Business Practice for Information Technology Governance

PURPOSE:

Responsibility for Information Technology (IT) Governance at CSU Channel Islands is delegated by the President to the Vice President for Technology & Innovation (VP/T&I). The Information Technology Policy & Planning Committee (ITPPC) supports IT governance for CSU Channel Islands by serving as the formal campus-wide advisory committee to the VP/T&I.

BACKGROUND:

The ITPPC was established in 2009 as a university-wide committee, with oversight from the President's office. In 2014, the President authorized individual VP's to organize and oversee committees in their area, and the authority for the ITPPC passed to the VP/T&I.

BUSINESS PRACTICE:

Accountability:

VP/T&I

Applicability:

University-wide

Definitions:

N/A

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Text:

Each year, the VP/T&I appoints members to the ITPPC. The ITPPC membership is designed to represent perspectives from a broad sector of campus stakeholders, and is constituted as follows:

Member	Recommended by
VP/T&I (Chair)	N/A
Faculty Representatives (2)	Academic Senate Exec Committee
Student Representative	VP Student Affairs
Director of Institutional Research	Ex officio
Dean of the Library	Ex officio
Senior Academic Technology Officer	Ex officio
AVP Enrollment Services	Ex officio
Div. Business & Financial Affairs	VP Bus & Financial Affairs
Div. Advancement	VP Advancement
Div. Student Affairs	VP Student Affairs
Div. Academic Affairs	Provost
Information Security Officer	Ex officio
Director of IT Strategy	Ex officio

The ITPPC is convened by the VP/T&I and normally holds a one-hour meeting in October, November, January, February, March, and April. Additional meetings may be convened if needed.

The ITPPC has the following roles:

1. Guide the VP/T&I in developing, updating, and reviewing the IT Strategic Plan, based on the University Strategic Plan.
2. Help develop appropriate metrics and guidelines to assess the IT Strategic Plan.
3. Assist in the development and review of university policies related to IT, for referral to the President's Planning and Policy Council.
4. Review major university IT projects and advise the VP/T&I on prioritization.
5. Assist in developing annual IT resource requests for the University Budget Review Committee.
6. Provide guidance and feedback to the VP/T&I and the rest of the IT leadership.

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Minutes from each ITPPC meeting will be developed, shared with all ITPPC members, and published on the T&I web site.

Assessment Requirements

Assessment requirements and history are listed in the grid below.

Description	Frequency	Role Assigned
Meetings held & documented as planned	Annual	
ITPPC member self-assessment	Annual	

Revision History

BP Nbr:	BP-05-010	**Enacted Date:**	August 26, 2015		
Revision Nbr:	001	**Revision Date:**	02/02/2017	**Revised By:**	NFisch