

California State University Channel Islands

President's Council Meeting Notes: Monday, August 23, 2004

In Attendance: Damon Blue, John Burckert, Renny Christopher, Julie Corelli, Joanne Coville, Marty de los Cobos, Therese Eyer mann, Art Flores, Melissa Frazier, Nancy Gill, Marti DeLaO, Robert Gutierrez, Peggy Hinz, Nian Huang, Lisa LaFrenz, Missy Klep, Ed Lebioda, Steve LeFevre, Ted Lucas, Alana Marquez, George Morten, Peter Mosinskis, Nick Pencoff, Ray Porras, Richard Rush, Sue Sanders, Greg Sawyer, Mitch Sloan, Dale Velador, Melissa Woodling.

President Reports:

President Rush introduced Therese Eyer mann as the recently hired Special Assistant to the President. This position serves as a member of the President's Council while other positions rotate through one, two, and three year terms. One year members to President's Council will rotate off this fall, with new members then appointed.

The WASC team will visit October 13 – 15. Council members are asked to read the report and be familiar with it. The president will appoint a university assessment office to lead university-wide assessment efforts. As a part of these efforts, all divisions are asked to create a strategic plan to help implement CSUCI's mission.

The library is moving forward and the university is accepting design/build bids for the Norman Foster designed building. Site Authority approval will be needed to use \$4M in funding from University Glen. Next steps include excavating the basement for HVAC. New building should begin construction in 2005.

The meeting schedule for the 2004-05 academic year is posted on the President's Council website.

Academic Master Plan:

VP Lucas explained that the master plan is dependent upon enrollment allocated to the university. Frank Jewett, a consultant in long-rang planning, has been hired. It is not unusual for new CSUs to reach 5,000 FTE within 7 years of opening. Jewett's work will look at area educational needs and CSUCI capacity to meet those needs. Current plans are to grow by 400 FTE per year and enroll 1885 in the Spring.

New programs in 2005-06 will be a BS in Chemistry, and BAs in Chemistry, Economics, Biology, Spanish, and Sociology.

Preparation for WASC Site Visit:

VP Lucas reported that Dennis Muraoka has done a phenomenal job as Chair of the WASC committee. A new task force is being created to prepare for the October visit and for the Institutional Capacity component of the accreditation process. He encouraged all to read the Educational Effectiveness Report, which was based on the work of 50 committee reports. The University Planning and Coordinating Council is being formed to ensure that

planning and funding are tied to the mission and to strategic plans. All divisions are asked to submit their plans to this group by January.

B&TP Forums:

Marty de los Cobos presented information on the Business & Technology Partnership Forum noting programs that faculty will provide.

UTF Presentations

Art Flores of the Staff Support group reported the group has come up with 12 recommendations based on leadership, communication, recruitment and retention, and staff development. Nian Huang of the Faculty Support group reported that two sub-groups have been formed to address this top and that a final report will be finished in December. Sue Sanders of the Organizational Attributes group reported that this group will take off where WASC leaves off. President Rush encouraged each group to ensure that an assessment component was included in their plans.

SAFE on Campus:

Renny Christopher announced that a workshop aimed at training faculty and staff in sexual diversity awareness will be held on September 23rd. Those completing the workshop will be given a SAFE sign to display outside their offices – indicating that it is a place where people can feel comfortable revealing and talking about their sexual identity.

University Calendar:

Nancy Gill, John Burckert, and Peter Mosinskis presented a model of an on-line calendar for university (only) events. It offers daily, weekly, and monthly views, and is searchable by subject. Staff and faculty should submit events at least 7 days in advance of the event through an on-line form. Students can submit events through a Student Affairs officer.

Policies:

The following actions were taken on the policies listed below:

DISCUSSION to RECOMMENDATION

Policy on Distribution of Written Materials (Gill)

Policy on Judicial Process (Gill)

Policy on Financial Aid Satisfactory Academic Progress (Pencoff)

Policy on EOP Grant Awarding (Pencoff)

REFERRED to ACADEMIC SENATE/30 DAY MEET & CONFER

Policy on Free Speech and Assembly (Gill)

Policy on the University Events Calendar (Gill/ Burckert/Mosinskis)

Policy on Computer Related Crimes (Mosinskis)

Policy on Responsible Use of IT Resources (Mosinskis)

Policy on Alcohol (Gill)

Policy on Nepotism (Flores)

Policy on Student Communication (Lebioda)

Policy on Drug Free Environment (Flores)

DEFERRED to SEPTEMBER PRESIDENT'S COUNCIL

Policy on Whistleblowing (Flores)

Policy on CSU Intrasystem: Visitor Enrollment (Blue) *[WITHDRAWN]*

Policy on Submission of an Official Transcript (Blue)

Policy on Requesting an Official Transcript (Blue) *[RENAMED: Policy on Issuing Official Transcripts]*

Policy on Processing Applications Without a Fee (Blue) *[WITHDRAWN]*

Policy on Hardship and Special Admission Consideration (Blue) *[RENAMED: Policy on Admission Exceptions]*

Policy on Enrollment Confirmation Procedures and Required Enrollment Confirmation Deposits (Blue) *[RENAMED: Policy on Intent to Enroll]*

Policy on Application Rollover (Blue)

Policy on Application Filing Periods (Blue) *[WITHDRAWN]*

Meeting Adjourned

Submitted by Therese Eyermann