

California State University Channel Islands

President's Council Meeting Notes: Monday, September 24, 2007

The President's Council met on Monday, September 24, 2007 at 9:00 a.m. The meeting was held in University Hall, California State University Channel Islands, One University Drive, Camarillo.

In attendance: Herb Aquino, Terry Ballman, Raudel Banuelos, Chelsee Bente, Gary Berg, Renny Christopher, Joanne Coville, Rosario Cuevas, Jessica Dalton, Marty de los Cobos, Rudy Estrada, Therese Eyermann, Deborah Gravelle, Bill Kupfer, Ted Lucas, David Mayorga, Joanna Murphy, Cris Powell, Lisa Power, John Reid, Ginger Reyes, Melissa Remotti, Richard Rush, Greg Sawyer, Jane Sweetland, Ashish Vaidya, Eddie Washington

Guests: Bill Cordeiro, Nancy Gill, Deborah Wylie, Jeff Savage, Tracie Matthews

President's Report:

President Rush spoke to the Council regarding the land exchange. The exchange has been approved by the Public Works Board and, as a result, the University will acquire 173 acres in front of the University. The University is also working on another land acquisition of 368 acres adjacent to the University.

At the Board of Trustees meeting last week, the Chair of the Board extolled CSUCI's efforts in obtaining accreditation. President Rush further extended those accolades and commended the University community on a job well done.

Additionally, the President reported that the University has meet enrollment targets for the fall semester.

Presentations:

Santa Cruz Village: Dr. Sawyer spoke about the new student housing building. We currently have 630 students living in both villages, a total of 73% occupancy. The new village is a living/learning community with an art studio, dance studio, music practice rooms, work-out facility and student center. This year there have been fewer discipline issues than previous years.

Strategic Plan: Bill Cordeiro spoke about the efforts underway to update CSUCI's strategic plan. The plan will delineate the priority of University resources. Dr. Cordeiro stressed that the plan is strategic and not tactical – individual divisions will be responsible for implementing the plan. Dr. Cordeiro reviewed the process for updating the plan as well as the timeline. UPACC will be distributing opinion cards to the campus community including students. As well as holding a series of group meetings for both the campus and community. Community meetings will be held on October 18th, 25th, and November 8th. The updated plan is scheduled to be completed by March 2008.

Recommendations:

- a. Policy on Death of a Student: Greg Sawyer presented this policy for its second reading. There were no comments. Marty de los Cobos motioned to approve; Seconded by Rudy Estrada. Policy passed unanimously.
- b. Policy on Drug Free Campus and Workplace –Revision: Renny Christopher presented this policy for its second reading after having made some changes per CFA. There were no

comments. The motion to recommend the policy was approved and seconded. The policy passed unanimously.

- c. Policy on University Events Calendar- Revision: Nancy Gill presented this policy. There was one comment regarding adding “admission events” in the Text section A. before “Co-curricular events”. Joanne Coville motioned to approve with the change; Seconded by Ted Lucas. Policy passed unanimously.

Discussion:

- d. Policy on Posting of Signage and Materials on External Spaces within the Campus Community: Nancy Gill presented this policy. There were no comments or changes. Policy will be brought back for recommendation.
- e. Policy on Admissions Exceptions – Revision: Jeff Savage presented this policy. The President directed that “Director” be capitalized even though the CSUCI style manual says otherwise. Renny Christopher brought up a concern that there seems to be 2 different groups the policy applies to: those that have not been denied and those that have. She suggested that there either be two policies, or that the policy addresses both separately. Also, the name of the Admission Appeals Committee may be changed to reflect that all students who file may not be filing an appeal. Furthermore, Gary Berg suggested that the policy state that it applies only to undergraduates. As it is now, it’s unclear. Finally, under the text heading, it mentions a “number of factors” which should be spelled out and clarified. This policy will need to be presented to Senate prior to going to being up for recommendation.
- f. Policy on Financial Aid Satisfactory Progress – Revision: This policy was presented by Tracie Matthews. There were no comments, and this policy will not need to go through Senate as it does not have curricular implications.
- g. Policy on Campus Locks & Keys – Revision: This policy was presented by Deborah Wylie. President Rush asked the Council if they could move to recommend the policy. Eddie Washington stated that as long as the policy does not contain any employee penalty for employee for losing keys, then he would be ok with moving it forward. The motion was approved, seconded and the policy passed unanimously.

Additionally, Renny Christopher updated the Council on the status of policies that are currently being reviewed by the CFA. She received a call this morning that they would like to meet and confer. She will keep the Council updated.

Policies for Review

Melissa Remotti presented policies that are up for renewal and asked the Council to please review them and send any comments or changes to the appropriate contact person prior to November’s meeting. It will then be decided whether the item needs to be presented to the Council for discussion or placed under recommendation for renewal.

Policies for 08-09 Catalog

Melissa Remotti informed the Council that policies for the 08-09 catalog would need to be fast-tracked through the November meeting as the deadline for content additions is January 23rd and the Council is dark in October and December.

Administrative Policy Website

Melissa Remotti informed the Council that due to frequent request for printable versions of approved policies, there is now a link to a printable .pdf for each policy on the Administrative Policy Website.

Discussion – Policy on Campus Involvement in Line Position Recruitments

Therese Eyermann opened the discussion. This is the initial step in turning innovative aspects of the campus for which we were commended by WASC into cross-campus policy. In this case, we were commended for our thorough and campus-wide hiring process. Therese suggested that we decide whether or not we want to mandate cross-campus representation on hiring committee and, if so, which classifications and to what degree of cross-campus representation. Renny Christopher mentioned that we may consider a process or guideline versus a policy. Eddie Washington said that HR is basing some of their new processes on the Student Affairs model and we might want to take a look at that first. Renny also mentioned that there is a State Academic Senate Resolution regarding faculty being strongly encouraged to serve on recruitment committees for high-level positions. Therese suggested that a smaller ad-hoc committee draft a policy to bring to the Council. The President asked for volunteers – both Renny & Eddie agreed to participate.

No other items were discussed and the meeting was adjourned at 10:35.

Respectfully submitted,
Melissa Remotti