

# California State University Channel Islands

President's Planning & Policy Council

Monday, May 14, 2012

The President's Council met on Monday, May 14, 2012 at 9:00 a.m. The meeting was held in the Broome Library at California State University Channel Islands, One University Drive, Camarillo.

**In attendance:** Richard Rush, Michael Berman, Renny Christopher, Bill Cordeiro, Linda Covarrubias, Chanda Cunningham, Amy Denton, Therese Eyermann, Sean Kelly, Daniel Martinez, Jim Meriwether, Dawn Neuman, Diana Smith, Ysabel Trinidad, Ching Wang, Russ Winans

**Absent:** Terry Ballman, Breana Christie, Wes Cooper, Elysse Farnell, Sandra Kornus, Dulce Lopez, Rosa Rodriguez, Stacy Roscoe, Greg Sawyer, Jim Walker

**Others in attendance:** Dave Chakraborty, John Gormely, Melissa Remotti, Dan Wakelee, Karen Carey, George Morten, Ed Lebioda, Missy Jarnagin, Damien Pena, Debbie Gravelle, Amy Spandrio, Anna Pavin, Pamela Abbott, John Reid

## **Policies**

Policy on prizes (Missy)

Added unallowable expenditures; esp. birthday parties

Applies across all university entities

Passed

Policy on global email

Changes based on recommendation to critical emails.

Passed

Policy on Free speech and assembly for students

Amended section on guest speakers based on comments.

Passed

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## **Strategic Planning:**

### 1. Division of Student Affairs - Ed Lebioda & George Morten

At council's request, present how division (Student Affairs) strategic plan fits with and supports general strategies.

Refer to handout.

Healthy and effective organizations reflect on 4 basic questions (item 4 on handout)

Planning committee wants to find ways to bridge mission gap – link SA programs to university mission.

How well does SA align with university mission? Assessment:  
Tie between university's and division's missions  
Presented 6 strategic goals which connect SA programs to university mission  
Explored ways to meet goals set for SA 2011-2016

Two initiatives:

Ongoing student development and training initiative – training staff  
Co-curricular programs and partnerships around campus to develop programs. Found common ground, common purpose (strategic initiatives, pillars) b/t SA and AA: work on student success, GE requirements, CI grad requirements, WASC, Lacayo, VISTA, etc. Focused on example of similarities between GE goals and both GE and SA career development outcomes.

Bill Cordeiro question – how does SA plan fit with university's? SA strategic plan is living document, will change as university's strategic plan changes.

## 2. Division of Finance & Administration - VP Finance Trinidad

Provided strategy map as handout – how division looks at work it does. Developed in February with DFA leadership team.

Spoke about need to “radically transform” way DFA does business, especially in light of budget. DFA will do this through continuous improvement.

Discussed DFA mission, vision, values (handout); DFA defines its work by value to customers esp. problem solving and being partner to rest of campus. DFA staff presented goals (handout):

Missy – achieving operational excellence in finance.

- Review all processes for effectiveness and efficiency, talking to all people
- Using less paper, automating many processes
- Online payment plans for students starting fall 2012
- Online requisitioning for spring 2013

Anna – staff development

- Develop campus wide professional development program
- ADA training 2012
- Sexual harassment and conflict resolution training, can get more specialized training for specific departments as needed
- Want to focus on wellness and building community, lunch & learn, BBQ, service awards, walk across America etc.

Enhance resources

- Prepare for growth and enhance resources given budget issues, develop campus wide effectiveness program (lean initiative)
- Lean initiative – collaborative effort. 3 pilot projects: automated forms, improving student account reporting, working with CSU SLO to improve OPC work order process

Chief Reid – enrich communication

- Improve alternative transportation website w/ RideShark.com ridematching service
- Feasibility of traveler's information am radio station for new Univ Dr., 3-5 mi radius for emergencies, events, parking

Therese question – “magic” part on handout. Isabel – budget.

3. Provost Neuman 2012-2013 Budget Update, with VP Trinidad

- Systemwide, 12-13 appropriations equal to 96-97 but enrollment up by 90K
- Gap exacerbated as student population grows
- Students perceive big jump in tuition/fees, increased 21% 10-11 to 11-12
- 99-00 state support 81%, 12-13 state support 49% - shift in funding CSU wide
- CI enrollment: 750 FTE growth without state allocation for 12-13
- Closed to admissions in spring so must go really high for fall for annualized 4000 FTES
- Critical needs: Add more TT faculty pending budget revise and other stuff around system; open North Hall; increase financial aid (SUG); tech refresh and accessibility

CI's planning environment has changed due to budget- diminished resources Our values are transparency, accountability, and engagement.

Strategic Budgeting:

Refocus budget from annual to multiyear plan to achieve specific outcomes. Encourages fiscal discipline and uses active monitoring (what gets measured gets done). Will be having conversations with campus community about this.

12-13 Budget: Straw budget under development. \$70K operating budget. Approx 60% new funds for new faculty hires and technology support.

May be another \$200M + cut next year

Respectfully Submitted by Amy Denton