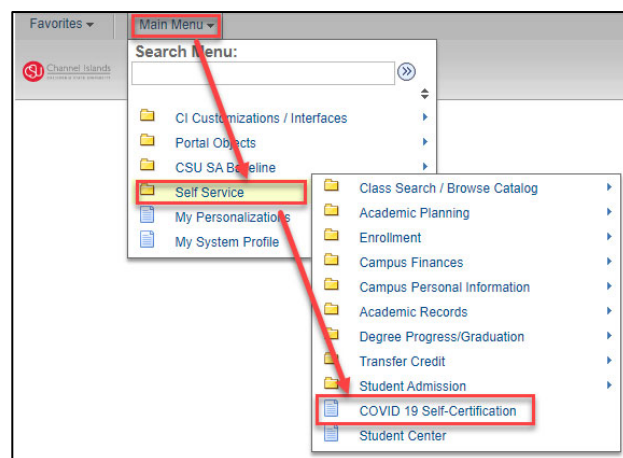
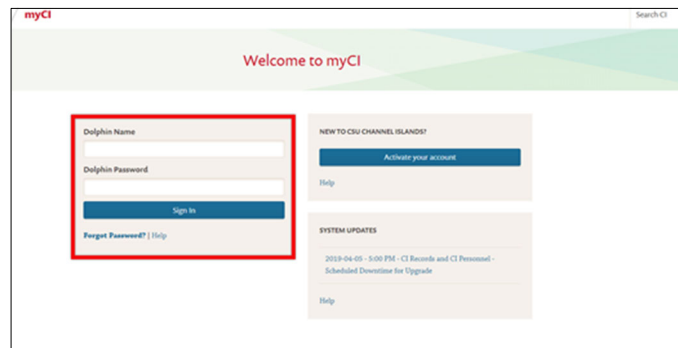
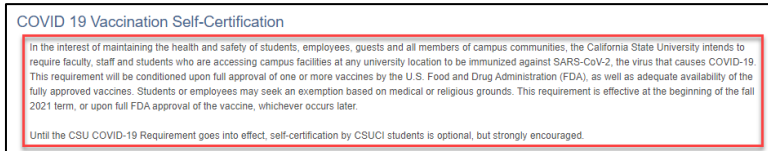


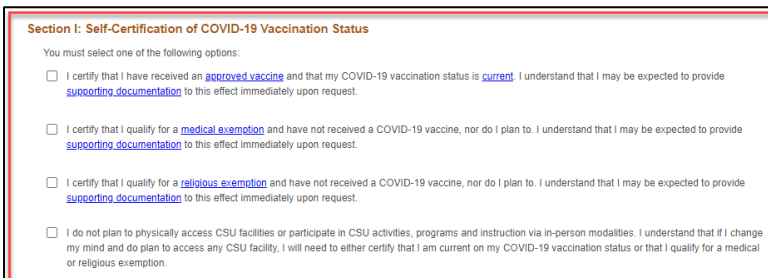
1. Open your browser and go to <https://myci.csuci.edu> or connect through www.csuci.edu and click on the myCI icon.
2. On the sign-in page:
 - Enter your Dolphin Name
 - Enter your Dolphin Password
 - Click on "Sign in" to log in.
*Both are case sensitive
3. Once you are logged into myCI, click on **CI Records**
4. To begin, Navigate to Main Menu > Self Service > COVID 19 Self-Certification



5. Read COVID 19 Vaccination and Self-Certification information and instructions.



6. **Section 1: Self-Certification of COVID 19 Vaccine Status (Select one of the following)**
 - Have received an approved vaccine
 - Qualify for a Medical exemption
 - Qualify for a Religious Exemption
 - I do not plan to physically access CSU Facilities



7. If you select you have received an approved vaccine, the following is required:
- Manufacturer of COVID 19 Vaccine
 - Date 1st Dose was received
 - Date 2nd Dose was received (If Applicable)

Section I: Self-Certification of COVID-19 Vaccination Status

You must select one of the following options:

I certify that I have received an [approved vaccine](#) and that my COVID-19 vaccination status is [current](#). I understand that I may be expected to provide [supporting documentation](#) to this effect immediately upon request.

Please provide the following information:

*Manufacturer of your COVID-19 vaccine

*Date Received 1st Dose

*Date Received 2nd Dose

Date Received Booster (if applicable)

Location of vaccination received:

Facility (if known):

City:

State / Province / Region:

Country:

8. Section 2: Self-Attestation of Accuracy of Information Provided

- Select to confirm the information you provided is accurate and truthful.

Section II: Self-Attestation of Accuracy of Information Provided

I confirm that the information I have provided is accurate and truthful to the best of my knowledge. I also understand that dishonesty may be subject to consequences under the Student Conduct Code, as outlined in procedures in [CSU Executive Order 1098](#) [Student Conduct Procedures](#).

9. Section 3: Attachments

- You must upload one of the following three documents to verify your COVID-19 vaccine attestation:
 1. COVID-19 Vaccination Card
 2. Letter from certified or licensed health-care professional
 3. Religious exemption personal statement
- Click the Attach button
 - Choose your file
 - Acceptable file types are .bmp, .gif, .jpg, and .png. or .pdf
 - Once you have selected your file
 - Click Upload
 - Your attached file name will appear
 - You can choose to view it or delete it and re-attach

Section III - Attachments

Please upload one of the following three documents to verify your COVID-19 vaccine attestation: 1) COVID-19 Vaccination Card, 2) Letter from certified or licensed health-care professional, OR 3) Religious exemption personal statement. Information about [appropriate documents](#) to submit can be found on the CSUCI website. Acceptable file types are: bmp, gif, jpg, and png.

Attached File:

File Attachment Help

Choose File | No file chosen

Section III - Attachments

Please upload one of the following three documents to verify your COVID-19 vaccine attestation: 1) COVID-19 Vaccination Card, 2) Letter from certified or licensed health-care professional, OR 3) Religious exemption personal statement. Information about [appropriate documents](#) to submit can be found on the CSUCI website. Acceptable file types are: bmp, gif, jpg, and png.

Attached File: OIP.jpg

Note: Document size limited to 3 MB.

Information about [appropriate supporting documents](#) to submit can be found on the [CSUCI website](#).

10. Read Disclaimer:

- *Thank you for certifying your COVID-19 vaccination status. Please note that any CSUCI student who does not certify that they are vaccinated for COVID-19, including those with allowable exemptions, must adhere to additional safety measures while on campus, including but not limited to regular COVID-19 testing. To maintain enrollment eligibility at CSUCI, students are required to certify a vaccination status no later than September 30, 2021; failure to certify vaccination status and provide required supporting documentation may result in disenrollment.*

11. Once all options have been selected and appropriate attachments have been uploaded.

- Click **Submit**.

12. You will receive a confirmation message.

COVID 19 Vaccination Self-Certification

Thank you for submitting your COVID-19 Vaccine information. Click "Finish" to return to the Student Center.