

# *California State University Channel Islands*

President's Council Meeting Notes: Monday, February 28, 2005

The President's Council met on Monday, February 28, 2005 at 9:00 a.m. The meeting was held in the Administration Building, California State University Channel Islands, One University Drive, Camarillo.

In Attendance: Bill Allen, Gary Berg, Renny Christopher, Joanne Coville, Jessica Dalton, maria de la Luz Flores, Marty de los Cobos, Therese Eyermann, Art Flores, Traci Franks, Melissa Frazier, Robert Gutierrez, Matthew Hewitt, Nancy Hill, Peggy Hinz, Bill Kupfer, Ted Lucas, Bob Mayberry, Mike Middleton, George Morten, Ray Porras, Melissa Remotti, Richard Rush, Greg Sawyer, Mitchel Sloan, Dale Velador, Deborah Wylie, Ceasar Zuniga

The president reported that we expect to get a formal letter from WASC very soon that will confirm our progression into candidacy status.

The Lewis Road project has been approved by Ventura County Transportation Commission (VCTC) and the County. The VCTC needs to borrow some \$18 million to generate adequate funding for the project. The plan is that Caltrans would reimburse VCTC for the \$18 million in 2009. Caltrans has indicated that they are willing to give VCTC another project in 2011 but not the cash to pay off the debt. The president is attending a Caltrans hearing on Thursday and is obtaining letters of support from the Chancellor's Office, labor unions, students, the County, VCTC, Casa Pacifica, the Navy and others.

There have been no comments on the procurement policy since the last meeting. The only change to this version was to reformat it to conform to the established policy template.

Nancy Hill noted the policy on business travel was very brief. Our goal is to reimburse people for valid university expenses. There was a question about what a travel handbook is. Nancy noted that it was the procedural handbook that would accompany the policy. All of this is based upon the CSU policy which can get fairly complicated. The handbook will provide examples and other guidance to make it easier for the traveler to get reimbursements. There is a cross-campus group of eight people working on the handbook now. When it is completed, we will offer training to the campus and will undoubtedly post it to the Web site. There was some concern that the meat of the policy was in the handbook rather than in the policy. Nancy agreed to distribute copies of the handbook when it was available. There was a question about whether this policy would cover extended education and grant and contract funded activities. Yes, it applies to all university transactions but not to the auxiliaries (Associated Students of CSUCI, Inc., University Glen Corp., CSUCI Foundation). Trust funds are still considered state resources and must therefore comply with campus policy.

Art mentioned that he was pulling the draft policies on nepotism and whistle blowing at the request of the Chancellor's Office. They have just completed policies for both and would prefer the campus use theirs. Those two policies are now posted on our Web site.

The meeting ended at 9:30 a.m.

Respectfully submitted,

Joanne Coville