



Channel Islands
CALIFORNIA STATE UNIVERSITY

PPPC Meeting Notes

May 5, 2025

1. Welcome (Dottie Patten)

- a. Last PPPC meeting of the academic year.
- b. Appreciation expressed to all for attending.
- c. Kaia is on a well-deserved break for family time.

2. Policy Manual Updates:

- a. Progress over the 2024-25 AY to meet goal of bringing policies up to date
 - i. Shared slide detailing progress report from the start of the year to now of which policies, how many, etc. have been updated, need to be updated.
 - ii. 43 policies out of compliance, 34 policies successfully updated and either been signed, approved by the President, or are currently with the Academic Senate for review.
 - iii. 9 remaining policies are calendared for the next academic year.
- b. Acknowledgment of hard work put in by all.

3. Policies for Review:

- a. Recommendation (2nd Reading): Policy on Instructionally Related Activities Funding (Presented by Rosa Bravo)
 - i. A couple of revisions – especially on page 2 after recommendation from last PPPC meeting to change wording.
 - ii. Attachment to policy provides guidance on academic structures identified by the Division of Academic Affairs, highlighting programs and degrees.
 - iii. School of Education with its programs and credentials is also listed, including new master's degree in Early Childhood Studies.
 - iv. Added IRA funding reference specific to School of Arts and Sciences:
 - 1. Activities take place annually and include extracurricular and instructional activities.
 - 2. Provides context for annual events, such as dance, theater, and music, showing high-level activities involved.
 - v. Janet Pinkley mentioned that the library is not included in the list which limits IRA funding abilities.
 - 1. Rosa Bravo stated that funding is not being limited as all proposals go through IRA Proposal Scoring Rubric but will take feedback back to the interim Provost.
 - vi. Matt Zivot inquired about the amount of money allocated for IRA funding and what successful initiatives have occurred, as well as sticking points.

1. Rosa mentioned approximately \$500,000 is provided through IRA funding. The committee effectively reviews proposals. Challenges include decreasing funding; sometimes, part-time funding is necessary. Additional funding has been used to help fulfill remaining needs.
- vii. Janet suggested section 4 needs rewording.
- viii. Christina Smith pointed out that the committee is mostly made up of students who often do not understand where funding originates:
- ix. Rosa outlined the process using a rubric system with a holistic approach:
 1. The rubric is the initial starting point for determining partial or full funding, ultimately approved by the Provost.
- x. Rosa will update section 4 wording regarding rubric and others will be included as appendix.
- xi. **Action:** Approved; policy will be forwarded to President for signature.
- b. Discussion (1st Reading): None
- c. Consent: None

4. Feedback on 2024-25 AY & Opportunities as we look to 2025-26 AY

- a. This is the first year not run by the President; Kaia has been leading the group to update policies.
- b. Kaia encouraged an honest conversation, Dottie solicited feedback on what worked well and what didn't. Members can reach out via email to Kaia or Dottie to share thoughts.
- c. Comments:
 - i. Appreciated that the process is no longer run by the President, viewing it as a positive change.
 - ii. Suggested discussing the reasons behind policy changes and their impacts.
 - iii. Recommended including a rubric to aid in understanding these changes and to also insist on creating it.
 - iv. Noted that all policies on the website appear outdated, suggested implementing a search feature or a specific website for current policies.
 - v. Expressed a wish to revisit all policies over the summer.
 - vi. Requested clarification on the role of the Academic Senate in the process.
 - vii. Expressed a desire to improve efficiency for the coming year and suggested discussing timelines.

5. Additional Comments

- a. Acknowledged everyone's great work.
- b. Encouraged the team to reach out via email with any thoughts.
- c. Looking forward to seeing everyone in the fall.