California State University Channel Islands
President's Council Meeting Note: Monday, January 28, 2008

The President's Council met on Monday, January 28, 2007 at 9:00 a.m. The meeting was held in the University Hall Training Room at California State University Channel Islands, One University Drive, Camarillo.

In attendance: Terry Ballman, Raudel Banuelos, Chelsee Bente, Gary Berg, Dave Chakraborty, Renny Christopher, Joanne Coville, Rosario Cuevas, Maria de La Luz Flores, Cindy Derrico, Therese Eyermann, Tania Garcia, Missy Klep, Ted Lucas, Maureen McQuestion, Mike Middleton, Wendy Olson, Cris Powell, Lisa Power, Amanda Quintero, John Reid, Ginger Reyes, Martha Reyes, Richard Rush, Greg Sawyer, Jane Sweetland, and Ashish Vaidya.

Guests in attendance: CSU Alumni Trustee Member Bob Linscheid, Tracie Mathews, Brad Monsma, Debbie Gravelle, and Debbie Tucker.

1. President's Report:
President Rush introduced Trustee Bob Linscheid to the Council. In addition, President Rush shared with the Council that the capital improvement budget is separate from the proposed budgets cuts to the CSU general fund budget. He wanted to be sure that Council members understood the difference between the state general fund budget and funds set aside for capital improvement projects, like funds generated from Prop 1D. He share that the University's capital outlay budget is intact and that campus infrastructure projects will begin as early as April 2008. President Rush urged Council members to broadly share construction timelines/updates with the larger campus and community. He asked everyone to be patient during the phases of construction and to keep in mind that these minor inconveniences will result in permanent campus improvements that positively benefit us all.

2. Campus Infrastructure Project:
An overview of the Campus Infrastructure Project was presented by Dave Chakraborty who updated the Council on the use of Prop 1D funds for infrastructure improvements. Dave discussed some of the problems with the current infrastructure namely that it was 60-years old and not suitable to sustain the needs of a growing campus. As a result, the campus has experienced reoccurring problems with electrical systems, sewer pipes, HVAC systems or lack of in the Bell Tower/University Hall/Malibu Hall, and telecom systems.

The Campus Infrastructure Project will happen over a 2-year period. Tentatively, it is anticipated that construction projects will begin in the following order:

Spring 2008	The campus mall will close to pedestrian traffic in order to prep constructions sites.
February 2008	Nursing Simulation Lab construction will begin.
Summer 2008	Solano Hall and the new Student Union construction will begin.
Fall 2008	Sewer pipe construction extension project begins.
Spring 2009	University Hall will move to Solano Hall while under construction.
Summer 2009	HVAC will be installed in the Bell Tower and all offices will move to Solano Hall.
Fall 2009	N. Hall construction (faculty offices & classes), pipe work preparation for new road project, new road project will start, and W. Hall construction (science lab space) is a possibility.

Major impacts will include: vehicle traffic, limited pedestrian traffic, and unscheduled utility interruptions. OPC will work to minimize electrical disruptions and will try to bring building online within 24 hours of a reported power outage. Major benefits include: an upgraded central mall that includes pedestrian friendly walkways, street lights, road surface repairs, curbs, and gutter all incompliance with ADA standards. It is anticipated that all major infrastructure related projects will be completed by 2010.

Comments: During this time period modified campus brochures will be provided for campus tours and a website will be created to disseminate construction maps and show road closures. Nancy Gill will lead this effort.

3. Center for Integrative Design:

Brad Monsma started his presentation by defining integrative studies as complex issues that cannot be addressed by a single discipline. For example, the Center sponsored a symposium with local agricultural leaders and faculty that focused on "Food, Farming, and the Future" in an effort to respond to local agriculture issues from different perspectives. Center activities include: awarding interdisciplinary faculty mini-grants, research mini-grant to fund interdisciplinary summer research with students, redesigning of UNIV 110 to integrate the University's mission statement.

The above are some examples of how CSUCI can serve as a cutting edge model for the CSU and serve as a resource for the region. Brad expressed that some challenges do exist, like the complexities of working within a discipline based structure which can be at times in opposition to the work of the Center.
- Questions: Is UNIV 110 a required class for all students?
- Response: No, it is not a required course but is similar to other CSUs First Year Experience for students.
- Question: Is there a book in common program at CSUCI?
- Response: Yes, it is part of the campus reading celebration

4. Academic Affairs Posting Procedures:

Dan Wakelee passed out guidelines for posting Academic Affairs events. These new guidelines encompass the distribution of electronic information, blackboard, University Events Calendar, and Physical Postings. These guidelines will provide structure for persons interested in publicizing events and disseminating information within Academic Affairs.

RECOMMEDNATION

a. Policy on Business Travel (Deakin/Tucker) – Debra Tucker presented on this policy and provided the Council with a brief summary of minor changes since the last reading. These minor changes include: the new CSU approved mileage rate, new mileage log forms, and a change in the per diem process which now requires the submission of meal receipts for reimbursement. A training session will accompany this new policy to inform the campus community of these procedural changes. This policy was approved unanimously by the Council.

b. Policy on Financial Aid Packaging (Mathews) [3-year review] – Tracie Mathews presented on this policy and provided the Council with a summary of changes. The primary change to this policy is the overall intent to use student aid packaging as a recruitment tool by providing perspective students with a financial aid award upon application to CSUCI. General updates to this policy include the addition of new language related to the ACG/Smart Grant fund, University Catalog reference for grant eligibility, and the use of Stafford Loans as a means to supplement remaining need not met by grant/scholarship assistance. This policy was approved unanimously by the Council.

c. Policy on State University Grant Awarding (Mathews) [3-year review] – Tracie Mathews presented on this policy and informed the Council that there were no changes to the existing policy at this time. This policy was approved unanimously by the Council.

d. Policy on EOP Grant Awarding (Mathews) [3-year review] – Tracie Mathews and Maria De Laluz presented on this policy and provided the Council with a brief summary of changes. This policy now includes language about what CSUCI EOP (Educational Opportunity Program) students must do to maintain eligibility for the EOP grant. Currently, the CSUCI EOP is funded by the President's Office. The campus does not receive additional funding to support this program. Maria explained that in order to support future program growth the policy needed to include language for student accountability. This policy was approved unanimously by the Council.

e. Policy on Distribution of Written Materials (Sawyer) [3-year review] –This policy was approved unanimously by the Council without discussion.

DISCUSSION

    f. Policy on OPC Chargebacks [3-year review] (Coville) – Since Deborah Wylie was not available to present to the Council; Joanne Coville gave a brief overview of this policy review. Major revisions to this policy will include a clarification of items that are to be charged back by OPC. There were several questions about this policy by Council members, specifically:
- How will indirect costs be billed?
- What events are supported by OPC and what events require a chargeback?
- Which charges in support of instruction are applicable? Do these include repairs to academic space? If so, may people do not have budgets for these types of chargebacks.
- Will this policy include a rate structure for direct/indirect costs specifically for grants and contracts budgeting purposes?

Joanne asked that Council members send comments, questions, and concerns regarding this policy review directly to Deborah Wylie.

6. Search Committee Participation (Eyermann):
Therese Eyermann proposed that the Council consider a campus policy regarding inclusive hiring practices. She referenced the WASC report and how it was complimentary about CSUCI's search committee participation. In an effort to institutionalize a certain level of participation throughout the campus, specifically for MPP hiring, Therese proposed that the Council consider this topic for further discussion.

7. Other:
None

Respectfully submitted,

Amanda Quintero