



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS POLICY MANUAL

< Division of Student Affairs >

Policy Number: SA.19.003

Approved By: <Office Use Only>
President

Effective Date: <Office Use Only>
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Policy on Student Immunizations

PURPOSE:

To describe the student immunization verification process at CSU Channel Islands (CSUCI) in accordance with [Executive Order 803](#).

BACKGROUND:

[Executive Order 803](#) establishes immunization, screening requirements, and recommendations for the CSU system in alignment with the [California Department of Public Health](#) (CDPH).

POLICY:

Accountability:

The Division of Student Affairs (DSA) is responsible for working with campus partners to 1) facilitate the communication with students regarding immunization requirements and 2) manage the immunization process, which includes placing immunization holds on students accounts in case of non-compliance, 3) manage the pandemic response plan in case of an outbreak.

The DSA partners with Academic Affairs (specifically Enrollment Management) and Business & Financial Affairs (specifically Instructional Technology Services) to ensure regular and consistent communication with incoming students about immunization requirements and technical support respectively.

Applicability:

This policy applies to undergraduate and graduate students, students matriculated in self-support degree programs and K-12 students participating in concurrent enrollment courses entering CSUCI in or after fall 2019.

Definition(s):

Incoming Students: All first-time matriculated undergraduate students, including transfer students, students matriculated in self-support degree programs and K-12 students participating undergraduate, and graduate students studying on campus for a period of one academic semester or longer.

Immunization Hold: Service indicator placed on a student's account if the immunization requirements have not been fulfilled within the designated timeframe. This hold prevents a student from registering



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for classes until the requirements are fulfilled. The area of [Campus Life](#) is responsible for administering immunization holds.

Policy Text:

Immunization & Screening Requirements

In accordance with [Executive Order 803](#), the CSUCI Immunization Policy requires incoming students to obtain the vaccinations and screening recommended for colleges and universities by the CDPH for those diseases that can be passed on to others by respiratory transmission. For an updated list of required immunization and screening, please visit the [Student Health Center website](#). Immunizations and screening requirements, recommendations, and immunization schedules are also available on the [Office of the Chancellor's Health Services website](#).

Immunization & Screening Verification

All incoming students must upload their immunization and screening documentation via a [secure interface](#) prior to their first term of enrollment. Detailed instructions are available on the [Student Health Center website](#). Document review and verification is performed by the University's approved compliance services partner. Students will receive a confirmation email within 7-14 business days letting them know if the immunization requirement has been met. Non-compliant submission will require additional time to process.

Additional Authorized Discretionary Requirements/Special Populations

A CSU campus and/or campus-sponsored program whose participants may have increased exposure risk or programs involving international travel participants (to or from the United States) are authorized to require documentation of recommended immunizations in accordance with CDPH guidelines.

For an updated list of additional required immunization and screening, please visit the [Student Health Center website](#).

In the event of a local or campus-based outbreak of a vaccine-preventable disease, the local public health department and/or the CDPH is authorized to require immunizations beyond those currently required by the CSU. CSUCI will consult with the appropriate public health authority in case of an outbreak.

Academic Program and Fieldwork or Clinical Placement Requirements



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All students enrolled in health care fields of study or teacher education programs are required to provide documentation regarding the completion of immunizations and health screenings as established by the state licensing agencies or clinical placement sites or fieldwork sites. Students should contact the academic program for the specific required immunizations, health screenings (e.g., TB screening and physical examination) and any other fieldwork or clinical placement requirements.

Access to Vaccines/Testing

Students are strongly encouraged to complete all necessary vaccinations and/or testing prior to arriving on campus, and to submit their documentation in advance so they do not experience a delay in registration, especially since the campus is unable to provide vaccination or testing services on-site at this time. A complete list of how to obtain required and recommend immunizations and health screenings through private health care providers and local health departments is available on the [Student Health Center website](#).

Immunization Hold

Non-compliant students will have an immunization hold placed on their account, which will prevent class registration for their second term.

Exemptions to Receiving Required Immunizations

The only accepted exemptions to University's immunization requirements are based on medical considerations. Students with a medical condition that prevents them from being safely vaccinated may apply for a medical exemption by having a licensed, treating medical provider [specifically a physician (MD or DO), nurse practitioner (NP), or physician assistant (PA)] complete a Medical Exemption Request Form. Students must then submit the completed form to xxxx.

EXHIBIT(S):

None