



<http://www.csuci.edu/ira/index.htm>

**Application**  
**Instructionally Related Activities Funds Request**  
**2013-2014 Academic Year**

**DEADLINES: Application Submitted to AVP:**  
**Fall and Academic Year 2013-14: 03/01/13**  
**Spring 2014 deadline: 10/01/13**

**Submittal Process:** Applications must be first be signed by your program chair and then submitted to the appropriate AVP for approval. AVP's will next forward application to the IRA Coordinator for review. If there are questions or concerns, you may be asked for revisions or additional information. The IRA Coordinator will then forward applications to the IRA Committee for consideration.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

**Duplicate requests-** if Sponsor is submitting multiple proposals for recurring events involving speakers, musicians, etc., please combine your requests into one proposal.

**Activity Title:** **Human Use of Santa Cruz Island and the Santa Barbara Channel**

Project Sponsor/Staff (Name/Phone): **Colleen Delaney/ext 3312**

Activity/Event Date(s): **March or April 2014**

Date Funding Needed By: **February 2014**

*\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2013 and for Spring Requests early January 2014.*

Previously Funded by IRA?  YES  NO If Yes, what Semester/Year? **Fall 2011**  
 Proposal(s) # \_\_\_\_\_434\_\_\_\_\_ (if known)

Report submitted for previously Funded Activity?:  YES  NO

**\*Please attach copy of previous IRA Report**

Academic Program or Center Name: **Anthropology**

Estimated total Course Fee revenue: **\$ 0** \* (see below)

Amount Requested from IRA: **\$1,728.00** (Should match "Total Requested from IRA" on Page 5)

Estimated Number of Students Participating: **30**

## Conditions and Considerations Checklist

Please check if any of the following apply to your IRA:

**Artist/Performer/Speaker Fees & Honoraria**- On the Activity Budget, please indicate whether the vendor's price was set by you / CI representative, or is a fee that was set by the vendor themselves.

**Large Event**- For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

**Equipment Purchase**- If requesting large equipment purchase -over \$200, or will be a fixture installed on campus- Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

**Field Trip**- Sponsor must comply with all policies found at <http://www.csuci.edu/hr/AcademicFieldTripGuidelinesandForms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval.** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects – from simple surveys to complex biomedical procedures – must be reviewed and approved by the IRB *prior* to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

**Exempt from IRB Approval** –If your project is exempt from IRB review, include copies of correspondence with IRB Board. It is the Project Sponsor's responsibility to inquire with the IRB prior to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed.

**IT Requirements**- If your activity has IT requirements, your application requires proof of correspondence and approval from IT Administration.

**International Travel**- Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application.

**Risk Management Consultation**-Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration.

**Late Submission** - Requires explanation for emergency funding.

Other -

**Application**  
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**2013-2014 Academic Year**

**Instructions and Requirements – Written Portion**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

This fieldtrip is part of Anthropology 445, "The Seacoast through Time." In the course, students learn about human activities associated with coastal and marine resources, both in the past and present. Travel to Santa Cruz Island will help students experience and better understand the challenges associated with travel within the coastal and marine environment, as well as the benefits and challenges associated with obtaining and managing coastal resources.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.
  - a. Please list all classes that directly relate to the proposed activity.

**Anthropology 445**

- a. For each class listed in #2a, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent.

The course deals with human interaction with the coastal environment, both past and present. This requested IRA funded activity represents a fieldtrip that will focus on all major components of course content: fisheries management, resource depletion, transportation, human colonization of coastal environments, and technology

3. **Learning Outcomes.** List all expected learning outcomes, as connected specifically with each course listed in #2.

Below are the specific student learning outcomes for ANTH 445. After the fieldtrip, students should be able to address each of these outcomes using the Santa Barbara channel region as a specific case study.

- discuss the different directions of human social development in various coastal regions of the world
- compare the human impacts on coastal societies, environments, and resources
- explain the legacies of natural catastrophes on human cultures and societies
- describe the diversity of maritime and coastal technologies
- apply knowledge of past human societies to local and global issues today

4. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due 30 days after your activity.**

In addition to the required report to IRA, students will be expected to apply information learned and experienced on the fieldtrip to subsequent class discussions and assignments.

5. **Activity Budget.** Please enclose a complete detailed budget of the entire activity. **Bold** specific items that you are requesting IRA to fund (Page 6).

Please see attached activity budget.

**In summary: 32 travelers to Santa Cruz Island, \$54 each, total of \$1,728.00**

**Anthropology is in the process of requesting that a miscellaneous course fee be added to Anth 445, as we plan to make this trip a regular occurrence. That has not yet occurred, hence this request.**

6. **International Trips.** If your event is an international trip submitted through the Center for International Affairs, you must include a copy of the program budget as submitted to CIA (to ensure congruency between the two budgets), as well as a copy of the course syllabus.

**Not applicable**

7. **Sources of Activity Support.** Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity.

No other funds have been solicited this time.

8. **Audience/ Marketing/Promotions.** Who is your intended target audience? How will your event be advertised to students?

This fieldtrip is for students associated with this course, only. No publicity will be required.

9. **Sustainability.** If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.
10. **Images.** For previously funded IRA activities, include copies of images from past IRA activity or activities, demonstrating student participation and levels of students served.



Group photo from the 484 fieldtrip, Fall 2011

11. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations herein.

IRA Proposal # \_\_\_\_\_

**Signatures and Dates (REQUIRED)**

Colleen DeLaney

\_\_\_\_\_ 30 September 2013  
Date

Daniel Lee

\_\_\_\_\_ 1 Oct '13  
Date

Karen Carey

\_\_\_\_\_ 10/1/13  
Date  
Zey

REQUIRED: Attach a copy of the completed IRA Excel Budget (Either the "Regular Budget" or the "Travel Budget" page (see form for further instructions)

<http://www.csuci.edu/ira/application.htm>

# IRA Travel Activity Budget



INSTRUCTIONALLY  
RELATED  
ACTIVITIES  
CHANNEL  
ISLANDS

Activity Title: Human Use of Santa Cruz Island  
and the Santa Barbara Channel

2013-2014

Sponsor Name: Colleen Delaney

Number of Students Participating: 30

Number of Faculty: 1

I	Student traveling expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare			\$0.00	
	Ground Transportation			\$0.00	
	Lodging			\$0.00	
	Registration Fees			\$0.00	
	Entrance Fees			\$0.00	
	Meals (included)			\$0.00	
	Cultural Activities			\$0.00	
	Vehicle/Van Rental			\$0.00	
	Other: Island Packers boat	\$54.00	30	\$1,620.00	
	<b>STUDENT TRAVEL TOTALS</b>	\$54.00		\$1,620.00	
II	Faculty Traveling Expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare			\$0.00	
	Ground Transportation			\$0.00	
	Lodging			\$0.00	
	Registration Fees			\$0.00	
	Entrance Fees			\$0.00	
	Meals (included)			\$0.00	
	Cultural Activities			\$0.00	
	Other: Island Packers boat	\$54.00	2	\$108.00	one faculty member and one professional archaeologist
	<b>FACULTY TRAVEL TOTALS</b>	\$54.00		\$108.00	
III	Operating Expense Budget	Cost/ea	# Requested	Total	Comments/Additional Notes
	Supplies			\$0.00	
	Other:			\$0.00	
	Other:			\$0.00	
	<b>OPERATING EXP. TOTALS</b>	\$0.00		\$0.00	
IV	Out of Pocket Student Expenses	Cost/ea	# Requested	Total	Comments/Additional Notes
	Health Insurance			\$0.00	
	Tuition/Registration			\$0.00	
	Travel Insurance			\$0.00	
	Out of Pocket Meals			\$0.00	
	Other:			\$0.00	
	<b>STUDENT EXP. TOTALS</b>	\$0.00		\$0.00	
V. Total costs of the trip- Please Note that Formulas Calculate Automatically					
	Total Student Traveling Expenses			\$1,620.00	
	Faculty Travel Expenses, if funded at 100%			\$108.00	
	Operating Expenses, if funded at 100%			\$0.00	
	<b>TOTAL IRA FUNDING REQUESTED</b>			<b>\$1,728.00</b>	
	Out of Pocket Student Expenses			\$0.00	Not funded by the University
UNIV 391/392 & International Trips only					
	<b>Maximum IRA student funding @ 2/3rd of student total cost</b>			<b>\$1,085.40</b>	
	1/3 of total cost payable by students through course fee			\$534.60	
	<b>TOTAL IRA FUNDING REQUESTED FOR INT'L TRIPS</b>			<b>\$1,193.40</b>	
	Out of Pocket Student Expenses			\$0.00	Not funded by the University

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**Instructional Related Activities  
Report Form**

SPONSOR	DEPARTMENT
Colleen Delaney-Rivera	Anthropology Program

ACTIVITY TITLE	DATE (S) OF ACTIVITY
Activity #434: Fieldtrip to Santa Cruz Island	October 1, 2011

**PLEASE EXPLAIN (1) DESCRIPTION OF ACTIVITY; (2) HOW DID THE ACTIVITY RELATE TO A COURSE(S); AND (3) WHAT YOU LEARNED FROM THE PROCESS.**

1) 13 STUDENTS, ONE PROFESSOR FROM POMONA COLLEGE, AND DR. DELANEY-RIVERA TRAVELED TO SANTA CRUZ ISLAND AS A PART OF THE CLASS ANTH 490: THE SEA COAST THROUGH TIME. STUDENTS VISITED THE NATIONAL PARK VISITOR CENTER ON THE ISLAND. WE ALSO HIKE AND VISITED SEVERAL ARCHAEOLOGICAL SITES ON THE EAST END OF SANTA CRUZ ISLAND NEAR SCORPION ANCHORAGE

2) THE COURSE COVERS HOW HUMANS HAVE INTERACTED WITH THE OCEANS AND COASTAL ENVIRONMENTS, PAST AND PRESENT. THE FIELDTRIP WAS INVALUABLE AS IT EXPOSED STUDENTS TO

1) A MARITIME SOCIETY (THE CHUMASH) THAT WE HAVE LEARNED ABOUT IN CLASS,

2) THEY WERE ABLE TO EXPERIENCE THE COASTAL RESOURCES AVAILABLE PAST AND PRESENT

3) THEY WERE ABLE TO EXPERIENCE THE DIFFICULTIES ASSOCIATED WITH TRAVEL AND RESOURCE EXPLOITATION IN COASTAL ENVIRONMENTS

4) FINALLY, 11 OF THE 13 STUDENTS HAD NEVER BEEN OUT TO CHANNEL ISLANDS BEFORE.

3) I NEED TO ENCOURAGE STUDENTS TO EXERCISE MORE BEFORE UNDERTAKING AN ALL DAY HIKE FIELDTRIP.