am Minutes

Members present: Simone Aloisio, Kristina Cervi, Chanda Cunningham-Spence, Andrew Medrano, Nicole Perez, Sara Sanders.

Members absent: Paul Murphy, Vanessa Bahena, John Slagboom.

Others present: Lisa Ayre-Smith, Janson Chapman.

I) Welcome

Meeting called to order at 8:05am.

II) Timeline Overview

Committee will vote on category III's by next Tuesday, and will vote on Category I and II's by April 22nd. The remaining two weeks will be to discuss any remaining issues. All Category III's currently puts us at \$328,000. Chair would like to shave down Category III's down in order to accommodate total allocation \$54,000 of Category I's and II's.

III) Approval of the Minutes of March 18th, 2014

Motion to approve by C. Cunningham, seconded by S. Aloisio.

IV) Review responses to Committee questions

1) 631 Campus Reading Celebration.

2) 625 Model United Nations

Discussion of possibly separating proposals. S. Sanders asked if there is a higher volume of proposals in Spring. Chair answered that it is about equal.

3) 627 Hawaii Humpback Whales

Sponsor has confirmed that food purchased is groceries.

V) Guidelines change

Minutes and agendas are posted publicly on the website to be available to student body. Encouraged Committee members to publicize the IRA guidelines change by talking to both students and faculty, and asked if it could be introduced at Student Orientation or elsewhere.

VI) Discuss budget for Category III's.

Discussion of ideal Category III budget total hovering about \$200,000.

VII) Discuss proposals

1) 642 - Nursing in Ireland- Remove \$17,000 in Tuition from Proposal according to [IRA Guidelines](#). Proposal now totals \$21,467. A. Medrano asked if course fee stays the same when items are removed. Chair indicated that course fee must be increased if IRA portion is lowered.

2) 634 UNIV 392: Australia

Proposal 522 was not funded for Spring 2013. Discussion of broadness of proposal, and which professors are going. No prerequisites; open to all majors. Travel insurance was removed. Discussion of when trip occurs- Spring 2015. A. Medrano asked about dates of trip – 13 days. S. Sanders suggested perhaps funding at less students- possibly 15. S. Aloisio said that 2/20 faculty to student ratio comes from the Center for International Affairs; the rationale is that trips are often more cost effective that way. Chair calculated \$31,110 -15 students at \$2067.

3) 647- Cook Islands-

Discussion of budget calculations. Number of students going. Discussion will be held until CIA approves this proposal.

4) 648- Service Learning in New Orleans

Discussion of whether campus can pay for carbon offsets. Questions and more information needed:

- a) Why 104 T- Shirts? For student identification and volunteers.
- b) For meals, are they buying groceries?
- c) Did they have two faculty on the most recent trip?
- d) What was the course fee for this year's trip?
- e) Need syllabus.
- f) How many students in each room per lodging/
- g) What needs to be funded by October 2014?

C. Cunningham and S. Aloisio commented that early funds are most likely needed for flights and rooms. Asking for \$27,265.

VIII) Wrap up

Discussion of budget and disallowing recent trips that have taken place within last year. Discussion of only funding Seattle for Model United Nations. Discussion will pick up on Model United Nations proposal 625 next meeting.

IX) Adjourn

--8:57am



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