

IRA Committee Meeting Minutes
Tuesday, April 3, 2018 — 8:00-9:00 AM
Provost's Conference Room, Bell Tower West #2185

Meeting Objective: To discuss and vote on the current review batch of Category-II proposals.

Attendees: Sean Kelly, Michael MacDonald, Samuel Martinez, Andrea Skinner, Elizabeth Heim, JuanPaulo Quiatchon

Staff: David Daniels, Molly Oberst, Kent Porter, Alexxa Esparza

I. Meeting called to order at 8:07am

- a. E. Heim motioned to approve agenda. S. Martinez seconded. All approved.
- b. E. Heim motioned to approve last week's meeting minutes. A. Skinner seconded. All approved.
- c. Electronic votes recorded regarding Category III batch proposals. Voting results were All in Favor for Category III batch proposals.

II. Vote and discussion on all Category-II proposals

- a. IRA # 1063: Latinx Memory and Social Media Speaker Series
 - i. D. Daniels observed the \$1,000 line item budget request for printing costs, historically not approved in this large amount by the committee; committee discussion of this line item; J. Quiatchon and S. Martinez suggested asking the proposer for the justification behind this request; S. Kelly added that we could suggest a (lower) amount that we've historically approved, then possibly increase this depending on what explanation/justification is provided.
- b. IRA # 1018 (Category I): Santa Rosa Island Field Trip & Art Exhibit
 - i. J. Quiatchon asked how long does this trip last? D. Daniels mentioned this trip typically is a 2 night trip.
 - ii. J. Quiatchon commented on the addition of \$10 per student.
- c. IRA #1013: Narrative Stories at SRI (interdisciplinary collaboration of ECS/ART/PA)
 - i. M. Macdonald commented on the absence of a dean comment. D. Daniels recalled dean-level approval of this via email.
- d. E. Heim motioned to approve all Category II proposals as discussed. M. Macdonald seconded. All approved.

III. Other business and/or meeting adjournment

- a. Committee discussed the upcoming proposal review strategy,

possibly examining a smaller batch of new proposals in the following weeks.

- i. M. Oberst suggested having a system that prioritizes proposals based on prior funding in previous years. Procedures, once fleshed out, could then put selected proposals on top of the list. Proposers would still need to submit their application for funds in each applicable cycle, but they may receive priority based on prior funding in previous years.
- b. A. Skinner motioned to adjourn meeting. S. Martinez Seconded. All approved.
- c. Meeting adjourned at 8:45am.