

California State University Channel Islands

President's Council Meeting Notes: Monday, November 27, 2006

The President's Council met on Monday, November 27, 2006 at 9:00 a.m. The meeting was held in University Hall, California State University Channel Islands, One University Drive, Camarillo.

In attendance: Terry Ballman, Raudel Banuelos, Shawn Bartlett, Gary Berg, Lisa Breckenridge, Joanne Coville, Jessica Dalton, Maria de la Luz Flores, Marty de los Cobos, Rudy Estrada, Therese Eyer mann, Traci Franks, Deborah Gravelle, Nancy Hill, Peggy Hinz, Bill Kupfer, Jessica LaRoe, Ted Lucas, Maureen McQuestion, Mike Middleton, George Morten, Ray Porras, Martha Reyes, Melissa Remotti, Richard Rush, Greg Sawyer, Mitchel Sloan, Cathy Strauch, Jane Sweetland, Eddie Washington, Deborah Wylie

Guests: Damon Blue, Renny Christopher, Ana Duran

President Rush welcomed all members of the Council.

1. President's Report:

President Rush informed the council that he has attended a National President's Meeting in Florida the previous week.

Presentations:

2. Degree Audit System – Ana Duran demonstrated how the degree progress reports will be given. The progress reports will allow electronic graduate checks, which will alleviate paperwork. Any updates must be manually processed through Kathy Musashi. These reports will be made available to students fairly soon.

3. Presidents Dinner Recap – Mitchel Sloan presented on the success of the 2006 Presidents Dinner. The theme was “Dance in Confetti & Light”. The event, chaired by Linda Dullam raised approximately \$150,000 in revenue. The event was supported by over sixty student volunteers led by Christine Thompson. Around 25% of the attendees were members of the campus community.

Policies:

4. Distribution of the Policy on Drug-Free Campus and Workplace – Eddie Washington explained that the policy must be sent via mail and handed out in person at every new employee orientation. Human Resources will be responsible for distribution to all employees. The office of the Vice President of Student Affairs will be responsible for distributing the policy to all students. Questions were raised about the use of the policy to monitor lunchtime activities. Mr. Washington responded by stating that it is difficult and nearly impossible to regulate lunchtime activities through human resources policy. Public Safety Policy may be a better avenue for this. It was brought to the Council's attention that the California Faculty Association will likely file Unfair Labor Policy if this policy goes through.

Recommendations:

a. Policy on Parking and Traffic, Ray Porras informed the Council that Bicycles will be allowed to be stored in offices with a mandate from the Fire Marshal that they be kept out of traffic areas such as hallways and walkways. Skateboarding has been referred to the Dean of Students for

further consideration. Dr. William G. Sawyer motioned to approve the Policy on Parking and Traffic. Motion passes unanimously.

b. Policy on Commencement Participation – Held over.

c. Policy on Disability Related Priority Registration, Dean Jane Sweetland explained that priority registration is necessary for individuals with disabilities in order for the campus to be aware of special needs in advance. Motion to approve the Policy on Disability Related Priority Registration moved by Marty Delos Cobos. Seconded by Dr. William G. Sawyer. Motion passes unanimously.

d. Policy on Campus Locks and Keys – Deborah Wiley explained that an interim policy was approved in May 2006. Approving this policy will make it final. Discussion of who would be responsible for lost keys occurred. The policy will be held until all details are worked out.

Discussion:

e. Policy on Students with Disabilities Parking Fee Waiver. 1st reading, Ray Porras explained that Title V states that the President must have policy regarding fee waivers for individuals with disabilities. Deborah Wiley states that she agrees with the policy, but would like to see it amended to be included in the general parking policy. Dr. Morton will research other campus's policies prior to the next reading.

6. Policy Dissemination, Melissa Remotti reminded the Council that previously all policies we posted on the Website as well as emailed to every Vice President. From now on every policy will be sent via global email. It is every Vice President's responsibility to assure that those without global email receive the policies. The Vice President of Student Affairs will be responsible for disseminating to all students.

7. Policy Format Discussion, Therese Eyermann discussed the need for possible revising of the current policy format. The Council decided to modify to the existing format by incorporating the accountability, applicability and policy headings into three subheadings (accountability, applicability, and text) below the policy heading in order to include all three of those sections as policy.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,
Jessica LaRoe