



<http://www.csuci.edu/ira/index.htm>

**Application
Functionally Related Activities Funds Request
2013-2014 Academic Year**

DEADLINES: Application Submitted to AVP:
Fall and Academic Year 2013-14: 03/01/13
Spring 2014 deadline: 10/01/13

Submittal Process: Applications must be first be signed by your program chair and then submitted to the appropriate AVP for approval. AVP's will next forward application to the IRA Coordinator for review. If there are questions or concerns, you may be asked for revisions or additional information. The IRA Coordinator will then forward applications to the IRA Committee for consideration.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Duplicate requests- if Sponsor is submitting multiple proposals for recurring events involving speakers, musicians, etc., please combine your requests into one proposal.

Activity Title: Student Presentations of Original Research at the Western Psychological Association (WPA) Convention

Project Sponsor/Staff (Name/Phone): **Christy Teranishi Martinez (805)437-3311**

Activity/Event Date(s): **April 24 - 27, 2014**

Date Funding Needed By: **March 1, 2014**

***Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2013 and for Spring Requests early January 2014.*

Previously Funded by IRA? YES NO If Yes, what Semester/Year?

Proposal(s) # _____ (if known)

Report submitted for previously Funded Activity?: YES NO

***Please attach copy of previous IRA Report**

Academic Program or Center Name: **Psychology Program**

Estimated total Course Fee revenue: 0

Amount Requested from IRA: \$6,260.00 (Should match "Total Requested from IRA" on

Estimated Number of Students Participating: 10 students

Conditions and Considerations Checklist

Please check if any of the following apply to your IRA:

Artist/Performer/Speaker Fees & Honoraria- On the Activity Budget, please indicate whether the vendor's price was set by you / CI representative, or is a fee that was set by the vendor themselves.

Large Event- For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

Equipment Purchase- If requesting large equipment purchase -over \$200, or will be a fixture installed on campus- Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Field Trip- Sponsor must comply with all policies found at <http://www.csuci.edu/hr/AcademicFieldTripGuidelinesandForms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval. If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB *prior* to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter.

Exempt from IRB Approval -If your project is exempt from IRB review, include copies of correspondence with IRB Board. It is the Project Sponsor's responsibility to inquire with the IRB prior to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed.

IT Requirements- If your activity has IT requirements, your application requires proof of correspondence and approval from IT Administration.

International Travel- Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application.

Risk Management Consultation-Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

Application
Instructionally Related Activities Funds Request
2013-2014 Academic Year

Instructions and Requirements - Written Portion

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

We are requesting funds for **10** Psychology students to present the results and findings of their original empirical research projects at the annual conference of the Western Psychological Association (WPA), which will be held in Portland, OR April 24-27, 2014. All research has been submitted to the campus' IRB for approval to conduct the research.

Students' research projects and presentations cover a wide range of topics within and across the field of psychology as well as interdisciplinary fields of sociology and social work. WPA employs a peer review process for paper selection. This funding is solely for those students who have papers and/or posters accepted for presentation at the conference. In the field of Psychology, students who present at regional and national conferences have a greater probability of being admitted into graduate school.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.
 - a. Please list all classes that directly relate to the proposed activity.
 - b. For each class listed in #2a, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent.

All student presentations emanate from semester or year-long course sequences that are either required for Psychology majors (PSY 300/301: Psychological Research and Statistical Methods), advanced electives (PSY 305: Field Research Methods; PSY 482: Intermediate Statistics), and directed study/independent study courses where students conduct their empirical research projects in close collaboration with faculty (PSY 494: Independent Research in Psychology; PSY497: Directed Study in Psychology).

3. **Learning Outcomes.** List all expected learning outcomes, as connected specifically with each course listed in #2.

When students present their research at conferences, they meet the Psychology program learning outcomes, and it contributes to enhancing their future educational and career goals. Presenting at this regional convention fulfills the following Psychology Program Learning Outcomes:

- Students should understand and be able to use major research methods in psychology (design, data analysis & interpretation).
- Students should have an understanding of applications of psychology to personal, social and organizational issues.
- Students should use and respect skeptical inquiry, critical thinking, and the scientific approach to understanding behavior.
- Students should have an understanding of the complexity of cultural diversity.
- Students should be able to express themselves effectively in written and oral communication.

Moreover, supporting students' original research and the dissemination of that research helps to fulfill the University's Institutionally based learning outcomes. CI graduates will possess an education of sufficient breadth and depth to appreciate and interpret the natural, social and aesthetic worlds and to address the highly complex issues facing societies. Graduates will be able to:

- Identify and describe the modern world and issues facing societies from multiple perspectives including those within and across disciplines, cultures and nations (when appropriate).
- Analyze issues, and develop and convey to others solutions to problems using the methodologies, tools and techniques of an academic discipline.

IRA funds would enable undergraduate students to attend the conference and contributes to helping Psychology graduates meet the requirements of all CI graduates. CI graduates are:

- informed about past, present, and future issues affecting human society and natural world, and the inter-relatedness of society and the natural world;
- empowered with the disciplinary and interdisciplinary knowledge necessary to evaluate problems, the ability to translate knowledge into judgment and action, and excellent communication skills for conveying their interpretations and opinions to a diverse audience;
- creative in developing imaginative self-expression and independent thinking, with joy and passion for learning; and
- dedicated to maintaining the principles of intellectual honesty, democracy, and social justice, and to participating in human society and the natural world as socially responsible individual citizens.

4. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due 30 days after your activity.**

Students will prepare posters or presentations that they will then present at the convention. Posters will also be included in the annual Psychology Program Research Conference held each May. At the CI Psychology program conference, faculty shall assess the posters using a rubric.

5. **Activity Budget.** Please enclose a complete detailed budget of the entire activity. **Bold** specific items that you are requesting IRA to fund (Page 6).

Field Trip

- Travel: The convention is being held in Portland, Oregon. \$275.00 round trip airfare will be needed per student. \$2,750 for 10 students.
- Ground Transportation: The students will take the Metro from the Portland Airport to the hotel.
- Membership fees (\$30) and Conference Registration (\$35) = \$65 per student. \$650 for 10 students.
- Meals: Students will pay for their own meals (10 students @ \$50/day)= \$500.
- Hotel: Two to four students will share a room at the conference hotel for the reduced conference rate of \$199/ night plus taxes (\$31.05) totaling \$230.05/night. Four rooms will cost \$2760.60 for 3 nights.
- Total amount budgeted = \$6,760.60
- Total amount requested = \$6,260.60

6. **International Trips.** If your event is an international trip submitted through the Center for International Affairs, you must include a copy of the program budget as submitted to CIA (to ensure congruency between the two budgets), as well as a copy of the course syllabus. N/A

7. **Sources of Activity Support.** Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity.

There is no other source for institutional support. Without IRA funding only those students who can afford to go will do so. Under this condition, CI will have lost a prime opportunity to fulfill its mission to serve its constituents, many of whom will not be able to attend because of the costs involved, disadvantaging them relative to their more affluent peers. As it is, we are not requesting per diem expenses for food, incidentals and additional costs that arise during a conference.

IRA Travel Activity Budget

2013-2014



INTERNATIONAL
RELATED
ACTIVITIES

Sponsor Name: Christy Teranishi Martine, z

Number of Students Participating: 10

Number of Faculty: 2

I.	Student traveling expenses:	Cost/ea	# Requested	Total
	Airfare	\$275.00	10	\$2,750.00
	Ground Transportation	\$10.00	10	\$100.00
	Lodging	\$690.15	4	\$2,760.60
	Registration Fees	\$35.00	10	\$350.00
	Entrance Fees			\$0.00
	Meals (included)			\$0.00
	Cultural Activities			\$0.00
	Vehicle/Van Rental			\$0.00
	Other: Membership Fees	\$30.00	10	\$300.00
	STUDENT TRAVEL TOTALS	\$1,040.15		\$6,260.60
II.	Faculty Traveling Expenses:	Cost/ea	# Requested	Total
	Airfare			
	Ground Transportation			
	Lodging			
	Registration Fees			
	Entrance Fees			
	Meals (included)			
	Cultural Activities			
	Other: Membership Fees			
	FACULTY TRAVEL TOTALS			
III.	Operating Expense Budget	Cost/ea	# Requested	Total
	Supplies			\$0.00
	Other:			\$0.00
	Other:			\$0.00
	OPERATING EXP. TOTALS	\$0.00		\$0.00
IV.	Out of Pocket Student Expenses	Cost/ea	# Requested	Total
	Health Insurance			\$0.00
	Tuition/Registration			\$0.00
	Travel Insurance			\$0.00
	Out of Pocket Meals	\$50.00	10	\$500.00
	Other:			\$0.00