



President's Planning & Policy Council
Monday, April 25, 2011

The President's Planning and Policy Council met on Monday, April 25, 2011 at 9:00 a.m. The meeting was held in the Broome Library at California State University Channel Islands, One University Drive, Camarillo.

In attendance: Michael Berman, Renny Christopher, Bill Cordeiro, Joanne Coville, Jerry Garcia, Beth Hartung, Jacque Kilpatrick, Sandra Kornuc, Dana Lockwood, Dawn Neuman, Jonathan Neira, Dawn Neuman, Stacy Roscoe, Richard Rush, Greg Sawyer, Diana Smith, Steve Stratton.

Absent: Breana Cristie, Wes Cooper, Therese Eyermann, Chris Jetton, Bonnie Lanthier, Rosa Rodriguez, Jennifer Schweisinger, Rachel Tafoya, Eric Toshalis Jim Walker, John Yudelson.

Others in attendance: Leah Alvarado, Dave Chakraborty, Valerie Cirino-Paez, John Gormley, Nelle Moffett, Richard Montiel, Kristen Moss, Damien Peña, Maria Elena Ramirez, Melissa Remotti, Jane Sweetland, Dan Wakelee, Ching-Hua Wang, Deborah Wylie.

1. President's Reports (Rush)

- a. No new budget news
- b. Voters to vote on Governor's Budget – seem to favor taxes & cuts

2. Strategic Planning Report

- a. Strategic Initiative Update: STEM (Wang)
 - i. Subcommittee One
 1. Grants: Talked about the different grants such as CRIM grant and NSF Career grant.
 2. Program development: Talked about the program developments such as CLS Clinical Lab Science which has been approved. And the B.S. Health Science program has been approved.
 3. Five year objectives
 - a. Review SSS Grants
 - ii. Subcommittee Two
 1. Went over scholarship programs
 2. New Science Building approval received to begin on West Hall
 3. Grants:
 - a. \$4.1 million related external grants
 - b. \$3.83 million STEM grants pending

- iii. Subcommittee Three
 - 1. Promote community
 - 2. Strengthen gap between H.S. partnership
 - 3. About 75% of H.S. students are not Math ready for college Math
- iv. Need to develop a more coordinated STEM outreach program
- v. On-going survey of faculty STEM outreach produced low response
- vi. Strengthen relationships with community college system partners
- vii. Dashboard indicator on STEM students Fall to Fall graph was presented
- viii. Indicators on STEM students Spring to Spring graph was presented
- ix. Activities at CI graph was presented and discussed
- x. Outreach graph is incomplete and currently doing survey

Questions:

- 1. Early assessment program participation? 90% did not do well. President Rush comments: General population, not SREM population.
 - 2. HAS STEM grants help or hurt CSUCI? Damien Pena comments: help and improves our chances. President Rush comments: grant is a benefit to our university.
- b. Strategic Initiative Update: Sustainability (Gormley/Wakelee)
- i. Topic areas were developed:
 - 1. Engaging students and faculty
 - 2. Minimize impact to environment
 - ii. Assessment:
 - 1. Sustainability tracking and assessment rating system (STARS)
 - 2. 100 to 200 institution participating in STARS
 - 3. Asses and quantify current sustainability initiative policies and practices
 - 4. Provide a framework for understanding sustainability
 - 5. Enable meaningful comparison over time and across institutions
 - 6. Create initiatives
 - iii. Education & Research:
 - 1. Co-curriculum education 41.66% available credits
 - 2. Curriculum 75.65% available credits
 - 3. Research 95.07% available credits
 - iv. Operations:
 - 1. Buildings 47.15%
 - 2. Climate 9.09%
 - 3. Dining Services 40%
 - 4. Grounds 84.62%
 - 5. Purchasing 30.27%
 - 6. Transport 33.58
 - 7. Waste 60.48%
 - 8. Water 100%!
 - v. Planning, administration and engagement
 - 1. Scored well overall

2. Coordination & 88.88%
 3. Diversity/Affordability 100%
 4. H.R. 73.41%, no child care
 5. Investment 0%
 6. Public Engagement 21.48%
- vi. Innovation:
1. We are in the high Silver range
 2. Sustainability plan – Literacy, coordination, operations sustainability initiative
 3. Green house emission reduction plan - taking inventory reduction plan
 4. Campus physical master plan
 5. Thanks to two of our student assistants putting this together
 6. President Rush comments: Received e-mail from Fullerton asking to sign symbolic indicators. Not signed. Please share information; we need to make progress on grants.

3. Policies

RECOMMENDATION

a. Policy on Policies (Remotti)

1. 3 year review question by Michael Berman. Okay with 3 year review process. Most policies are review before 3 years. Even when no changes policies should to be reviewed.
2. The policy was moved, seconded and approved unanimously.

DISCUSSION

b. Policy on Institutional Grants (Christopher)

1. Institutional grants can only be submitted one per institution.
2. If people working in same grant proposal, working together we have a better chance.
3. More cross divisional cooperation required

c. Policy on Campus Locks & Keys (Chakraborty)

1. Proposed policy name changed to Policy on Access Control and Facility Security
 - a. Reasons:
 - i. Locks are now electronic locks
 - ii. One card access to buildings
2. Proposed changes for responsibility granting access.
 - a. Divisions Vice presidents will be responsible for granting access.
3. Proposed – keys or codes cannot be shared with others, example student assistants.
 - a. If policy is violated, there will be an offense and charge back.
4. Proposed changes to returning keys when employee leaves.
 - a. Charge back if key is not returned to division
5. Proposed change when keys/codes are not picked up
 - a. If not picked up in 15 days, charge back division
6. Questions & comments:
 - a. Repetition of language on page 3

- b. Disciplinary action language needs a disclaimer
- c. Access Control need to be changed to Access Management because of accessibility term concern
- d. Clarification on language about access using university cards.
- d. Policy on Death of a Student (Sawyer)
 - 1. Consider including spouse to next-of-kin. In the past, two diplomas had to be ordered for spouse and next-of-kin
- e. Policy on Priority Registration for Students with Disabilities (Cirino-Paez)
 - 1. Proposed name change to be in line with terminology standards – Proposed name change to Policy on Priority Registration for Students with Disabilities
 - 2. Changes for better structure and clarity
 - 3. Proposed purpose change
 - 4. CSU coded memo update
 - 5. Applicability language change
 - 6. DAS to DRP change
 - 7. Good standing language change
- f. Policy on Federal Work Study (Ramirez)
 - 1. Awarding language change regarding priority
- g. Policy on State University Grant Awarding (Montiel)
 - 1. CI change on page 1
 - 2. Several wording changes page 1
 - 3. Change “Due to limited funds...” on page 2
 - 4. Change “Tuition fee “ on page 2
- h. Policy on EOP Grant Awarding (Alvarado)
 - 1. Remove priorities on page 2
 - 2. Change on how grants are pro-rated
 - 3. Change on less than full time enrollment eligibility on page 2
 - 4. Academic progress statement added on page 3

Respectfully Submitted,

Jerry Garcia