

California State University Channel Islands

President's Council Meeting Notes: Monday, April 9, 2007

The President's Council met on Monday, April 9, 2007 at 9:00 a.m. The meeting was held in University Hall, California State University Channel Islands, One University Drive, Camarillo.

In attendance: Lupe Arciniega, Terry Ballman, Raudel Banuelos, Chelsee Bente, Gary Berg, Dave Chakraborty, Renny Christopher, Joanne Coville, Jessica Dalton, Marty de los Cobos, Rudy Estrada, Therese Eyermann, Traci Franks, Tania Garcia, Deborah Gravelle, Nancy Hill, Jessica LaRoe, Maureen McQuestion, Joanna Murphy, Lisa Power, John Reid, Ginger Reyes, Martha Reyes, Melissa Remotti, Richard Rush, Greg Sawyer, Eddie Washington

Guests: Phil Hampton, Ray Porras, John Yudelson (for Lillian)

President's Report:

The President noted that he had received the draft WASC report and would review for changes, clarifications. He expects to attend the June WASC meeting in San Jose and noted that WASC accreditation would be retroactive to the date of the last campus visit made by the WASC Committee. Also noted were upcoming discussions on land use.

Presentations:

Student Government Elections: Jessica LaRoe gave a thorough and informative report on the Associated Students, Inc. structure and upcoming Election events. She presented a list of candidates for Student Government, Student Programming Board and ASI positions, noting that this is the first year there is an actual run-off of positions. Also presented was a calendar of Election events and her invitation for the campus community to take part in scheduled Meet and Greets and the election Debate. Election results will be announced at this year's Maximus Ceremony, the largest event coordinated by Student Government this year, expecting 300-plus attendees.

Town Center Update: Joanne Coville informed us that the Town Center is now under the Site Authority and finishing touches are in progress. The first tenant, The Cove Bookstore/Follett, is slated to move in by June 1, 2007. Other expected tenants with leases in process include Tortilla's Restaurant (Mexican fare); Sesame Express (Chinese fare); The Point (a sit-down restaurant); and The Market (a small grocery, which will include a Subway Express). There will also be a coffee shop with the tenant to be determined later. University Glen offices will also consolidate and relocate to Town Center.

Recommendations:

- a. Policy on Solicitation, Public Meetings, Performances, Rallies and Similar Events (second reading) Ray Porras presented that he had made the minor changes requested from the first reading. Regarding advertisements and flyers & circulars, he felt VP signature was the appropriate approval for such items. He also elaborated that it is key to have VP approval or denial of the request prior to EFC receipt of the request. EFC will coordinate event logistics. Porras also felt it was best to keep the availability for distribution of request and materials flexible, to accommodate the before- and after-hours schedules possibly in the campus community. Eddie Washington commented that this looked good. Joanne Coville motioned to approve; Seconded by Greg Sawyer. Policy passed unanimously.
- b. Policy on Intellectual Property (second reading) Renny Christopher presented on behalf of Phil Hampton. Christopher explained that there were no changes requested from the first

reading and noted the importance of the policy to pass as it is required to obtain monies for negotiated indirect cost rates. A comment from Eddie Washington was made in regards to the brief and concise nature of policies easing the need for future changes versus the length of this policy and questioned if some of the details of this policy (particularly page 14 Administrative procedures) would be better located in a procedure. Christopher explained the history of the policy development and approval by the Academic Senate and CFA. She explained that faculty interest in the policy is high and required unambiguous detail. A brief, less explanatory policy may not meet their (faculty) expectation. Terry Ballman echoed the fact it was approved by Academic Senate. Washington expressed that since it has already been approved, he was then ok with the draft. Christopher also noted that any changes would require recast of votes through Senate. President Rush reiterated Christopher's earlier point regarding the need for the policy to pass as soon as possible unless there were serious concerns. Joanne Coville motioned to approve; Seconded by Marty de los Cobos. Policy passed unanimously.

- c. Policy on Principal Investigator (second reading) Renny Christopher presented this policy, noting the importance of its passing to begin securing negotiated indirect cost rates and that it also had been approved by Senate. No questions were posed. The motion was approved and seconded. The policy passed unanimously.
- d. Policy on Cost Recovery Sharing Allocation (second reading) Joanne Coville presented this policy noting input from a committee and subcommittee as well as faculty and staff. No questions were posed. The motion was approved and seconded and the policy was passed unanimously.

Discussion:

- e. Policy on Death of a Student (first reading) Greg Sawyer gave a brief explanation that due to unfortunate instance of a student death a couple of years ago, the procedure for death of a student was prepared before a policy. The importance of timely and coordinated, sensitive communications to the family of the deceased student and the campus community was primary and that while certain roles were listed in this policy, definitions for those support roles were explained in the procedure. Ideally, the family would be contacted by one campus contact, possibly up to three contacts, depending on need: the President, the vice president for student affairs and the director of public safety/chief of police. It was stated that it is also key to alert the campus community as a whole, so that inadvertent communications to the family were avoided (i.e., notices for payment, events, etc.). Gary Berg questioned the definition of a student as it applies to non-credit, non-matriculated students, such as Osher, and the consideration to possibly not include them. Renny Christopher commented that they should be included, due to the terminology of the policy. Joanne Coville commented to include them and Ginger Reyes asked if they should also take into account applicants. Sawyer mentioned that one prior death of a student instance involved a student before their actual arrival to campus, and that he was not sure how we would know that information. However, he felt that the policy should include prospective, intent to enroll students. President Rush finished with the comment that Council members should discuss this with colleagues for feedback and review, so that we can present a policy with the least amount of undue stress in a catastrophic situation.

No other items were discussed and the meeting was adjourned.

Respectfully submitted,
Joanna Murphy