

# Instructionally Related Activities Funds Request Spring 2018

## ▼ Submitter

**Submitter Name**

Alison Perchuk

**Submitter Email**

alison.perchuk@csuci.edu

## ▼ 1. Basic Details

**Activity Title**

Attending College Art Association Annual Conference

**Activity/Event Date**

February 22-24 (one day TBD)

**Date Funding Needed By**

01-22-2017

**Previously Funded?**

- No  
 Yes

**Additional Proposers**

Theresa Avila, Assistant Professor of Art History

**Academic Program(s)/Center Name(s)**

Art

**Estimated total Course Fee revenue**

n/a

**Amount Requested from IRA**

3751.00

## Estimated Number of Students Participating

25

### ▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

#### **Brief Activity Description**

Prof. Theresa Avila and Prof. Alison Perchuk propose to take all registered Art History majors to the annual meeting of the College Art Association. This is the national society for the history of art; its meeting will be held in Los Angeles in February 2017. One concern of the Art Program as a whole is the professionalization of our students. Attending the national conference, students will have the opportunity to interact with professional art historians, curators, critics, educators, and artists. This will offer needed perspective on their own training and pre-professional activities as well as offer a model for professional behavior other than their own faculty. Prof. Avila and Prof. Perchuk will each be speaking at the conference as well; should their respective sessions coincide with the day of the class trip, students would also have the opportunity to engage with their faculty as arts professionals. CAA participants engage all time periods, areas, cultures, and mediums; the conference will thus offer students a chance to explore issues and areas not represented in the CI curriculum.

### ▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

#### **Learning Outcomes and Relation of IRA to Course Offerings**

ART 300: Art History: Tools and Methods. This course is the foundational art history methods course. Art History Majors enrolled in ART 300 will be required to attend the conference; should non-majors be in the course they will be offered the opportunity to attend. Students will select sessions to attend, in consultation with their instructor; they will write a reflection on their experiences and the class session following the conference will be dedicated to discussing the conference as a springboard for considering scholarly versus popular modes of oral presentation.

ART 480: Special Topics. In Spring 2018 this course will focus on professionalization; students enrolled in this course will be required to attend the conference. Activities as above.

Art History Majors enrolled in other classes offered by Profs. Avila and Perchuk will be offered extra credit.

### ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

**Please note that a report will be due at the end of the semester.**

#### **Description of Assessment Process**

(1) Numbers of students participating, as percentages of (a) art history majors/total art history majors; (b) students in ART 300 & 480/total enrollment in ART 300 & 480; (c) art history majors electing to attend from outside ART 300 & 480.

(2) Class discussion of experience & students' written reflections on experience.

(3) Evaluation of oral presentations delivered in the context of ART 300 & 480. Did students' presentations improve on the basis of attendance at a professional conference and modelling of professional standards, as compared to ART 341 in which students will not be required to attend the conference?

## ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

### **Activity Budget**

[Avila Perchuk - IRA for CAA Conference.xlsx](#)

## ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

### **Center for International Affairs Budget**

### **Copy of Center for International Affairs Proposal**

### **Course Syllabus**

### **Certification**

I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

## ▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

### **Other Sources of Funding**

None.

## ▼ 8. Promoting Participation

## What is your intended audience and how do you intend to market this to your students?

- (1) Students enrolled in ART 480. The conference attendance expectation will be clearly marked in the syllabus.
- (2) Students enrolled in ART 300. The conference attendance expectation will be clearly marked in the syllabus. Students enrolled in ART 300 for GE credit only (i.e., are not majoring in art history) will not be required to attend, though they will be encouraged to do so once all art history majors have been given the opportunity.
- (3) Art History majors not enrolled in ART 300 or 480 will be contacted individually by Prof. Avila or Prof. Perchuk at the start of the term and invited to take part in the day trip.

## If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

- (1) Classroom discussions in ART 300 & ART 480. Intentional reflection on the experience; explicit integration into oral classroom presentations.
- (2) Capillary action as students take their experiences into their other art history courses, or into their other courses more generally. For instance, students in Profs. Avila and Perchuk's other courses who attend will be encouraged to share their experiences with their peers.
- (3) Improved professionalization among art history majors in general.

## ▼ 9. Sustainability

If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

### Sustainability

N/A

## ▼ 10. Approval and Acknowledgement

### Program Chair/Director

Matjas, Luke

### Dean

Meriwether, James H

### Conditions and Considerations

- Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.
- Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.
- Field Trip:** Sponsor must comply with all policies found at:  
<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).
- Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.
- IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.

**International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>

**Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

**Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

### Acknowledgement

I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate.

### ▼ Chair Review

#### Recommendation

- I recommend approval of the IRA Funds Request described on this page  
 I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Luke Matjas \_\_\_\_\_ Oct 18 2017 \_\_\_\_\_

### ▼ Dean Review

#### Recommendation

- I recommend approval of the IRA Funds Request described on this page  
 I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Marion Adler \_\_\_\_\_ Oct 23 2017 \_\_\_\_\_