



President's Planning and Policy Council

Meeting Notes
9:00 – 10:00 a.m.

Date February 26, 2018

J. Handel Evans Conference Room 2533

VOTING MEMBERS PRESENT: Virgil Adams, Helen Alatorre, Dottie Ayers, Chanda Cunningham-Spence, Geoffrey Chase, Toni DeBoni, Dennis Downey, Deanne Ellison, Genevieve Evans Taylor, Nancy Gill, John Gormley, Tara Hughes, Nichole Ipach, Ritchie LeRoy, Diane Mandrafina, Samuel Martinez, Laurie Nichols, Hiram Ramirez and Ysabel Trinidad

VOTING MEMBERS ABSENT: Julia Balén, Lisa Barry, Michael Berman, Hung Dang, Daniel Garcia, John Griffin, Sonja Howe, Tonee Sherrill and Gregory Wood

NON-VOTING MEMBERS PRESENT: Phil Hampton

NON-VOTING MEMBERS ABSENT: Michael Bourgeois and Wes Cooper

INVITED GUESTS PRESENT: Cindy Derrico and Ray Porras

OPENING REMARKS

President Beck welcomed the Council members and introductions were made.

POLICY REVIEW

RECOMMENDATION (2nd Reading):

SA.01.001 – Policy in the Event of a Student's Death

With the advice of University counsel, Toni DeBoni indicated that the policy has had substantial updates since last reading. The detailed procedural actions have been removed from the policy. The policy does not include alumni as notification of an alum's death is often delayed. Geoff Chase suggested clarifying the phrase 'while studying outside of the United States'. Toni agreed to include 'studying or traveling outside the United States on a University-sponsored program'.

President Beck asked for a motion for approval; policy was approved.

SA.03.003 – Policy on Alcohol at CSUCI

Cindy Derrico presented this policy with grammatical updates. Dennis Downey asked if a behavioral element should be in the policy in addition to the blood-alcohol content levels. Cindy stated that behavior is always subjective, and the most objective standard is a blood-alcohol content (BAC) test.

President Beck asked for a motion for approval with amendments; policy was approved.

DISCUSSION (1st Reading):

AA.12.006 – Policy on Intent to Enroll and Orientation

In Ginger Reyes' absence, Toni DeBoni presented this policy that was approved in 2015 but, was first implemented this past summer. The updates noted on this first reading clarify points and guide students through the process. Internal procedural text was removed.

President Beck asked the Council to provide feedback to Ginger.

New Policy on Fundraising Events

Ritchie Leroy presented the first of three new policies that came about from a recent CSU audit. The Policy on Fundraising Events brings CUSCI in compliance with a CSU-wide policy about fundraising events with grossing receipts greater than \$5,000. Any kind of event that happens on campus will go through University Advancement (UA), the designated campus authority. UA will ensure events comply with the Policy on Time, Place and Manner and the Use of University Buildings and Grounds.

The policy includes definitions as well as the procedure for gaining approval. UA will assist with event organizers with aspects such as ticket sales, defining gifts and access to the event.

New Policy on Gifts-in-Kind and Acceptance of Gifts-in-Kind

Ritchie stated a gift-in-kind is a tangible gift (e.g., a gift of equipment for a classroom or a laboratory). UA works with donors in acknowledging and handling of the gift, finding appropriate placement for it on campus and determining market value of that gift. UA will determine the useful life of the gift and final disposition of that gift, if needed.

Dottie Ayer asked about gifts (e.g. thousands of bags) from outside organizations for Orientation. Helen Alatorre also asked about club raffle prizes. Ritchie said divisions/groups/organizations should work with UA to allow UA to know who is contributing and who should be acknowledged as donors.

New Policy on Gifts to Agency

Ritchie stated gifts to agency may be gifts to the University or an individual to represent the University at an event (e.g., tickets to an event or transportation to an event). Gifts to agency follow IRS regulations and will be administered through UA and the Division of Business & Finance Affairs.

President Beck reminder the Council that these three came about through the CO audit and asked that feedback be directed to Ritchie.

CONSENT:

FA.81.003 – Policy on Driving and Parking on Campus Property

Ray Porrás stated the policy's only update is in the attached Parking and Traffic Regulations Manual. It has a new Article V that pertains to University Glen/Town Center Parking Rules & Regulations.

President Beck asked for a motion for approval; policy was approved.

BUDGET UPDATE

Ysabel Trinidad shared the current state-level budget situation. The state of California shows significant reserves but the Governor's January budget for the CSU was significantly less than requested. President Beck stated the CSU is incredibly disappointed in this potential budget shortfall and will continue to advocate for the requested budget.

The Strategic Planning and Resource Committee (SPRC) is working through several scenarios that Ysabel shared. She referred the Council to the CSUCI website for budget updates.

STRATEGIC INITIATIVES UPDATE

Geoff Chase expressed the need to take a 'long view' of the budget shift and explore other revenue sources. President Beck suggests determining the 'vision of who we want to be' and, then, align the budget according to that vision. Ysabel added that the campus must embrace the cultural shift of not relying on the state's two- or three-year budget plan.

As a part of the commitment to gather and share ideas, the Strategic Initiatives Steering Committee will be holding a World Café II on April 13. Progress on will be presented and the CSUCI community is invited to provide feedback on draft initiatives.

The meeting was adjourned at 9:58 a.m.

The next meeting is Friday, April 26, 2018.