



President's Planning & Policy Council  
Monday, December 6, 2010

The President's Planning and Policy Council met on Monday, December 6, 2010 at 9:00 a.m. The meeting was held in the Broome Library at California State University Channel Islands, One University Drive, Camarillo.

**In attendance:** Michael Berman, Joanne Coville, Bill Cordeiro, Joe Dobzynski, Therese Eyer mann, Jerry Garcia, Beth Hartung, Chris Jetton, Jacque Kilpatrick, Dawn Neuman, Rosa Rodriguez, Stacy Roscoe, Richard Rush, Greg Sawyer, Steve Stratton, , Rachel Tafoya, Jim Walker

**Absent:** Renny Christopher, Breana Christie, Wes Cooper, Sandra Kornuc, Bonnie Lanthier, Dana Lockwood, Jonathan Neira, Carl Reed, Rosa Rodriguez, Diana Smith, Eric Toshalis, Julia Wilson, John Yudelson.

**Others in attendance:** Dave Chakraborty, Nancy Gill, John Gormley, Steve Lefevre, Nelle Moffett, Anna Pavin, John Reid, Melissa Remotti, Merissa Stith, Jane Sweetland, Dan Wakelee, Ching-Hua Wang, Students from University 110 Class

**1. President's Report**

**2. Presentation**

*a. Physical Master Plan Process, Gormley*

John Gormley gave a powerpoint presentation about the physical master plan process which is now underway. University-wide forums will be held to solicit input from the campus community. An outside consultant is assisting with this effort.

*b. Strategic Initiative Update: Access, Retention & Student Success, Sweetland*

Jane Sweetland presented an update. Jane spoke of student access, retention, progress and completion indicators. She explained the group objectives HSI, STEM, Veterans and International; and their current statuses. She pointed out the current and upcoming budget climate or 2011-15. HSI and STEM access targets are green and goals have been achieved. There was not significant growth for Veterans and international access. She talked about retention numbers and identifying problems by using existing data. What can we do to retain students who are leaving with one semester left before graduating? President Rush asked if the CSU average retention numbers were available. CSU completing average could be added to current stats. Council member commented on students not taking wasting units.

**3. Policies**

*a. Policy on University Events calendar, Stith.*

Merissa clarified the difference between the University Events Calendar and the R25 system. She explained that the Events Calendar is to facilitate the distribution of information regarding an event; and that the R25 system is intended for requesting campus space for an event or meeting. The policy was moved, seconded and approved unanimously.

b. *Policy on Telecommuting, Pavin.*

Changes to the policy on page 6, page 8 and page 9 were described. Committee discussed items regarding schedule flexibility, liability for non-CSU owned telecommunication equipment, and non-work related tasks changes. A motion was made, seconded and approved unanimously.

c. *Policy on Chargebacks, Coville/Berman*

Joanne stated that significant changes were made to the policy. Some changes were made concerning some of the areas that use chargebacks the most including the Library and Academic Affairs. Changes were made also for standard rates and volunteer moves charges. It was also mentioned the difference between prices of services compared to outsourcing the services. Committee discussed the amount of help that will be provided regarding expenditures. Motioned was made by Greg Sawyer, seconded by Michael Berman and was approved unanimously.

#### 4. Discussion

d. *Policy on Solicitation, Reid*

John Reid discussed the policy. He said that proving ways for soliciting on campus but following procedures is needed. John discussed current defaults for soliciting. Campus related soliciting is permitted but commercial soliciting is not permitted. Committee discussed the definition and interpretation: posting could be soliciting, so it's confusing. John added that soliciting refers primarily to people asking. John explained that the language originated from Section 626 of the California penal Code. Bill Cordeiro had a question regarding book salespeople on campus – not allowed. John Reid explained that anyone can ask the solicitor to leave but if person does not leave, call the police. Committee member had a question regarding people selling scientific equipment. Stacy Roscoe asked about people setting up a table and soliciting at a location every day. John explained that in order to lawfully arrest someone refusing to leave, a California law has to be broken. A question was asked regarding how to identify solicitors who have been approved by the campus. John explained that it should be available a facilities user agreement. Michael Berman asked a question regarding electronic solicitations. John responded that this policy does not address electronic soliciting. President Rush said that we would continue addressing this policy on February.

e. *Policy on Posting and Signage, Gill*

Last spring discussion on external posting spaces and last summer discussion on internal posting spaces were combined into one policy. Exceptions for internal posting and signage were listed and discussed including public safety, cancelation of classes, and mission statement. It was also discussed who is responsible for providing approval to the different groups: students should go to Student Affairs, faculty to Provost, staff to respective Vice President, and all others to Communication and Marketing. The committee also discussed the limitations on posting and signage. Bill Cordeiro had a question regarding faculty posting on billboards and doors which apparently it's very common. President Rush suggested adding some language to the policy regarding faculty door postings. Stacy Roscoe suggested adding an executive summary of intent and providing descriptions. Michael Berman had a question regarding discriminative or offensive language and freedom of speech. Greg Sawyer had a concern regarding the amount of posters, boards and signs when multiple events are occurring on the same day and their location. He also suggested laminating boards to protect them from the weather. President Rush pointed out that this is an interim solution and a better and more hi-tech solution should be found.

Following this discussion, President Rush adjourned the meeting.

*Respectfully submitted by Jerry Garcia, Assistive Technology Specialist*