http://www.csuci.edu/ira/index.htm

Application
Instructionally Related Activities Funds Request
2009-2010 Academic Year
DEADLINE: Fall and Academic Year 3/15/09
Spring 10/15/10

Applications must first be sent to the appropriate program chair. Chairs will the recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title:
Project Sponsor/Staff (Name/Phone): Andrea Grove, x3124; Chris Scholl, x3124 / Tacey Burnham, x2608
Activity/Event Date(s): Model United Nations conferences, March 31-April 2 and April 8-12
Date Funding Needed By: January 5

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2008 and for Spring Requests early January 2009.

Please check if any of the following apply to your IRA:
☐ Equipment Purchase ☑ Field Trip
☐ Event ☐ Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter
☐ IT Requirements ☐ International Travel
☐ Space/OPC Requirements ☐ Risk Management Consultation
☐ Infrastructure/Remodel ☐ Late Submission (Passed Deadlines: Fall 3/15, Spring 10/15)
☐ Other __________

Previously Funded: ☑YES ☐NO Yes, Request # __________

Does your proposal require IRB (Institutional Review Board) approval: ☑Yes ☐No
Assessment submitted for previously Funded Activity: ☑YES ☐NO

Academic Program or Center Name and Budget Code: Center for Community Engagement 833

Date of Submission: 1 October 2010

Amount Requested: $10,064.00
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 15
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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor’s responsibility to inquire with the IRB prior to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration.

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration.

Late Submission (Deadlines: Fall 3/14, Spring 10/15)-Requires explanation for emergency funding.

Fiscal Management: Project Sponsor’s program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.
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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

Model UN events are academic conferences for students that provide students with a unique opportunity to develop an understanding of the complexity of specific issue-areas in global politics. Benefits for students include skill development in policy research, conflict analysis, thinking from different perspectives, negotiation, and public speaking. Students are also able to interact with a diverse range of students from around the region. These are all qualities that benefit any major, as well as more specifically related political science majors, communications majors and global studies minors. However, we plan to encourage interdisciplinarity in the team, and as part of the application and selection process will choose a team from a cross section of majors. We now have a team as well as a new student club (International Relations Club). Participating students will be able to get three credits for POLS 490.

This application is for funding to take students to two Model UN events in the spring: Western Model UN in Santa Barbara, March 31-April 2 and Far West MUN in San Francisco (Burlingame), April 8-12. The budget below is estimated for fifteen students.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Model UN is integrally related to several courses: POLS 490 which is a special topics course about the Model UN offered during Spring 2011. Students who participate this spring will be in that course too. POLS 329, International Law and Organizations, is offered most academic years. In addition, the subject matter for all Model UN conferences is germane to POLS 103, Introduction to International Relations (offered every semester). Further, it is related to the subject matter in COMM 320, Persuasion & Argumentation, COMM 340 Conflict Management and Mediation and COMM 430 Political Communication.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**
As noted, the primary educational goals for participation in Model UN are skill development in policy research, conflict analysis, thinking from different perspectives, negotiation, and public speaking. Students are graded for the courses based on their exhibition of these skills.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

The main areas for which funding is needed are registration fees and hotel costs. Students will pay for their own transportation and food.

**West MUN, Santa Barbara:**

Hotel fees: Delegates will need to stay two nights. Room price is approximately $180.00 for three people; estimated need for six rooms to accommodate the male-female mix and advisor. **Total: $2160.00**

Registration fees: $160 per student (15) and 2 advisors; $160 institution fee. **Total: $2880**

**Far West MUN, Burlingame**

Hotel fees: This conference runs April 8-12; Room price at $151.00 per night (4 nights) for three people x 6 rooms (see above). **Total: $3624**

Registration fees: $80.00 per student x 15 (advisors are free); $200 institution fee. **Total: $1400**

**Overall total: $10,064**

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

None.

6. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.
Signatures and Dates

Project Sponsor  

9/20/10  
Date

Program Chair/Director  

9-23-10  
Date

Dean  

10/15/10
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ACTIVITY BUDGET FOR 2009-2010

1. Operating Expense Budget
   A. Supplies
   B. Vendor Printing
   C. In-State Travel
   D. Out-of-State Travel
   E. Equipment Rental
   F. Equipment Purchase
   G. Contracts/Independent Contractors
   H. Honorarium
   I. OPC Chargeback
   J. Copier Chargeback
   K. Other (Please Specify) Registration fees: $4280

   TOTAL Expenses $10,064

2. Revenue
   A. Course Fees
   B. Ticket Sales
   C. Out of Pocket Student Fees (exclusive of course fees)
   D. Additional Sources of funding (Please specify And indicate source)
   E. Requested Allocation from IRA $10,064

   Total Revenue