



Oct 13, 2022

**To:** Dr. Richard Yao, President  
Dr. Mitch Avila, Provost

**From:** Dr. Jessica Lavariega Monforti, Vice Provost  
On behalf of CSUCI's GI 2025 Task Force

**Subject:** GI 2025 Report & Recommendations

On April 27, 2022 the most current iteration of CSUCI's Graduation Initiative 2025 (GI25) Task Force was convened to address student success and continuous improvement for AY 2022-2023. The task force was charged by Provost Avila with coordinating student success efforts across units to ensure that all efforts and energy were exerted towards institutionalization of best practices into continuous improvement processes.

The GI25 Task Force met monthly from Spring 2022 through Summer, and is continuing its work this Fall. To engage in this work, task force members reviewed key documents such as [GI 2025 CO's Goals & Initiatives](#), [CSUCI's 2015-2021 Strategic Plan](#), the [Current Strategic Initiative](#) and the most recent [GI 2025 quarterly report](#). The task force also engaged two proposals upon which its work was centered: [Reinvigorating Program Planning, Review, & Assessment: Continuous Improvement as a Comprehensive Model for Student Success \(PPR&A\)](#) and [Éxito al Centro/Student Success Steering Committee](#) proposals.

Presentations regarding the [Early Alert Pilot](#) precursor to the Early Alert Comprehensive Plan, which is in development, and the [Equity Grading Initiative](#) that took place summer 2022 with the [English Department](#).

To fulfill its charge the task force worked in four sub-committees or working groups with specific deliverables:

1. **Group 1:** Identify Student Success practices as the focus of program planning, review, and assessment
  - i. **Deliverable 1:** Develop a concept of student success
  - ii. **Deliverable 2:** Identify/map specific student success components
  - iii. **Deliverable 3:** Focus PPR&A activities on the promotion and assessment of those student success practices

2. **Group 2:** Cultivating capacity and elevating support at the program level (Chair Support and Training Program)
  - i. **Deliverable 1:** Integrate student success-oriented program PPR&A into chair training and program review.
  - ii. **Deliverable 2:** Create Curriculum & Assessment Coordinator/Champion roles
  - iii. **Deliverable 3:** Stakeholders and Feedback Plan for Chair Support and Training
3. **Group 3:** Coordinate Student Success Initiatives across Academic Affairs and Integrate PPR&A
  - i. **Deliverable 1:** Student success initiatives need to coordinate key areas across Academic Affairs, including the AVP APCI, AVP HIPEE, AVP SASEI, Faculty Development Director, DAADA (along with Director of Institutional Research), Articulation and Curriculum office, Summer Coordinator (to be hired), etc.
  - ii. **Deliverable 2:** Develop and implement a Student Success Strategic Plan (guided by VP) that includes all members of that team.
  - iii. **Deliverable 3:** Expand and make permanent support for PPR&A beyond faculty reassigned time.
4. **Group 4:** Revising policy and processes to facilitate clarity and predictability
  - i. **Deliverable 1:** Create an [inventory of policy](#) relevant to Student Success and continuous improvement
  - ii. **Deliverable 2:** Outline a plan for moving needed policy changes through the decision making bodies on campus.
  - iii. **Deliverable 3:** Provide a plan to [develop faculty and academic program cultures](#) that continually examine student success data and use it to improve curriculum and pedagogy.

Each working group was directed to meet on their own between monthly task force meetings and develop a comprehensive plan for their individual part of the task force's overall project. This required that the subcommittee read the PPR&A proposal, conduct an inventory of existing concepts/programs/resources/policies, develop a timeline for rolling out implementation, draft a budget if the work requires it, and talk to stakeholders external to the task force about appropriate involvement, etc.

While the work of the GI25 Task Force continues, over the last 6 months the task force was able to outline some ways to move forward. At the beginning of Fall 2022, working groups submitted the following reports and recommendations for your review:

[Identify Student Success practices as the focus of program planning, review, and assessment](#)

[Cultivating capacity and elevating support at the program level \(Chair Support and Training Program\)](#)

[Coordinate Student Success Initiatives across Academic Affairs and Integrate PPR&A](#)

[Revising policy and processes to facilitate clarity and predictability](#)

**Current GI 2025 Task Force members:**

- Jessica Lavariega Monforti, Vice Provost (Chair)
- Assadullah Sadiq, Assistant Professor, Early Childhood Studies\*
- Jules Balén, Director of Faculty Development & Professor, English
- Hung Dang, AVP, Enrollment Management
- Bill DeGraffenreid, Interim Vice President for Faculty Affairs, Success & Equity
- Cindy Derrico, Dean of Students\*
- Megan Eberhardt-Alstot, Learning Designer, Teaching & Learning Innovation
- Kyra Folk-Farber, Associate Dean of Library and Learning Resources\*
- Eboni Ford Turnbow, Vice President for Student Affairs\*
- Lorna Gonzalez, Director of Digital Learning, Teaching & Learning Innovation
- Michael Gravagne, AVP Student Wellness\*
- Ernesto Guerrero, Assistant Vice President for Student Success & Retention
- Michelle Hasendonckx, Assistant Vice President, Student Success & Equity Initiatives
- Doreen M. Hatcher, Special Assistant to the Vice President of Student Affairs\*
- Sohui Lee, Associate Professor & Faculty Director, Writing & Multiliteracy Center
- Brook Masters, Senior Coordinator of Student Academic Success Services
- Francelina "Lina" Neto, Associate Vice President, Academic Programs & Continuous Improvement
- Mónica Ocampo, Channel Your Success Activity Manager, Student Success & Equity Initiatives
- Charles Osiris, AVP, Retention, Outreach & Inclusive Student Services\*
- Scott Pérez, Director, Sponsored Programs
- Argero Zerr, Assistant Professor, Psychology

\* added to the task force after reports were written. Thanks to Drs. Brendan Cline and Christina Smith for their contributions.

The Task Force looks forward to receiving your response.