

MSFT Meeting Minutes
April 11th, 2016
The First Monday of each month from 8:00am – 9:00am

Member Present: Aron Uribe/Chair, Virgil Adams, Samantha Albert, Matt Cook, Andrew Groom, Chris Murphy, Michelle Noyes, Tracy Davis

Member absent: Maria Santos

8:15AM Meeting called to order.

Agenda –

Motion to Approve: Aron

1st: Virgil, 2nd: Matt

All - Approved

Approval of Minutes from 03/07

Motion to Approve: Aron

1st: Virgil, 2nd: Matt

All - Approved

16.04 – 16.09 ... Fully fund at full request ... Motion to Approve – Aron, 1st: Matt, 2nd: Virgil, All – Approved

Funding all priority 1 items across submissions ... Motion – Chris, 2nd – Matt. Vote: ... Virgil – Abstains
- further discussion on why regarding priority 2.

15.13 Classroom Refresh request to use remaining balance. MSFT re-voted to approve the use of the remaining funds to begin work in Bell Tower 2688. *Motion to Approve – Virgil, 2nd – Matt, All - Approved*

16.06, 16.07, and 16.08 were discussed regarding how effective these positions are and how they would service and benefit CI students and the campus. Post the meeting a request to each submitter would be sent to further clarify the effectiveness of these social media positions.

16.10 FS Classroom Refresh & Aliso Autoclave Steam Generator was discussed and the committee will need more information on this submission, how it serves students, and benefits the campus.
Shouldn't the Autoclave be part of Facilities overall maintenance budget?

The committee discussed how the submissions would be allocated. By percentage? By need? An dif by need, does the submission list by priority?

A priority list per submission would be sent to the committee members prior to the next meeting to facilitate allocation amounts.

8:40AM Meeting Adjourned