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IRA Committee Meeting
Tuesday, February 25th, 2014 @ 8:00am
Meeting Minutes

Attendance: Simone Aloisio, Kristina Cervi, Chanda Cunningham-Spence, Paul Murphy, Andrew Medrano, Nicole Perez.

Members absent: Vanessa Bahena, Mar-Kell Law, Brent Nessel.

Staff present: Lisa Ayre-Smith

Guests present: Dianne Wei

I. Welcome

II. Discussion of Proposal Budget Modification Requests

1) Proposal 585 Damn Yankees!

Chair opened discussion at 8:10am, as quorum was not met. Discussion of this proposal budget modification request. Discussion of 125% workload and of instructor expertise. Discussion of whether acting as a professional musician would be outside of purview of teaching. C. Cunningham gave a point of information and said that this request would be within workload allocation. Discussion of cost savings and potential damage to production without musicians. Discussion of precedent for other proposals in future. Mention of Island Fox and payments not allowed to students.

Discussion of whether this request is within 15% modification of total budget. Chair decision to approve this request, with a condition that, in the future, the sponsoring program should find alternate sources of payment in future, perhaps from ticket revenue. Also, sponsors should be notified that no payments are allowed to students, including role as stage manager.

2) CERN request- Proposal 612

It was discussed that the Committee will maintain the current budget amount of \$1600 per student (plus \$1600 for faculty travel) at the revised total of \$4800 (formerly \$11,200).

3) UNIV 392- revised budget, fewer students

Discussion of number of faculty going on this trip. Proposal is going up \$961 but only for 15 students, not 20. C. Cunningham-Spence mentioned past example of MUN and airfare going up dramatically due to delayed funding. Discussion of lodging constraints that contributed to fewer number of participants. S. Aloisio



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mentioned that this is a first time trip which might have made planning and estimates more difficult. It was noted that having two professors is to provide two different perspectives. Chair expressed commendation to organizing faculty who went out of their way to recruit in different programs for this trip and noted that this should be considered. Decision is within 15% chair threshold. Approved.

III. Discussion of Operating Guidelines and Procedures

1) Discussion:

e. All students have a plan to participate regardless of their academic major or financial means. S. Aloisio asked what about discipline-specific programs such as Psychology Capstone.

Also discussion of “financial means” - should be removed to steer away from indication that IRA would sponsor those who cannot afford.

2) Email the chair with suggestions, especially for “recurring student” wording in section g. i. & ii. May add wording: IRA will request a database of students from the Center of International Affairs.

IV. IRA Budget

Brief discussion of budget, which is approximately \$350,000, including rollover.

V. Chair wrap up

Chair reminded everyone to be on time to meetings and noted that she will have discussion with student members who are not present.

VI. Adjourn

--8:50am