



## **PPPC Meeting Notes**

### **February 17, 2025**

1. **Welcome (Kaia Tollefson)**
  
2. **Consent Item:**
  - a. **Policy on Motor Vehicle Use (Presented by Chief Drake Massey)**
    - Discussed in prior PPPC meeting but never moved forward.
    - Action: Approved; policy will be forwarded to President for signature.
  - b. **Policy on Student Involvement on Campus during Pre-Finals & Finals Week (Presented by Julia Heck)**
    - Refrain from scheduling things during pre-finals and finals weeks.
    - Policy sets clear boundaries.
    - Action: Approved; policy will be forwarded to President for signature.
  
3. **Policies for Review:**

#### Recommendation (2nd Reading):

- a. **Policy on Fundamental Alterations to Academic Requirements & Reasonable Accommodations (Presented by Julia Heck & Nick Fuentes)**
  - Updated comment on page 3 by adding in flexibility and broader range
  - Action: Approved; policy will be forwarded to President for signature.
  
- b. **Policy on Eligibility Requirements for Membership in Student Organizations (Presented by Julia Heck & Helen Alatorre)**
  - No significant changes; formatting and vocabulary updates.
  - Removing reference pieces.
  - Questions were raised regarding why there is a need for a separate policy. This policy is dedicated to student organizations, not individual students.
  - Suggested to add a sentence stating, “This policy does not govern beyond student organizations.”
  - Action: Approved; policy will be forwarded to President for signature.

**c. Policy on Global Emails to Employees and Tenants (and Procedure) (Presented by Nancy Gill)**

- Language edits to remove word “tenants” throughout policy.
- Action: Approved; policy will be forwarded to President for signature.

Discussion (1st Reading):

**a. Policy on Access Management and Facility Security (Presented by Carlos Miranda & Chief Drake Massey)**

- Update on existing policy with changes to titles.
- BASKET team involved in locks and keys for consistency across all buildings.
- Carlos Miranda is now part of the BASKET team.
- Access codes and changes made since 2019; includes minor updates and tightened language.
- Decision to skip the 2<sup>nd</sup> reading and move directly to President for approval.
- Action: Approved; policy will be forwarded to President for signature.

**b. Policy on Application Roll-Over (Presented by Ana Rosa Dúran)**

- No substantial changes; primarily language adjustments (pronouns).
- Suggested adding language to clarify the basis for decisions and specify the number of rollovers per semester.
- Proposed changing the title “roll over” for better searchability.
- Recommended including exemplary cases in the policy.
- Emphasized the need for boundaries and guidelines without limiting flexibility.
- Action: Second reading in March.

**c. Policy on Undergraduate Admission Exceptions (Presented by Ana Rosa Dúran)**

- Updated pronoun language; removed paper reference (now online).
- Policy remains generic; applicable only to state-side students; does not include nursing.
- Consulted with DASS to remove limiting language.
- It was suggested to create a separate policy for graduate students due to the growing number. Consultation with Toni about necessity of a separate policy.
- Action: Second reading in March.

**d. Policy on Gifts-in-Kind and Acceptance of Gifts-in-Kind (Presented by Sevag Abajian)**

- Moderate changes made; added a blurb for a separate policy on artwork.
- Clarified types of gifts (intangible and tangible) and added examples.
- UA acts on behalf of the University; rewording and grammar errors addressed.

- A separate procedure policy will be created. Procedure updates will not come to this committee; will involve outside discussions.
- Decision to skip the 2<sup>nd</sup> reading and move directly to President for approval.
- Action: Approved; policy will be forwarded to President for signature.

**e. Policy on Student Code of Conduct for Student Organization (Presented by Dr. Ford Turnbow & Julia Heck)**

- Introduction of a new policy; previously no policy in place.
- CO language included.
- Focuses on addressing groups as a whole rather than individuals.
- Aligns with practices at other institutions; outlines review processes through an educational lens.
- Suggested to reword section 3F to clarify that faculty could be attorneys.
- Concerns were expressed about overwhelming students with information within the policy, suggested splitting policy and procedure.
- Suggested it would cause more confusion among students if procedures and policy are separated.
- Notification of Andrew Fox and Pearce Harris about the second reading scheduled in March for input.
- Action: Second reading in March.

4. Additional Notes

- a. Kaia requested Jessica Parker, Dr. Ford Turnbow, and Senate Officers to stay behind to address PCC matters.