

MSFT Meeting Minutes
October 5th , 2015
The First Monday of each month from 8:00am – 9:00am

Member Present: Aron/Chair, Virgil, Samantha, Matt, Tracy, Chris, Michelle

Member absent: Maria, Will

8:03AM Meeting called to order.

Agenda - *Motion to Approve: Aron, All - Approved*

Minutes from 4/13 Meeting will be approved on November 2nd meeting

Committee members introduced themselves and the current 15-16 submissions and total working budget were discussed as well as expectations of the committee members.

- Members allowed 2 absences from committee meeting in order to complete business and review submissions for final approval and funding

Motion to Approve: Virgil, 2nd: Matt. All – Approved

- MSFT Chair can make submission adjustments so long as the amount is within/at 10% of the allocation amount.

Motion to Approve: Virgil, 2nd: Matt, All – Approved

- Discuss Deadlines (Call for Submissions, Submission Deadline Date, and Submission Discussion Meeting)
 - o Call for Submissions sent --- November 2nd.
 - o Deadline for Submissions --- January 15th 2016
 - o Discussions on Submissions --- February 1st 2016

Motion to Approve the dates above: Matt, 2nd: Virgil. All – Approved

- Will the Call for Submissions be broadened to include student groups?
 - o How will the administrative side be handled if MSFT funds are opened up to a broader student group? How much (or what %, 25%?) of MSFT would be available if MSFT broadens it's reach? Would student government help the efforts? Or should there be a "pilot program"

Motion to Approve have student government look into "piloting" possibilities": Virgil, 2nd: Matt. All – Approved

- NEW BUSINESS --- Adjustments to 15.16 and 15.20
 - o 15.20 is not longer needed so funds can be returned to pool for use elsewhere
 - o 15.16 was approved by committee for \$40K and not \$20K

Since the committee already approved 15.16 for 40K in 2015 Spring, a Motion to Approve at \$40K was made: Virgil, 2nd: Matt. All – Approved

9:02AM Meeting Adjourned