

## 17-18 MSFT SUMMARY REPORT:

- [#17.13](#) Writing and Multiliteracy Center

***Provide a summary report of your submission and how MSFT funding has helped improve resources and experiences for students at CI? If your submission has a sustainability element, how has this contributed to CI's sustainability efforts? Feel free to add photos.***

In AY2017, MSFT awarded the WMC with \$72,900. \$58,000 was assigned to paying for Instructional Student Assistants (ISAs) or WMC tutors; \$14,900 for Student Assistants (SAs). In Fall 2017, we employed and trained 12 ISAs and SAs. In Spring 2018, we employed and trained 19 ISAs (9 new) and 6 SAs (1 new). See picture of our team below.



Thanks to MSFT, we were able to open seven days a week, including Saturdays and Sundays 2pm to 6pm. Consequently, WMC has significantly increased the numbers of students who visited our Center. In fact we had a record number of student visits with 5,110 visits by 2713 unique students (40% of total CI student population). We provide individualized one-to-one tutoring as well as group tutoring in all disciplines. See pictures below.



In addition to providing tutoring, the funds help pay for in-class tutoring, supporting first year composition students who are learning academic writing as well as embedded multiliteracy tutoring, supporting upper-division student writers and communicators (Juniors and Seniors) as they work on discipline-specific work in areas such as ESRM, Sociology, Psychology, Marketing, Management, Communications, and English.

***Provide a summary of the status of your budget. Were you within budget? Was the entire allocation spent by end of FY? Overspent? An extension requested due to scope/materials change?***

**We have spent our entire allocation of \$72,900.** ISAs cost us more than we anticipated, due to a Union raise to \$13/hour. In the end, we used MSFT to pay for ISA cost of \$68,129. We spent the remainder of \$4771 for Student Assistants. Total cost of SAs were more, but we used part of other one-time funds to pay for SAs. See table below.

Position	MSFT Fund	Other One-Time Funds	Total
WMC Tutor (ISA)	\$68,129	\$0	\$68,129
Student Assistant	\$4,771	\$10,824	\$15,595
	\$72,900	\$10,824	\$83,724

***Final Comments?***

***Additional Statements:***