



## Goal Cascade Template

Align your unit's goals with the University's Strategic Priorities.

### Instructions

1. Start at the top – Identify the Campus Strategic Priority that your work connects to.
2. Define your Division Goal – Translate that big picture into what your division is accountable for.
3. Set Unit/Department Goals – Narrow down to what your unit directly controls.
4. Identify Key Initiatives – List the projects or actions that will move your goal forward.
5. Define Success Measures (KPIs) – Decide how you'll know if you succeeded (numbers, milestones, outcomes).
6. Assign Owners – Who is responsible for driving each initiative?
7. Set Timeline – Define start and end dates.
8. Check Dependencies – Note other teams, resources, or approvals you'll need.

*Pro-tip: Work backward. Ask, "If the campus succeeds in X, what must our division do? And then, what must our unit do? And finally, me, in my position?"*