

# *California State University Channel Islands*

President's Planning & Policy Council

Tuesday, April 5, 2016

**VOTING MEMBERS PRESENT:** Richard R. Rush, Pamela Abbott-Mouchou, Christopher Abe, Michael Berman, Catherine Burriss, Hung Dang, Toni Deboni, Genevieve Evans Taylor, Jeanne Grier, Nichole Ipach, Ilene Mehrez, Kirsten Moss, Dave Nirenberg and Stacy Roscoe.

**VOTING MEMBERS ABSENT:** Chanda Cunningham-Spence, William Cordeiro, Nancy Deans, James Forrester, Brittany Grice, John Griffin, Gayle Hutchinson, Michael Long, Laurie Nichols, Wm. Gregory Sawyer, Ysabel Trinidad, Jim Walker and Alex Yopez.

**NON-VOTING MEMBERS PRESENT:** Michael Bourgeois, John Gormley, Missy Jarnagin and Dan Wakelee.

**NON-VOTING MEMBERS ABSENT:** Karen Carey.

**INVITED GUESTS PRESENT:** Nancy Gill, Jason Miller and Ray Porras.

## **PRESIDENT'S REPORT:**

President Rush thanked the members of the Council for their time and welcomed back Hung Dang. Asking for any corrections, additions or deletions to the agenda and, hearing none, he moved quickly into policy review.

## **POLICY REVIEW**

### **Recommendation:** Policy on FERPA SA.16.005

Ginger Reyes stated the changes pertain to department names, locations, custodians and records and new reporting structure (Enrollment Services now report to the Division of Academic Affairs). CI is waiting for additional updates from the Federal Government which are expected within the next few months. This policy will come back at that time. The policy was approved.

### **Recommendation:** New Policy on Sponsored Projects Administration

Jason Miller presented this second reading with refined definitions, including that of faculty. Several comments were added from Academic Affairs and Business & Financial Affairs. Executive Order 890 and a process diagram are now included as exhibits. The policy was approved.

### **Recommendation:** New Policy on Use of University Buildings and Grounds

Ray Porras highlighted that the verbiage in the text section now includes student recruitment and yield-enhancing events and programs. The only other change was to remove the numbering of the organizations as to not imply priority. This policy empowers Conference & Events to start doing the job they should be doing. The policy was approved.

**Recommendation:** New Policy on Conducting MPP III and IV Searches

Jeannie Grier shared the policy was passed by Academic Senate. It is coming back for a second reading with the title changed to include MPP III and MPP IV. The policy was approved.

**Discussion:** Policy on Pre-Approval of Institutional Grants Proposals AA.01.004

Jason Miller indicated the spirit of the policy remains the same. The revisions clarify instructions for gaining written pre-approval including the commitment of resources, especially, those regarding space. Definitions have been updated and communication advised between parties involved. Specific examples are given to what is required before an institutional grant is reviewed and submitted to the Vice Presidents for pre-approval. Jason stressed the importance of the written documentation when it comes to the budget. Jeanne Grier questioned the flow diagram and when Cabinet approval is necessary. Jason indicated Vice Presidents approve proposals regarding staff and the Cabinet would be involved in space or post-grant institutionalization proposals.

President Rush added that if one Division applies for an institutional grant, the other Divisions will be made aware. This should eliminate space and staffing surprises as well as budgetary impacts on Divisions. President Rush asked for PPPC members to share this policy within their areas and bring concerns back to Jason.

**Discussion:** Policy on Postings and Signage CM.02.005

Nancy Gill indicated this review was centered on making the definitions consistent. The phrase 'university official' was changed to 'approvers' and 'public spaces' is now consistent with the art policy, adding 'visitors' to the definition.

Nichole Ipach mentioned the Campus Acquisitions Committee will be conducting a full review of the art policy and Nancy will confer with Steve Stratton, Chair. Nancy pointed out a few other updates to titles and Jeanne Grier's suggestion to make the academic program chairs accountable for people that are approving in their area.

Jeanne also asked about postings on columns (pillars within buildings); Nancy stated it was part of the procedure to add columns to prohibited areas. Dave Nirenberg asked about the reference to University Glen. Nancy explained that accountability section points to C & M to approve, University Glen to be accountable for getting the approval. John Gormley suggested revisiting this once we no longer own the Town Center.

Due to the increased discussion, President Rush moved to pull this as a consent item and suggested further comments go to Nancy.

**UPDATES:**

**Budget**

Missy Jarnagin indicated our budget came in from the Chancellors Office with 61 FTES. The state's budget outlook is still really good with revenues up. But, they not optimistic that additional funding will be allocated to the CSU, at least permanent money.

The Budget Town Hall meeting was held a couple of weeks ago. All the VP's presented their budget requests for FY16-17. We had a full crowd there so thanks to those who were able to attend. All the presentations are posted online.

Dr. Rush, in his recent visits to Sacramento with Celina Zacarias, received support from all of our local legislatures for the \$101 million request to bring it up to the Trustee's level. President Rush walked through the budget yesterday with President-Designate Erick Beck.

Dan Wakelee noted that the Governor recently signed a minimum wage bill that starts 2022. President Rush agreed that \$15 an hour will impact those areas with significant numbers of student assistants and will have to be in the plan moving forward.

### **CI 2025**

John Gormley noted the two proposals are moving quickly. First, a local apartment developer/operator, Kennedy Wilson, has been chosen as the development team for the sale of the 328 apartments and the Town Center. The selection committee felt this developer, intent on improving the quality of the University Glen development, was in alignment with the University goals and strategies for CI 2025 program.

The negotiations should be complete for Dr. Rush to present to the Board of Trustees in May. If approved, the apartments will no longer be assets within the Site Authority but, the Site Authority will receive annual ground lease payments as Site Authority still owns the land.

Final proposals for the 32-acre parcel in the east campus are expected soon. Hopefully, these proposals will include a hybrid living community, which includes some properties for rent, some for sale and age-restricted housing.

Planning groups will be reengaged soon for final feedback on how to move forward with the growth of the campus. The campus has made a strategic decision to use some of it for our next capital project, which is identified as Gateway Hall. We will continue to negotiate with the Chancellor's Office.

Jeanne asked how the sale of the apartments impacts the housing priorities (as it relates to CI employees). John indicated that this is a significant issue. John said the seven categories will remain in effect. The University currently has approximately 100 rental units that will maintain a master lease on for existing and incoming faculty and staff; they will explore increasing this number. We will also maintain the master lease in the Town Center for a period of time for Housing and Residential Education.

Catherine Burriss inquired about the status of the 88 rental townhomes. John confirmed those are not a part of this transaction. As leases come up for renewal over the next five years, some (maybe 15-20 / year) will be offered for sale through the property manager, Ventura Properties. Notice will be given to the tenant 60 days in advance for first right to purchase. If the tenant declines, the townhouse will go to market. The UGC, with Eric Blaine and Missy Jarnagin, is working on that plan and looking to implement it within the next month so.

**CLOSING REMARKS:**

From our inception, President Rush noted that CI was interested in developing and offering affordable housing to attract and retain faculty and staff; the Chancellor's Office has followed on that idea.

While talking to the interested investors, the question was posed as to how long they intended on staying with us. In order to maintain stability, maintain and enhance the quality of life for the people who live there, the hope is we expand to make it at least the same level of quality we have had up to this point if not improve. Kennedy Wilson committed for a minimum of 20 years and intends on upgrading each unit to increase the value of the properties.

President Rush thanked everyone again.

The meeting adjourned at 10:12 a.m.

The next PPC meeting will be May 3, 2016 at 9:30 a.m.

Respectfully submitted, Mary McDonnell