

IRA Committee Meeting Minutes
Tuesday, April 10, 2018 — 8:00-9:00 AM
Provost's Conference Room, Bell Tower West #2185

Meeting Objective: To discuss and vote on the current review batch of Category-I proposals.

Attendees: Michael MacDonald, JuanPaulo Quiatchon, Samuel Martinez, Jane Han, Elizabeth Heim, Andrea Skinner

Staff: David Daniels, Molly Oberst, Alexxa Esparza, Kent Porter

I. Meeting called to order at 8:07 am

II. J. Quiatchon motioned to approve agenda and meetings. S. Martinez seconded. All approved.

III. Vote and discussion on Category-I proposals

- i. IRA#1062 – How to Win a Grammy
 1. M. MacDonald questioned the price variation for guest speakers. M. Oberst and D. Daniels mentioned that each speaker and guest series varies in price.
- ii. IRA#1040 – Music Museum Guest Artist Series
- iii. IRA#1039 – Educational Justice in Oxnard, CA
 1. M. MacDonald mentioned the \$2000 fee for Dr. Garcia.
 2. D. Daniels suggested clarification on this proposal from the proposer.
- iv. IRA#1038 – International Music and Education Series
- v. IRA#1044 – Exhibition, “Tracing California: Mapping History”

D. Daniels recommends getting clarification on a few questions for this proposal.
- vi. IRA#1015 – Field Methods, Land Use Planning, SRI
- vii. IRA#1055 – “Concept to Career” Art Speaker Series
- viii. IRA#1053 – Ecosystem Restoration Field Trip to SRI
 1. D. Daniels mentioned budget for food might need to be increased. J. Quiatchon suggests notifying the proposer regarding their food budget; should consider adding more to their food budget.
 2. M. Oberst questioned if this is a “UNIV” course, also why is there a course fee displayed in the budget file. D. Daniels replied that this is an automatic formula set up for UNIV 391s/392s within the budget file, to help faculty calculate what the course fee is (1/3rd) and what portion of the costs fall under IRA (the other 2/3rds); as this particular proposal is not a UNIV in this case, the course fee placeholder amount should be ignored.
- ix. IRA#1057 – Conference: American College Dance Festival
- x. IRA#1022 – CHEM 494 Independent Research Course (**Note:**

please see comments from Dean on our spreadsheet)

1. D. Daniels brought to the IRA committee's attention that this proposal is not a good fit for IRA. This proposal is highly specialized to a select group of students and asks for chemical supplies. M. Oberst agreed that this is inappropriate for IRA funding.
 2. A. Skinner observed this independent study is open to 20 students. Currently there are 6 students enrolled.
 3. J. Quiatchon motioned to oppose IRA#1022. S. Martinez seconded. All opposed.
- xi. S. Martinez motioned to approve all IRA proposals in the current review batch except IRA#1044 – Exhibition, "Tracing California: Mapping History", IRA#1022- "CHEM 494 Independent Research Course" and IRA#1039 – "Educational Justice in Oxnard, CA," in order to receive more clarity from the responses we are requesting. M. MacDonald seconded. All approved.

IV. Other business and/or meeting adjournment

- a. IRA# 1063- Latinx Memory and Social Media Speaker Series
 - i. Justify the \$1000 for printing in last meeting. Lower the quantity and lower the amount. D. Daniels informed that IRA funds cannot be used as stipends or wages for students (i.e. if they were to create the templates or designs for printing). M. Oberst suggested having this be a possible designing project that the students could possibly receive credit for.
 - ii. A. Skinner Motioned to approve the budget adjustment. S. Martinez seconded. All approved.
- b. D. Daniels mentioned primarily focusing on new proposals which includes 10. Then, get feedback from the proposals that were skipped today. The last batch will be 16 proposals that have previously been funded.
- c. E. Heim motioned to adjourn meeting. M. MacDonald seconded. All approved. Meeting adjourned at 8:50 am.