



President's Planning and Policy Council

Meeting Notes

9:00 – 10:30 a.m.

Date October 17, 2016

J. Handel Evans Conference Room 2533

VOTING MEMBERS PRESENT: Pamela Abbott-Mouchou, Stephanie Bracamontes, Michael Berman, Chelsea Benté, Catherine Burriss, Chanda Cunningham-Spence, Genevieve Evans Taylor, Brittany Grice, John Griffin, Nichole Ipach, Michael Long, Ilene Mehrez, Carla Mena, Laurie Nichols, Dave Nirenberg, Michelle Noyes, Wm. Greg Sawyer, Dianne Wei and Cindy Wyels

VOTING MEMBERS ABSENT William Cordeiro, Hung Dang, John Gormley, Ysabel Trinidad and Dan Wakelee

NON-VOTING MEMBERS PRESENT: Michael Bourgeois and Missy Jarnagin

NON-VOTING MEMBERS ABSENT: Wes Cooper and Phil Hampton

INVITED GUESTS PRESENT: Valeri Cirino-Paez, Rachel Linares, Diane Mandrafina, Liz Miller, Kirsten Olson, John Reid and Ginger Reyes

OPENING REMARKS

President Erika Beck welcomed the members and guests and introductions were made.

POLICY

RECOMMENDATION: New Policy on University & Auxiliary Operating Reserves

Missy Jarnagin stated that this policy was first presented in spring 2016. This is a CSU mandated policy which specifies minimums and maximums for reserve funds. She is working with the fund managers to ensure that all reserves will be fully funded by 2020. Policy was approved.

DISCUSSION: New Policy on Student Appeal to Dispute Payment of Category I and II Fees

Diane Mandrafina presented the new policy to define the process for students to appeal a payment dispute of Category I and II fees. The Financial Appeals Independent Review (F.A.I.R.) Committee will review the petitions for the refund. The Committee members would be appointed by their Vice President.

There was discussion as to who should chair the committee. Catherine Burriss pointed out the representative from Student Business Services staff might appear, from the student's perspective, to not provide an independent perspective. She suggested a representative from Student Affairs. Chair role should be made clear.

Dr. Sawyer agreed with the suggestion of having a Student Affairs representative on the committee. If students feel that they are not being represented, Chair positions can be adjusted.

Brittany Grice asked how this policy works with housing payments and refunds, especially a student who is being removed not voluntarily. Diane indicated that housing is not category I or II; Missy Jarnagin stated the student housing contract provide process for housing refunds.

Missy mentioned there might be similar issues with Extended University when it comes to who makes the decision in each category. She suggested this should be a broader policy looking at all the student fees so there is no bias.

Cindy Wyels recommended a representative from Senate Committee, specifically, a faculty member of the Student Academic Policies and Procedures Committee, who are elected from their peers.

Michael Berman suggested striking the Meeting Schedule paragraph from the policy. Michelle Noyes also suggested changing the Chair to a member of Academic Affairs or Student Affairs. Nichole Ipach noted the appeal submission process should be referenced or removed to give the more flexibility in the policy.

Chelsee Benté asked about term limits on the Committee. Diane stated they want the committee to get used to the types of issues that come forth and (the term limits) could be changed later. Diane will gather these suggestions and revise the policy for 2nd reading.

CONSENT:

FA.30.002 Policy on Animal Control

SA.21.004 Policy on Eligibility Requirements for Memberships in Student Organizations

SA.22.002 Policy on Priority Registration for Students with Disabilities

President Beck requested a motion to approve these three policies with changes submitted. Policies were approved.

FA.81.002 Policy on Bicycles, Skateboards and Other Similar Devices

John Reid indicated that the California vehicle code allows CI to set their own regulations regarding bikes and skateboards. Skateboards are currently approved in this policy for use on sidewalks only. The Parking and Transportation Demand Study may support creating bike lanes. Questions arose regarding motorized bikes, mopeds and hovercraft as well as what is considered 'sidewalk'. Due to the increased discussion, it was suggested that the policy be vetted further and brought back for a second reading with the Council.

CONSENT with UPDATE to PROVOST

AA.01.004/SP.15.013 - Policy on Pre-Approval of Institutional Grant Proposal

AA.01.005 - Policy on Use of Unmanned Aerial Systems

AA.04.004 - Policy on Review of Divisional Assessment Plans

AA.11.009/SP.15.001 - Policy on Principal Investigator

CM.03.002 - Policy on Campus Global Emails

OP.01.006 - Policy on Sustainable Practices

SA.07.012 - Policy on Communication with Students

SA.10.016 - Policy on EOP Grant Awarding

SA.16.006 - Policy on Family Educational Rights and Privacy Act (FERPA)

President Beck explained that in process of conducting the Provost search and following national trends, the decision was made to remove the Vice President of Academic Affairs from the Provost title.

She requested a motion to approve these policies, changing 'Vice President for Academic Affairs' to 'Provost' and 'Vice Presidents' to 'Provost and Vice Presidents'. Policies were approved.

Meeting adjourned 9:28 a.m.

Next Meeting: Monday, November 28, 2016