

IRA Committee Meeting Minutes
Tuesday, October 24th, 2017 — 8:00-9:00 AM
(BTW#1188)

Meeting Objective: To vote on first batch of IRA proposals review, then review second batch of IRA proposals received (predominantly Category-III).

Attendees: Elizabeth Heim, Andrea Skinner, Sean Kelly, Michael MacDonald, Lizbeth Perez, Samuel Martinez

Staff: David Daniels, Anna Tovar, Molly Oberst

- I. Meeting called to order at 8:02am
 - a. M. MacDonald motioned to approve agenda, L. Perez seconded. All approved.
 - b. L. Perez motioned to approve last week's meeting minutes, A. Skinner seconded. All approved.
- II. Vote and/or further discussion on first batch of IRA proposals previously reviewed (IRA #s 951, 945, 947, 950, 944, 946, 948, and 949)
 - a. L. Perez motioned to approve last week's proposals. S. Kelly seconded. All approved.
- III. IRA Proposal Review
 - a. Review Category III proposals
 - i. IRA #954 – Social Change in Spain
 1. L. Perez shared her experience with this trip in prior year – study Spanish in the morning, go to host home, have lunch and take a nap, and afterwards go do activities with Prof. Jimenez such as visiting museums, tour, etc. A. Skinner asks where lodging is included in the budget file; D. Daniels agreed to ask faculty proposer to elaborate on this, i.e. if there is a lodging cost for the host family, or if it's included in the "language school and insurance" budget item;
 - ii. IRA #953 – UNIV 392: Biotechnology in India
 1. No concerns;
 - iii. IRA #961 – Exploring Swarm Robotics to Mars & Beyond
 1. S. Kelly shared that this team competed and placed nationally, M. Oberst observed that this proposal increased from last year's, added second faculty member, and that it appears the faculty proposer has a good idea of anticipated costs;
 - iv. IRA #952 – CERN 2018
 1. No concerns;
 - v. IRA #956 – Perla Batalla in the House of Cohen
 1. No concerns;

- vi. IRA #977 – Detroit Study Tour 2018
 - 1. No concerns; L. Perez also shared her experience in going on this trip; general committee discussion about the merits of this trip and the revitalization movement occurring in Detroit, seeing the benefits of student interaction;
- vii. IRA #994 – Inquiry-based Learning in Biostatistics (Miller)
 - 1. D. Daniels observed the budget file did not add up; concern over amount of equipment request (~\$15k). S. Kelly added that the proposer over-budgeted for food, number is closer to \$3000. Also, the equipment request does not belong in IRA, perhaps recommend MSFT or CERF funds. A. Skinner asks if it is possible to approve the proposal without the equipment, D. Daniels replied yes. D. Daniels suggested asking the proposer to submit separate budget file without the equipment. S. Kelly brought up that if this equipment is necessary on the island, they should be bought for the Island regular use. Molly to include that in her conversation with Robyn and Dan.
- viii. IRA #955 – Mathematics, Architecture, Art, Mission Culture
 - 1. JMM Conference in San Diego, would require students to travel down there. Carpool? Lodging – how is this being calculated? 15 students, 4 nights. Ask proposer how calculations are done. M. Oberst observed that the dates are between semesters. Is this course-related? M. MacDonald shared that in the proposer added in the proposal that the students in the Fall would attend the trip, the students in the Spring semester would watch the Fall semester's presentation. Questions arose about students' ability to participate in this trip between semesters, would it be local students only? Lot of driving. Committee agreed to ask the proposer what the length of stay in each city would be (Santa Barbara, Ventura, San Diego).
- ix. IRA #987 – Yosemite Field Experience
 - 1. No concerns;
- x. IRA #974 – Attending the Grace Hopper Celebration of Women in Computing Conference
 - 1. No concerns

IV. Other business

- a. D. Daniels suggested that in the future, the committee could review the proposals offline before the meeting and bring their questions to the meeting to consider.
- b. E. Heim suggested tabling the remaining proposals for next meeting.

V. Meeting adjournment

- a. M. MacDonald motioned to adjourn, A. Skinner seconded. All approved. Meeting adjourned at 8:49am.