

California State University Channel Islands

President's Planning & Policy Council

Monday, November 3, 2014

VOTING MEMBERS PRESENT: Pamela Abbott-Mouchou, Vanessa Bahena, Nsomah Apambire, Michael Berman, Chanda Cunningham-Spence, Nancy Deans, Amy Denton, Genevieve Evans Taylor, Scott Frisch, Jeanne Grier, Gayle Hutchinson, Nichole Ipach, Jill Leafsteadt, Chris Mattia, Jennifer Miller, Laurie Nichols, Stacy Roscoe, Richard R. Rush, Greg Sawyer, Ysabel Trinidad

VOTING MEMBERS ABSENT: Bill Cordeiro, John Griffin, Kirsten Moss, Cheryl Peckham, Jim Walker

NON-VOTING MEMBERS PRESENT: Michael Bourgeois, Karen Carey, John Gormley, Melissa Remotti, Dan Wakelee

NON-VOTING MEMBERS ABSENT: Missy Jarnagin

INVITED GUESTS PRESENT: Neal Fisch, Tina Knight, Jason Miller, Steve Stratton

INVITED GUESTS ABSENT: None

PRESIDENT'S REPORTS

President Rush welcomed the PPPC members to the first meeting of the year. He reminded everyone that the PPPC is intended to work cooperatively with the Academic Senate and the rest of the campus to try to develop the best policies we possibly can that serve the university.

President Rush reported that we had our first interaction with WASC on our reaccreditation last week. They had very few questions and were complimentary. He acknowledged and thanked Amy Wallace and the 150 volunteers from campus for participating and making the process successful thus far.

POLICY

Recommendation: Policy on Responsible Use of IT Resources (Fisch)

Neal Fisch explained that this policy is about responsibility of IT resources on and off campus. There were no inquiries about the policy since the last reading. The Chancellor's Office will be revising the URL links in the policy soon. Michael Berman added that this policy has a long history of consultation with our units and the system-wide Academic Senate. This is the CSU responsible use policy that we are adopting.

This policy will also go to the Academic Senate for approval. Gayle Hutchinson motioned to approve and Chris Mattia seconded. All council members approved the policy.

Recommendation: Policy on Sustainable Practices (Wakelee)

Dan Wakelee pointed out two changes that were made to the policy since the prior reading. There is now a more succinct definition for sustainability. Dan worked with Ysabel on the wording to address the concern regarding the level of requirement placed on divisions in terms of financial obligation. A sentence was added to indicate that divisions will consider immediate financial needs and long-term sustainability impact when making significant policy or operational decisions.

Vanessa Bahena motioned to approve and Gayle Hutchinson seconded. All council members approved the policy.

Discussion: Policy on Subrecipient Monitoring (Knight/Miller)

Tina Knight clarified that this policy was approved in the spring, but edits were needed due the Chancellor's Office audit. The word "initial" was added to the annual risk assessment reference under the policy text. Under the roles and responsibilities of the Principal Investigator (PI), it now notes that the PI will manage the follow-up and monitoring for high-risk subawardees. Under the roles and responsibilities for Financial Services, it was clarified that the finance team reviews not only A-133 audits, but also any subaward-related documents. Lastly, a sentence was added to address high-risk subawardees without tying us to any specific monitoring activity.

Gayle Hutchinson asked how we define a "high-risk subawardee." Tina explained that it could be any number of things. For example, it could be another academic institution that has had findings on their audit regarding handling financial awards, or a small non-profit organization and they don't have an A-133 audit, or they could be a brand new organization. Tina explained that the auditor found no need to define a "high-risk subawardee" due to there being so many potential variables.

This policy will go to the Academic Senate simultaneously and will come back next time for recommendation.

Discussion: Policy on Principal Investigator Financial Conflict of Interest (Knight/Miller)

Tina Knight explained that there is only one change that the auditor needed to have made. A sentence was added indicating that the campus' Senior Research Officer (SRO), Jason Miller, is responsible for Ethics training and/or Responsible Conduct of Research Training on campus.

This policy will go to the Academic Senate simultaneously and will come back next time for recommendation.

STRATEGIC PLANNING**Strategic Resource Planning Task Force Update (Ysabel Trinidad)**

Ysabel Trinidad reported on information concerning the 15-16 budget. We are in the third year of the governor's four-year plan and the budget outlook is impacted by the state's situation. The state has \$300 million in debt, deferrals and deferred maintenance. For the CSU, the governor has promised to appropriate \$119 million. The CSU is requesting an additional \$116.5 million. \$119 million approximates only one percent of growth, or 3400 FTES system-wide. The CSU

now has debt capacity constraints for at least the next five years, which means a capacity issue for us. The 15-16 budget will go to the November meeting as a discussion item at the Board of Trustees meeting.

President Rush added that we need to plan for only receiving our portion of the one percent if the governor is reelected. He explained that he has asked the Chancellor for a commitment for our growth money for our proportion of 400-500 FTES for next year, but he has not received a response yet. For 16-17, the Chancellor has put together a group to look at how we might budget the campuses going forward instead of based only on growth money. Ysabel will be serving on this task force. Ysabel continued that for CI, tuition remains flat. We will have a sliding percentage enrollment growth. We will continue to have a modest budget contingency as we did last year. Instructions for the budget will come out this week.

Strategic Planning Update (Gayle Hutchinson)

Gayle Hutchinson reported that the draft of the strategic plan was presented to the City of Camarillo last week, which had an audience of military, corporations, non-profits and concerned citizens. The feedback was positive, indicating that the university's strategic plan draft is headed in the right direction. The community is also interested in the physical master plan, which will be presented at another time. There will be one more community meeting scheduled before the month is out in Santa Barbara. A final draft has been submitted to the president, pending any consideration of the feedback received from the upcoming meeting.

OTHER BUSINESS

President Rush noted that thousands of people attended the 7th Annual Science Carnival in Oxnard on Saturday night. He praised Phil Hampton for his hard work as well as the 350 volunteers who helped make this event a success.

Vanessa Bahena reported to the council that there is a new fee proposed for the California State Student Association. It is an opt-out fee of \$2 a semester for student involvement and representation. It will likely be addressed at the next Board of Trustees meeting.

The next PPC meeting will be November 24, 2014.

The meeting adjourned at 9:50 a.m.

Respectfully Submitted, Alanna Trejo