

California State University Channel Islands

President's Planning & Policy Council

Monday, September 16, 2013

Broome Library 2330

9:00-10:30am

ATTENDEES PRESENT: Vanessa Bahena, Michael Berman, Karen Carey, Terrie Cilley, Bill Cordeiro, Chanda Cunningham, Amy Denton, Therese Eyer mann, Scott Frisch, Sunshine Garcia, Nancy Gill, John Gormley, Gayle Hutchinson, John Griffin, Jill Leafsteadt, Kathryn Leonard, Chris Mattia, Jennifer Miller, Pamela Abbott-Mouchou, Laurie Nichols, Melissa Remotti, Stacy Roscoe, Richard R. Rush, Greg Sawyer, Ysabel Trinidad, Dan Wakelee, Jim Walker, Dianne Wei

PRESIDENT'S REPORTS

President Rush welcomed the President's Planning and Policy Council members and guests and had everyone introduce themselves since there are several new members this year. President Rush reminded all of the PPPC members that this council's purpose is to create and maintain good policies. Policies are reviewed every 3 years. We always want to make sure they are serving our students well. Every new policy gets two readings, and then is voted on.

POLICY

Recommendation: Policy on Access Management and Facility Security (Cilley)

This policy is a second read. The only additional change needed is to change OPC's name. All council members were in favor.

Recommendation: Policy on Space Allocation (Ysabel Trinidad)

This policy is a second read. Ysabel said that this is just putting our current practice into writing in policy form. All council members were in favor.

Discussion: Policy on Unmanned Aerial Systems (Karen Carey)

This policy is a first reading. As this is a controversial issue, Karen Carey presented a PowerPoint with some additional information. The PowerPoint will also be available on the PPPC website. Karen explained that we want to have 2 drones, primarily for use in studying flora and fauna on the Channel Islands (Santa Rosa Island Field Station), but possibly the Santa Monica Mountains as well. The drones will *not* fly over campus or any residential areas. All data captured will be cleaned and kept safe.

There would be a Board appointed by President Rush that would handle the approval process for anyone who wanted to use the drones, whether someone from CI or the community makes the request. Any partner would have to go through the same process under the review board. There is a cost involved to put sensors on the drone and to clean the data.

We need a certificate of authority from the FAA and we would follow their flight and training procedures.

Jim Walker asked if the air field that CI acquired would be used for this project. Karen explained that it would not at this time as they do not want the drones to fly over the campus at all. The drones would be used for research and teaching only, not for recreation.

Stacy Roscoe asked how privacy bills affect this project. Karen responded that we only need approval from the FAA and that the bills do not affect this. We just have to follow their policies as other campuses have done.

Jim Walker also inquired if we've considered using the air field for test flights. President Rush responded that the 2 test flights that the drones have to do need to be tested in the environment of which they are flying.

Karen also added that the 2 drones are being donated to CI. Ventura County has applied to be 1 of 6 sites from the FAA. If we are awarded one of those sites, this would give our students experience in working with these machines. President Rush was asked to send a letter of support for this. The CSU Chancellor and 21 other CSU presidents also signed. The only one who did not was San Diego State as they are doing something similar. This would be a great benefit to the region and our students.

Therese Eyermann asked to confirm that there is a non-CI rate and that the Board would determine who gets to use the drones. Karen responded that the National Park Services may want to use them, and the Board would decide on the costs.

President Rush encouraged everyone to read this policy and address questions to Karen.

Discussion: Policy on Postings and Signage (Nancy Gill)

This policy is not new; it has been under review for 3 years. The first change is that the procedural language has been eliminated in the policy and put into a separate document, "General Procedures for Postings and Signage." The second change is that any signage that is academically related does not need to go through the approval process. Anything posted by faculty or at the direction of faculty will just need to follow the general guidelines document.

Gayle Hutchinson asked if there are any guidelines around what "academically related" means.

Nancy Gill responded that it's really anything that's academic related or class related. They have left the language open and not too specific on purpose.

Dr. Rush said this is technically a first reading, so this policy will be brought back.

STRATEGIC PLANNING

Strategic Resource Planning Task Force Update (Ysabel Trinidad)

Ysabel Trinidad reported that there is a link on the website where the budget is now posted. The portion that the task force is working with is under the general fund. The campus has increased in

general fund revenue to a little more than \$7 million. This is all mostly designated for a purpose. There is another section with an overview of tuition and fees.

Most important are the policies related to the 2014 budget. The governor has proposed a multi-year funding plan and has frozen tuition to 2016-17, so there was a rollback in tuition.

President Rush mentioned that he has been speaking to the Chancellor since April regarding the budget because we are in limbo. We are operating on a conservative budget right now, but six weeks ago the President presented to the Chancellor how much money we need to grow. We are just waiting for a decision one way or the other.

Strategic Plan Draft Update (Michael Berman/Gayle Hutchinson)

Michael Berman explained that the spring draft of the plan listed 5 initiatives. This current draft makes it difficult to track and is too confusing. It was decided that it needed to be better organized and simplified by pulling together 3 major strategic themes:

1. Improve Student Success
2. Strengthen Academic Enterprise
3. Promote Environmental Sustainability

Each of the 3 themes has a goal. Michael asks that PPPC members read through these goals and provide feedback. He would like input on what strategies we should adopt in the final plan.

For the next steps, a draft will be presented to campus for comments and then the President will approve the draft when it's finalized.

Bill Cordeiro mentioned that this draft is a vast improvement from last year's and seems more thoughtful. He offered his assistance if needed.

Gayle Hutchinson agreed about the improvement from the last version. The purpose of this is to establish and use the plan to learn and inform. We need to start thinking in terms of multi-year planning and plan for the next decade.

Michael Berman said that this ties in with the new Institutional Effectiveness office. It will be most valuable if the campus tells us what we need to do to become effective. The IE office will compile the data and the existing committee and task force will implement.

PRESENTATIONS

WASC Process (Gayle Hutchinson)

Gayle Hutchinson explained that WASC has changed the accreditation process again. As of August 2013 there are new accreditation standards. We are trying to make a decision on the timeline for us to engage in. There is an institutional narrative (self-study) with 9 areas to examine. There is also an offsite review, where the self-review goes off to WASC and then they review it and call us. We then prepare for an onsite visit.

We need to decide soon whether to do a Spring 2015 offsite visit and then a Fall 2015/Spring 2016 onsite visit or Fall 2015 offsite visit and then a Spring or Fall 2016 onsite visit. It takes all hands on deck for us to prepare for WASC.

President Rush stated that WASC has changed their process every time we have dealt with them. We've handled this well and we usually choose to do this early to set the standard.

Gayle continued that this process will be a basis for reflection and will be beneficial to us. We will need 100 volunteers across campus and hope that it's a campus community conversation that will be ongoing and not a burden. The key is deciding when to go through this process. President Rush explained that his bias is to do it sooner rather than later.

Center for Integrative Studies: Community (Kathryn Leonard)

Kathryn Leonard presented on the Center for Integrative Studies' annual theme, which is Community. There will be two events surrounding the theme this year. The first event will be in the fall and will be the Community Art Project (CAP). This will be a call to the campus to bring in recyclable materials which will be used to create a sculpture. OPC is building a platform for it and it will be on display for a week.

The second project takes place in the spring and it will be a Community Mapping Project (CMP). A survey will be distributed and randomly selected people will be chosen to carry a GPS to track where they spend their time on campus. The results will be displayed in artful ways around campus.

The data will serve as data for student research for Anthropology. Kathryn encouraged everyone to participate in these events.

President Rush closed the meeting by thanking the PPPC members for their time. The meeting adjourned at 10:09 a.m.

Respectfully Submitted,

Alanna Trejo