

California State University Channel Islands

President's Planning & Policy Council

Monday, March 25, 2013

VOTING MEMBERS PRESENT: Simone Aloisio, David Ashley, Michael Berman, Renny Christopher, Bill Cordeiro, Linda Covarrubias, Chanda Cunningham, Amy Denton, Therese Eyer mann, Scott Frisch, Spencer Keaster, Robert Inglis, Sean Kelly, Kathryn Leonard, Jim Meriwether, Dawn Neuman, Stacy Roscoe, Richard Rush, Greg Sawyer, Ysabel Trinidad, Dianne Wei, Russ Winans

VOTING MEMBERS ABSENT: Terry Ballman, Terrie Cilley, Sunshine Garcia, Callie Juarez, Daniel Martinez, Jim Walker

NON-VOTING MEMBERS PRESENT: Dave Chakraborty, Melissa Remotti, Dan Wakelee, Karen Carey

NON-VOTING MEMBERS ABSENT: John Gormley

INVITED GUESTS PRESENT: Nancy Gill, Anna Pavin, Ray Porras

PRESIDENT'S REPORTS

President Rush welcomed the President's Planning and Policy Council members and guests and reported on a few updates. First he reported on the budget, of which he said it appears that this may be the first time in a long time that we may have a positive budget this year. However, until the Governor's revise in May, we are not certain. President Rush was in Sacramento last week and reported that his visit with legislators was very positive.

President Rush also mentioned that the new Chancellor will likely be visiting campus on April 18th (tentative). He said that the Chancellor sets his own schedule for what he wants to do while on campus, but as soon as there are definite plans set this information will be shared.

POLICY

Updates and Upcoming Policies (Melissa Remotti)

Melissa Remotti shared with the Council that we will be withdrawing the Policy on Non-Discrimination for Students (FA.31.007), which will now be on the HR website under Executive Order 1074. Melissa also shared that several policies will be coming up for review, including: Access Management, Motor Vehicle Use, Student Health, and Student Communication, among others.

Consent

- **CM.03.002—Policy on Campus Global Emails**
- **FA.02.001—Policy on Business Travel**
- **FA.31.010—Policy on Drug-Free Campus & Workplace**
- **FA.31.011—Policy on Campus Violence**

- **FA.31.012—Policy on Compensation of MPP Search Committees**
- **UA.11.001—Policy on University Alumni Groups**

All consent policies were approved.

Recommendation: Policy on Bicycles, Skateboards, and Other Similar Devices (Ray Porras)

Renny Christopher motioned to approve the policy and it was seconded by Karen Carey. All were in favor.

Discussion: Policy on Driving and Parking on Campus Property (Ray Porras)

Ray Porras reported that this version of the policy is more direct. He said that it's just the policy and will be a supplement to the Parking & Transportation Manual, which he will be updating.

There were no questions regarding this policy and President Rush encouraged Council members to contact Ray about making any adjustments as appropriate.

Discussion: Policy on Procurement (Valerie Patscheck)

Valerie explained that most of the changes to the policy were cosmetic, such as changing "CSUCI" to "CI" and abbreviating "Procurement Contract Services" as "PCS," among a few others. The main modification is that the transaction amount changed from \$100,000 to \$250,000.

Damien Peña pointed out that the Personal Counseling Services is also abbreviated "PCS," and wondered if this could cause any confusion. Valerie asked for recommendations about this and Damien said he would call a meeting with the Vice President of Student Affairs regarding how to proceed and if they need to reevaluate the name.

STRATEGIC PLANNING

Strategic Resource Planning Task Force Update (Ysabel Trinidad)

Ysabel Trinidad reported that on March 14th there was a "town hall" meeting to let campus know where the Task Force is at right now. The Task Force group met on Friday, March 22nd and each of the departments have submitted their straw budgets. The institutional straw budget will be developed soon, but there are several unknown factors as we need more information from the Chancellor's Office about benefits, costs, etc., but for the most part everything is there for the first pass. There are two meetings scheduled in April where divisions will share their plans for next year's budget.

Strategic Planning Update (Dawn Neuman/Michael Berman)

Dawn Neuman presented a PowerPoint presentation to the Council regarding the Working Groups that frame the following specific proposals: Access, Retention and High Quality Graduates. The Working Groups' members are assigned some action items and initiatives for consideration by the whole campus. Each Working Group contains members from both Academic Affairs and Student Affairs. Dawn reiterated that these are all changeable and encouraged everyone to email her with any thoughts and ideas.

Access Working Group (Kaia Tollefson, Karen Carey and Cindy Derrico):

Goals:

1. CI will grow student enrollment significantly and steadily over the next 10 years,
2. CI would like to see its students reflect the community it serves and global realities,
3. 65% from our service area, 20% CA, 15% non-US,
4. The ethnic, economic status, and gender mix will mirror the county demographics for “X” yrs. The campus would like to continue to be a destination for first generation college students, multilingual, etc.

Stacy Roscoe asked Dawn what “global realities” are. Dawn explained that this means having our students gain international awareness. Students can reflect upon their international awareness and move toward a deeper point of view by using reflective portfolios. She said that we think WASC will see that we’re attempting to get learning outcomes by students taking certain courses. The idea is about exposure.

Retention Working Group (Amy Wallace, Terry Ballman, Genevieve Evans-Taylor):

Goals:

1. CI will improve its student retention by enhancing services providing pathways for students that consider leaving due to family care, lack of financial resources, work, etc.,
2. CI will continue to provide support to insure that we have a low percentage of students leaving us.

Out of the survey results, it is evident that we need to provide other pathways for students. Family care, lack of resources, etc. indicate we may need some additional programs. We want to provide support so that we have a lower amount of students dropping out of school. We will also try to do surveys to see why and when exactly students leave.

High Quality Graduates Working Group (Nancy Mozingo, Jill Leafstedt, Gary Berg, Amanda Carpenter):

Goals:

1. CI has always desired to graduate high quality students,
2. CI would like to graduate x% percent of students,
3. Maintain the fact that we graduate URM and non-URM at the same rate,
4. CI does not want our grad rate goals to come at the expense of quality.
5. CI will work to collect the data that shows why our graduates are truly exceptional in the following areas:
 - meet or exceed general and program learning outcomes (we may want to add a tech component to the GE outcomes based on the survey input),
 - are sought for employment locally, nationally, and internationally,
 - are sought or seek further professional and graduate education,

- are recognized as leaders within their communities and workplaces,
- are the number one reason why we never have a recruitment problem.

Stacy Roscoe asked what the definition is of a “high quality student?” Dawn explained it is all of the above, but understands the definition will change after campus input is given.

Dawn noted that the next steps will be to have campus input on the Access, Retention and High Quality Graduate Working Groups. There will be some sort of working “happy hour” and for those that cannot attend there will be a general input survey distributed. There will also be a point where Cabinet will provide their input.

Michael Berman pointed out that we still need to determine how to define some things. We need to put real definitions on things as best we can and want to try to measure and track things as best we can.

The meeting adjourned at 9:32 a.m.

Respectfully Submitted,
Alana Trejo