

**NOTICE OF A MEETING OF THE CSU CHANNEL ISLANDS
MATERIALS, SERVICES, FACILITIES, TECHNOLOGY COMMITTEE**

NOTICE IS HEREBY GIVEN, to the general public and to all of the members of the CSU Channel Islands Materials, Services, Facilities, Technology Committee that:

A meeting of the CSU Channel Islands Materials, Services, Facilities, and Technology Committee will be held on Monday, March 25, 2013 from 8:00 a.m. until 9:00 a.m., at California State University Channel Islands, Student Union Building, Coville Conference Room 1080, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

I. Call to order: 8:28am

II. Attendance.

Present:

McMurray, Amanda
Mosinskis, Peter
Mozingo, Nancy
Stanfield, Geoffrey
Templeton, London
Vinas, Chelsea
Wakelee, Dan

Absent:

Cook, Matthew

Member of Public:

III. Approval of Agenda

Agenda was discussed. Agenda was approved by all.

IV. Public Forum

N/A

V. Outstanding Business

NONE

VI. New Business

- Discussion of 2013-2014 submissions. Meeting invitation to submitter will be sent/scheduled so the committee can better gauge the details/scope involved and assess MSFT funding. In other cases an email to the submitter with a request for further details may be needed;
 - o An IT representative (Indy) to speak on the 4 submissions
 - o Possibly program representatives (or email explanation) to elucidate further on the various Science Equipment and the need for MSFT funding
- The switch submission will be applied to Lottery and not MSFT
- The Social Media Assistant will need further discussion via the program
- There are four remaining submissions to be discussed during the next meeting on 04/08.

VII. Other Announcements

NONE

VIII. Adjournment:

9:00 am.

Next MFST Meeting(s): 04/08 Review MSFT Proposal Meeting
04/15 Regular MSFT Meeting to Finalize Allocations

Minutes respectfully submitted by MSFT Fee Committee Member, David Ashley.

Please note:

- This meeting will be utilizing parliamentary procedure according to Robert's Rules of Order for the purposes of ensuring equal speaking rights to all committee members and maintaining order of the meeting.