



Channel Islands

CALIFORNIA STATE UNIVERSITY

Provost

March 10, 2020

Dear Colleagues:

The health and safety of our campus community at CSUCI continues to remain the number one priority and it is CSUCI's mission to ensure that our students continue their progress to degree.

At this time, no CSUCI employees or students have been reported to have the coronavirus (COVID-19). We are working closely with Ventura County Public Health (VCPH) officials who inform us that the risk in Ventura County remains low. Please keep in mind that local conditions at a county level guide local decision making and, as a result, the actions in one community will differ from another based on the direct engagement with County Public Health officials.

In addition to close collaboration with county leadership, we continue to work closely with Chancellor's Office on how best to navigate these circumstances. In guidance issued today, the CSU has suspended all international and non-essential domestic travel. Non-essential domestic travel includes University-sponsored travel within the U.S. that is conducted via private automobile or public transportation.

Effective immediately, all University-sponsored domestic or international travel (even those which were previously approved) must be reviewed in advance with the appropriate supervisor and approved by me prior to travel.

In addition, I would ask that anyone traveling for personal reasons, please stay informed about the relative risk of that geographic region as determined by the [CDC](#), and discuss options with your supervisor. Per CDC guidelines, if you travel to a Level 3 destination, you will need to self-quarantine for 14 days upon your return.

Lastly, as per CSU guidance issued today, campus will be reviewing campus events and meetings. Per the CSU guidelines, we will be engaging in broader dialogue with campus, faculty and student leadership and evaluating the continuance of less essential, not time-sensitive events and seeking ways to leverage technology to support events. Additional details will be forthcoming.

Please feel free to discuss the above topics with your supervisor and if further clarification is needed or you have other questions, please let us know.

I know that you all work very hard to plan events that enhance the learning experiences of our students and support the mission of the university. I know also that participation in professional meetings and

One University Drive, Camarillo, California 93012-8599 Tel: (805) 437-2690 Fax: (805) 437-5717 www.csuci.edu



Channel Islands

CALIFORNIA STATE UNIVERSITY

Provost

conferences is one of the ways that we all keep current in our respective areas of practice. So, I do understand that this sort of disruption can be difficult and disappointing.

As we navigate this rapidly evolving situation, please know that we are deeply committed to ensuring campus safety while simultaneously ensuring that our students are able to progress in their academic degree programs. I ask for your patience, compassion and cooperation as we work through this dynamic situation together.

Please reference the [campus' COVID-19 website](#) for information pertaining to the latest information and resources.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth A. Say'.

Elizabeth A. Say, Ph.D.
Interim Provost