



President's Planning & Policy Council  
Monday, October 12, 2011

The President's Planning and Policy Council met on Monday, October 12, 2011 at 9:00 a.m. The meeting was held in the Broome Library at California State University Channel Islands, One University Drive, Camarillo.

**In attendance:** Michael Berman, Breana Christie, Bill Cordeiro, Linda Covarrubias, Amy Denton, Therese Eyer mann, Elysse Farnell, Sean Kelly, Dulce Lopez, Daniel Martinez, Jim Meriwether, Stacy Roscoe, Richard Rush, Jennifer Schweisinger, Diana Smith, Ching-Hua Wang, Russ Winans

**Absent:** Renny Christopher, Wes Cooper, Chanda Cunningham-Spence, Jacque Kilpatrick, Sandra Kornuc, Dawn Neuman, Rosa Rodriguez, Greg Sawyer, Jennifer Schweisinger, Diana Smith, Dan Wakelee, Jim Walker

**Others in attendance:** Karen Carey, David Chakraborty, John Gormley, Nelle Moffett, Melissa Remotti, Jane Sweetland, Caroline Doll, Jaimie Hoffman, Toni Rice, Damien Pena, Deborah Gravelle, Veronica Palafox

1. President Rush welcomed new Council members
2. President's Report
  - a. No news on the budget situation.
  - b. CSU as a system is pursuing CSU online to serve students more effectively. No decisions have been made, and the matter is at the discussion level.
  - c. In 2012, CI will be celebrating its 10<sup>th</sup> anniversary. It will be a yearlong celebration involving the campus and wider community.
  - d. University staff are encouraged to pursue professional development.
3. President Rush outlined the changes in the President's Planning and Policy Council's format effective AY 2011-2012:
  - a. Give Councilmembers a larger role in the awareness and development of new policies and in assisting authors to vet draft policy.
  - b. Give Councilmembers more awareness of general strategies and more involvement and authority over strategic planning priorities and two and five year goals. In relation to that create a Strategic Initiatives Sub-Committee (Dawn Neuman, Nelle Moffett, Dave Chakraborty, Dan Wakelee, Karen Carey, Jane Sweetland & Jacque Kilpatrick). Initiative leaders will give annual presentations to the Council for discussion and voted on for recommendations.  
Divisions will give annual informational presentations on their Divisional Strategic Plans. Additional planning committees will give annual informational presentations: Strategic Budget Committee, Physical Master Plan Committee & Park, Academic Master Plan Committee.
  - c. Reformat the content of PPPC meetings to be more deliberative and outcome-based. Eliminate informational presentations not related to policy and strategic planning.

Council agenda format was also identified as well as the timeline for the implementation of the changes.

4. Melissa Remotti gave a quick overview of policies that are due for a three-year review. There are 25 such policies currently. She noted that if a policy needs to be published in the upcoming Catalog, it needs to be presented to the Council by November since the Catalog deadline is December.
5. Jamie Hoffman presented Policy on Student Involvement on Campus during Pre-Finals & Finals Week. This was the first read of the policy. In answering Council members' questions, it was clarified that the policy is focused on extra-curricular activities and does not apply to student assistants. The Council members were charged to discuss the policy with their colleagues in appropriate divisions.
6. Policy on Death of a Student was presented to the Council members by Toni Rice. This was a second read of the policy that was preceded by a discussion whether alumni should be included in this policy. In consultation with Alumni Relations Director, it was decided that the policy will not include alumni. The policy is supplemented by a Procedure on Death of a Student. The Council members were invited to provide their suggestions regarding the policy and procedure. Council members raised questions regarding the release of information. Per President Rush's suggestion, the voting on the policy was postponed until that was clarified. In the meantime, the policy will be used as operating policy.
7. Therese Eyermann reviewed current strategic plan, general strategies and strategic initiatives. The Council members were encouraged to get acquainted with the strategic plan that is available on the University website.
8. Caroline Doll made a presentation on the Park Committee's goals and activities and how they relate to the University's mission.

With no further business, the meeting adjourned.

*Respectfully submitted: Diana Smith*