



# Channel Islands

CALIFORNIA STATE UNIVERSITY

## President's Planning and Policy Council

Meeting Notes  
9:30 – 10:30 a.m.

Date April 27, 2018

J. Handel Evans Conference Room 2533

VOTING MEMBERS PRESENT: Virgil Adams, Helen Alatorre, Dottie Ayers, Julia Balén, Elaine Crandall, Chanda Cunningham-Spence, Dennis Downey, Genevieve Evans Taylor, Nancy Gill, Sonja Howe, Tara Hughes, Nichole Ipach, Ritchie LeRoy, Diane Mandrafina, Samuel Martinez, Laurie Nichols, Hiram Ramirez and Ysabel Trinidad

VOTING MEMBERS ABSENT: Lisa Barry, Geoffrey Chase, Hung Dang, Toni DeBoni, Deanne Ellison, Daniel Garcia, John Gormley, John Griffin and Gregory Wood

NON-VOTING MEMBERS ABSENT: Michael Bourgeois, Wes Cooper and Phil Hampton

INVITED GUESTS PRESENT: Ginger Reyes and Erik Esqueda (student)

### OPENING REMARKS

President Beck welcomed the Council members and guests.

### POLICY REVIEW

#### RECOMMENDATION (2<sup>nd</sup> Reading):

##### AA.12.006 – Policy on Intent to Enroll and Orientation

Ginger Reyes stated procedural language was removed from the policy. The policy is consistent with Island View Orientation (IVO) online process. Dennis Downey suggested highlighting academic expectations and strategies for academic success. Helen Alatorre asked what role IVO plays in the policy; Ginger indicated that it is included in the purpose. Students must attend IVO to enroll in the University or submit an IVO Exception Request for alternative orientation.

President Beck asked for a motion for approval with amendment; policy was approved.

##### New Policy on Fundraising Events

Ritchie LeRoy stated the procedures were removed from the policy. These procedures will be attached to the policy. Ritchie repeated that fundraising events will come through University Advancement.

President Beck asked for a motion for approval; policy was approved.

##### New Policy on Gifts-in-Kind and Acceptance of Gifts-in-Kind

Based on feedback, Ritchie LeRoy explained the approval process was updated to state 'the program area receiving the gift must verify and address any restrictions or contingencies imposed based on applicable federal, state, local, and University regulations.' The procedures were also removed from the policy.

President Beck asked for a motion for approval; policy was approved.

### **New Policy on Gifts to Agency**

Ritchie LeRoy stated this policy relates to gifts such as travel or tickets to an event that are gifted to a specific individual (due to their position). The recipient must report these gifts. In some cases, gifts can be considered gifts to the University. The only change to this policy was the removal of the procedures.

President Beck asked for a motion for approval; policy was approved.

### **CLOSING REMARKS**

President Beck introduced a special guest, Erik Esqueda, a third-year transfer student majoring in Communication. Erik was shadowing Dottie Ayer of the VPSA Council and hopes to become a Student Affairs professional. He shared the student organizations and leadership programs that he has been involved with on campus. Introductions were made.

President Beck welcomed Elaine Crandall, AVP Administration, to her first PPPC meeting.

President Beck thanked the policy authors for their hard work in separating procedures from policy. She acknowledged the importance of vetting and incorporating the feedback from the diverse Council.

The meeting was adjourned at 9:50 a.m.

The next meeting is fall 2018.