

California State University Channel Islands

President's Council Meeting Notes: Monday, September 25, 2006

The President's Council met on Monday, September 25, 2006 at 9:00 a.m. The meeting was held in University Hall, California State University Channel Islands, One University Drive, Camarillo.

In attendance: Lupe Arciniega, Terry Ballman, Raudel Banuelos, Gary Berg, Jessica Dalton, Maria de la Luz Flores, Therese Eyer mann, Traci Franks, Deborah Gravelle, Nancy Hill, Peggy Hinz, Bill Kupfer, Ted Lucas, Maureen McQuestion, Mike Middleton, George Morten, Ray Porras, Martha Reyes, Melissa Remotti, Richard Rush, Greg Sawyer, Mitchel Sloan, Cathy Strauch, Jane Sweetland, Eddie Washington, Deborah Wylie

Guests: Damon Blue, Sherie Frame, Amanda Quintero, Maria Zendejas

President Richard Rush welcomed all members of the Council and repeated the charge and expectation of those gathered. He reminded the Council that this is a group that represents a cross section of the campus community and that he always encourages the members to go back to their various areas to gain input from their peers on the topics brought before the council.

As there were several new members, self introductions took place.

President's Report:

Dr. Rush shared with the group that the CSU has placed several of the campus projects under the area of OPC onto the November ballot. Should bond measure 1D pass, it would result in approximately \$62 million dollars to the University for these specific projects.

Presentations:

- 1) Sheri Frame with Enrollment Management provided a presentation on a new interactive, student based web site produced by Hobson's. The project will enable students to create their own Dolphin VIP page. The goal of the site is to reach more people, quickly, with more personalized information through targeted recruitment efforts. The program will come on line 10/1/06.
- 2) The Federal Work Study Presentation was introduced by Jane Sweetland and presented by Maria Zendejas and Amanda Quintero. They are currently anticipated working with about 4 students but hope the numbers will grow over time. This talk served as an introduction to the draft policy on the Federal Work Study.

Policies:

1) **Policy on Federal Work Study** (Sweetland, Zendejas, Quintero) – 1st Reading
There were no comments from the Council. The President encouraged the group to take this policy back to their areas for consideration and pointed out to the Council that all should be aware that this is a matching program.

2) **Policy on Parking and Traffic** (Porras) – 1st Reading
Ray Porras began by pointing out that in the background section it should also site CA vehicle code 2113-8.

A discussion ensued about banning of skateboards on campus. Ray noted that it is a safety issue. Peggy Hinz asked, should this policy pass who is responsible for enforcing this prohibition. Ray mentioned that it would be necessary to adequately sign the campus and to get the word out about this policy. He also planned on a two week grace period. Greg Sawyer suggested perhaps having this come into effect with the new semester allowing sufficient time for a communication campaign to take place, considering that many students may have brought their skateboards with them to housing, not knowing of this restriction. This was agreeable to all present. Deborah Wylie did point out that in the meantime; we want to be cautious about the use of the skateboards around things like plazas, sidewalks, railings etc. Greg Sawyer also noted that when speaking of skateboards, and roller blades etc, this is to include tennis shoes with wheels that pop down, common name.

With regard to bikes, Maureen McQuestion asked where the bike racks are located. Ray Porras provided a verbal listing of the various locations. Maureen asked about employees being able to store the bikes in their offices as the current location of the racks may not be convenient for the employees. Ray Porras stated he was open to suggestions for additional racks as long as OPC felt they were acceptable to the look of the campus in certain locations. With regards to the office storage, it would likely need to be addressed from a safety and ease of access issue. For instance if there were an emergency could all members of that office space exit without any issue?

Regarding parking, Terry Ballman inquired as to if there are times, such as while conducting job interviews, that complimentary passes might be given out so that applicants do not have to pay for parking. Ray said he has provided those in the past. Discussion was held as to perhaps have a lower fee, for people who are coming out for a lesser amount of time, however, Ray said that would prove problematic for his staff, and encouraged the use of metered parking.

Deborah Wylie pointed out that parking is a very important source of income for the campus and the only source for the future parking structures that are so needed by the University. She and Ray reminded the group that it is always possible to sponsor a guest, in which case the payment is made by the department, not by the visitor.

3) Policy on Business Travel (Hill) - 1st reading – (as considerable time had lapsed since the first review of the document in the prior year.)

Nancy Hill thanked the group for their review of this fulsome booklet, stating that the intent of the document is to avoid the need for people to jump from document to document to obtain needed information and direction. The booklet will also include a Q&A, which will be developed off of questions obtained through their trainings.

The question was asked why motorcycles are not included in the policy. Nancy pointed out that this is standard operation procedure. Bill Kupfer added that, indeed there is a higher percentage of accidents with motorcycles and often the pay out on the claims are very costly.

Specifically with regard to same day travel, Mike Middleton mentioned that the issue of not covering meals for same day travel may be contrary to the policies specific for his area. Nancy is to verify any possible discrepancy.

Bill Kupfer questioned the use of dollars begin given to students for their campus participation in trips and other outings. He would prefer that students not be compensated in this way. Nancy

stated this may have originated through requests from areas such as academic affairs. Richard Rush asked her to look into the matter more fully.

Nancy pointed out that the Business Travel documents will become a web based document. Richard Rush suggested the inclusion of an index for ease of use. Nancy shared an example of the beginnings of the web based document.

4) Policy on Commencement Participation (Blue) – 1st reading

Damon Blue described that there have been a number of problems with the current policy of requiring students to be within 10 units before they participate in the commencement ceremony. There is not adequate staff to monitor the current criteria or any way to enforce it. Currently if students intend to graduate the following semester, but are carrying a full load they are not allowed to process.

Traci Franks asked about timing, as in advising they have already been telling hundreds of students about the 10 unit rule, however, now it would mean even if they have many more units than that, they could just keep moving their expected date of completion.

Peggy Hinz said she was surprised we might lessen the requirements as it seemed someone could say they plan to graduate even if they have 26 or more credits to go. And that this could make the booklet used at commencement more of an informal document, not a source document. She sighted one example already where someone was listed as a graduate but they had not and it had created confusion. It was suggested that in future semesters a special section be used for those processing who are not expected to be graduated at this time.

It was suggested that this policy be instituted in 08, again to assure that there be adequate time for student communications.

Ted Lucas and Therese Eyermann pointed out that the last policy regarding this issue was actually an academic senate policy and as such Ted will take this draft policy back to Academic Chair Terry Ballman who had to leave the Council meeting early for her class.

5) Policy on Disability Accommodations Priority Registration (Blue) – 1st Reading

Eddie Washington asked if there were a process developed on how this would be implemented and executed. Richard Rush asked that Damon Blue be sure to include Eddie Washington in the process.

Closing comments:

Deborah Wylie informed the Council that there is a new program out of CSU that focuses on educational sustainability and one of the first areas is OPC related.

Richard Rush shared that at the recent Trustee's meeting, the cornerstone planning document was a topic and that it will be under review. This may have future impact for CSUCI.

Jane Sweetland shared that enrollment opens this weekend and they expect hundreds of applications to CSUCI.

Respectfully submitted,
Peggy Hinz