



Channel Islands

CALIFORNIA STATE UNIVERSITY

DIVISION OF FINANCE & ADMINISTRATION

Police & Parking Services



CSUCI Police Department Timely Activities Report for CY-2024

Written Directive System Review (IACLEA 1.1.4)

As part of the ongoing effort to align our campus policies with the California State University (CSU) systemwide framework, the conversion of our Lexipol Policy Manual to a CSU systemwide manual began this year. As of December 31, 2024, a total of 21 policies have been successfully updated to systemwide versions.

To ensure compliance with best practices and professional standards, a committee comprised of police chiefs and staff from across the CSU system is actively reviewing these policies for applicability to the International Association of Campus Law Enforcement Administrators (IACLEA) accreditation standards. This collaborative effort aims to enhance operational consistency, promote accreditation readiness, and uphold the highest standards of campus safety and security.

We remain committed to advancing this initiative and aligning our policies with both systemwide and national standards.

Annual Personnel Early Warning System Review (IACLEA 3.1.3)

The Personnel Early Warning System was implemented in 2022. The parameters of the system were established at that time. No modifications were made to the system since its inception. A threshold of two (2) incidents of a single performance indicators, or a combination of any three (3) performance indicators in a twelve-month period will activate an alert. In 2024 the PEWS system identified zero (0) employee whose performance profile activated the indicator threshold. In comparing the total number of alert activations from last year, PEWS systems indicators went from one (1) employee to zero (0) employees whose performance characteristics activated alerts. If a PEWS system is identified, each situation is thoroughly reviewed, and the department's supervisors remain committed to transparency and improvement in our service to the campus community.

Annual Bias Policing Administrative Review (IACLEA 4.1.3)

The biased based policing process was reviewed with consideration given to department policy and training, IACLEA standards, California law, citizens' complaints against peace officers, as well as California Racial and Identity Profiling Advisory Board (RIPA) data related to officer arrests, stops, and use of force incident reporting.

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1. The department follows a comprehensive bias-based policing policy that references all applicable sections of California State law, IACLEA standards and professional best practices. The department's policy was last updated in October 2023, and it represents the absolute best practices in the profession.
2. Annual training for all affected personnel in biased issues, including legal aspects was conducted in February 2024. The California POST approved curriculum included information on managing bias, understanding procedural justice, understanding the duty to report, as well as best practices for connecting with diverse communities.
3. In 2024 the department continued its legislatively mandated practice of reporting data related to civilians' complaints against peace officers, arrests, stops, and use of force to the California Department of justice.
 - a. During the 2024 calendar year, there was one (1) community member complaint or concern involving biased based policing. The finding/disposition in this one complaint was that the peace officer was "exonerated." Every biased based complaint is considered serious, whether unfounded or not. It is the goal of the CSU Channel Islands Police Department to maintain its good standing with all members of the campus community it serves.
 - b. A review of the 2024 data set related to felony, misdemeanor, and status offense arrests to include aggregated counts of arrests by gender, race/ethnic group, age group and offense level was conducted. The review showed no evidence of unlawful or improper bias.
 - c. A review of the 2024 data set on all stops conducted by the department showed no evidence of unlawful or improper bias. Police officers are required to collect specific information on each stop, including elements of the stop circumstances and the perceived identity characteristics of the individual(s) stopped.
 - d. For the purposes of the Bias Based Policing Review the department examines data aggregated within its 2024 annual Use of Force Analysis. A review of incidents revealed there were no situations that resulted in serious bodily injury or death or involved the discharge of a firearm.

In closing, I believe the data shows our personnel continue to uphold the highest standards of integrity and professionalism in their service to our campus community. Through best practice policy and procedure, training, supervision, and a commitment to fair and impartial service, we have shown that bias-based policing has no place within our department. As we move forward,



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we remain dedicated to fostering trust, transparency, and accountability, continuing to serve and protect all members of our diverse community with fairness, respect, and equality.

Internal Affairs Statistical Summary (IACLEA 4.2.5)

Type	Reported	Sustained	Exonerated	Not Sustained	Unfounded	Pending
Non-Criminal	6	0	2	1	3	0
Misdemeanor	0	0	0	0	0	0
Felony	1	0	0	0	1	0
Total	7	0	2	1	4	0

Annual Use of Force Analysis (IACLEA 7.1.11)

I conducted an analysis of Use of Force incidents involving Police Officers (Officers) with the CSU Channel Islands Police Department (UPD) between the period of January 1, 2024, and December 31, 2024. Additionally, I analyzed the UPD Policies and Practices regarding Use of Force.

In 2024, Officers reported three (3) Use of Force incidents. Following careful review of the facts and information surrounding each of the incidents involving the use and application of force, it was determined that the responses to resistance were justified under applicable Department Policy, as well as applicable California State Laws (See Lexipol Policy 300; California Penal Code § 832.5 PC; and California Government Code § 7286). It should be noted that during the same time period, CSUCI Police Officers responded to over 32,000 incidents without using force.

Occurrences – Day of Week and Time of Day

Incident #	Case #	Date of Incident	Day of Week	Time of Day
1	24-0285	06/09/2024	Sunday	2:03 p.m.
2	24-0308	06/25/2024	Tuesday	3:19 p.m.
3	24-0559	10/28/2024	Monday	3:26 p.m.

In 2024, there was 1 use of force on a Sunday, one on a Monday, and one on Tuesday. All of these instances occurred during the 6:00 a.m. – 6:00 p.m. work shift.



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Level of Force Used

Incident #	Fist/Hands	Less Lethal Weapon	Lethal Weapon
1	n/a	n/a	Firearm Pointed
2	Hands	n/a	n/a
3	Hands	n/a	n/a

Location Force Used

Incident #	On or Off Campus
1	On Campus/On the Grounds
2	On Campus / Roadway
3	On Campus/On the Grounds

Demographic Information on Involved Officers

Incident #	Age	Experience	Gender	Ethnicity	Race
1	28	4 Year	Male	Not Hispanic or Latino	White
2	28	4 Year	Male	Not Hispanic or Latino	White
2	26	4 Year	Female	Not Hispanic or Latino	White
3	31	5 Years	Female	Not Hispanic or Latino	White
3	28	4 Year	Male	Not Hispanic or Latino	White
3	53	30 Year	Male	Not Hispanic or Latino	White

Demographic Information on Involved Suspects

Incident #	Age	Affiliation*	Gender	Ethnicity	Race
1	17	None	Male	Hispanic	White
1	18	None	Male	Hispanic	White
2	36	None	Female	Hispanic	White
3	20	Student	Female	Not Hispanic or Latino	Black

*Student, Faculty, Staff, None/UGR (University Glen Resident) or None

Injuries

None of the uses of force in 2024 resulted in any injuries to suspects or Officers.

Background

Incident #1 – Occurred on 06/09/2024 at 2:03 p.m. Male, Hispanic, White, 17 years old, and a Male, Hispanic, White, 18 years old was witness by an Officer committing criminal vandalism. The Officer, a Male, Hispanic, White, 28 years old with 4 years of experience contacted the



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subjects. Both subjects immediately fled and hid in a large area of brush. The officer unholstered his firearm for his safety while looking for the subjects in this area. Both subjects were later located and taken into custody without incident. No visible injury or complaint of pain was reported by suspects or Officer. A command level review of this incident found that the level of force used by the Officer fell within department guidelines.

Incident #2 – Occurred on 06/25/2024 at 3:19 p.m. Female, Hispanic, White, 36 years old, was reported sitting in the middle of the roadway. Officers arrived on scene and were unsuccessful in their numerous de-escalation attempts to safely get this subject out of the roadway. During these de-escalation attempts, the subject stood and quickly approached the officers attempting to punch them. Officers used their hands to safely place handcuffs on this subject and take her into custody. The Officers were a Male, Hispanic, White, 28 years old with 4 years of experience and a Female, Hispanic, White, 26 years old with 4 years of experience. No visible injury or complaint of pain or injury was reported by suspect or Officer. A command level review of this incident found that the level of force used by the Officer fell within department guidelines.

Incident #3 – Occurred on 10/28/2024 at 3:26 p.m. Female, Non-Hispanic or Latino, Black, 20 years old, was reported to be intoxicated in public. Officers arrived on scene and made attempts to assist this subject without having to take her into custody. Since this subject was non-complaint with these attempts, Officers took her into custody for public intoxication. While doing so, the subject physically resisted forcing them to use their hands to physically detain her by applying control holds. The Officers involved were a Male, Not Hispanic or Latino, White, 28 years old with 4 years of experience, a Female, Not Hispanic or Latino, White, 31 years old with 6 years of experience and a Male, Not Hispanic or Latino, White, 53 years old with 30 years of experience. No visible injury or complaint of pain or injury was reported by suspect or Officer. A command level review of this incident found that the level of force used by the Officer fell within department guidelines.

Personnel Summary

An analysis of the three incidents where Officers used force indicate that all three incidents occurred during a similar time frame (Sunday to Tuesday between 1403-1506 hours). Upon review of these incidents, I did not recognize any factors from department policy, procedures or training that contributed to this information. Additionally, the number of uses of force incidents decreased by approximately 62.5% compared to last year. This is likely due to the increased training in de-escalation and mental health responses that patrol staff has received during the past 12 months.



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Sergeant/Instructor Review

UPD Sergeants and Use of Force Instructors were asked to review the 2024 Use of Force incidents. All agreed that these incidents were justified, and in compliance with all UPD policies/practices and applicable state statutes.

The following recommendations were made by the Sergeants and Instructors:
Continued training on Use of Force and De-Escalation

Impact of Findings on Policy and Practice

The following improvements were implemented in 2024 as a result of the recommendation from UPD Sergeants and Use of Force Instructors during last year's Use of Force Analysis:

- An increase in Arrest and Control Tactics by certified instructors to increase training in this area.
- Certified instructors presented Use of Force and De-Escalation training to all sworn patrol staff.

Impact of Findings on Training Issues

During the course of my analysis and review of each of the three listed Use of Force incidents, I did not identify any training issues that should be addressed relative to the application of force, specifically, escalation and de-escalation.

Impact of Findings on Equipment

This analysis did not reveal any findings related to equipment.

Annual Temporary Detention Review (IACLEA 8.2.8)

The annual temporary detention review looked at the department's policy, training, equipment, and disciplinary issues related to our three temporary detention locations. During the 2024 calendar year, the temporary detention areas were used for two (2) incidents (Case #24-0355 and #24-0674). Both cases involved adult detainees. Upon reviewing those cases, department policy and the monthly temporary detention inspection log, I did not identify any areas of concern related to policy, training, or disciplinary issues. The booking computer was not working from September 2023 until October 2024 as it was in the process of being repaired by IT and the County. This was first documented on the monthly temporary detention inspection log on September 5th, 2023. This has not had any negative impact on the safety or security of the temporary detention locations; nor were there any other equipment issues noted during this review.



Annual Pursuit Analysis (IACLEA 9.2.2)

I conducted an analysis of Vehicle Pursuits involving Police Officers (Officers) with the CSU Channel Islands Police Department (UPD) between the period of January 1, 2024, and December 31, 2024. The purpose of the analysis is to identify patterns or trends which may indicate a need for training, equipment, or policy modifications. Upon review, it was determined that Officers were involved in zero (0) vehicle pursuits between 01/01/2024 and 12/31/2024.

Annual Evidence Audit and Inspections (IACLEA 15.1.7)

The annual temporary detention review looked at the department's policy, training, equipment, and disciplinary issues related to our three temporary detention locations. During the 2024 calendar year, the temporary detention areas were used for two (2) incidents (Case #24-0355 and #24-0674). Both cases involved adult detainees. Upon reviewing those cases, department policy and the monthly temporary detention inspection log, I did not identify any areas of concern related to policy, training, or disciplinary issues. The booking computer was not working from September 2023 until October 2024 as it was in the process of being repaired by IT and the County. This was first documented on the monthly temporary detention inspection log on September 5th, 2023. This has not had any negative impact on the safety or security of the temporary detention locations; nor were there any other equipment issues noted during this review.

In accordance with Lexipol Policy 802.8 and IACLEA Standard 15.1.6c, Amanda Dezavala, conducted our annual audit of property and evidence on 1-10-25. Due to recently unexpected staffing changes, the department does not currently have a Lieutenant not routinely or directly connected with control of property and evidence as required by Lexipol Policy 802.8. As such, I asked Amanda to conduct this audit and informed.

Per IACLEA standard 15.1.6, the annual audit should be a random sampling of property to satisfy the auditor that policies and procedures are being followed. The person named to conduct the inventory should be appointed by the agency's chief executive officer. Under no circumstances should that inspector be appointed by supervisory or command officers having the property function under their control.

A representative sample of 100 of the current 719 property items were reviewed as part of this audit. These included items associated with a criminal case and not that stored as "found property" cases. The audit of property items revealed that all records, locations of property were accurate and properly documented. Of the 100 representative items of property audited, the error rate was 0%.



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I recommend updating Lexipol Policy 802.8 to more appropriately reflect our current department structure and IACLEA standards.

An unannounced inspection of property and evidence areas was conducted by the Chief of Police on December 12th, 2024. There were not major areas of concern.

Campus Security and Fire Safety Reports (IACLEA 16.3.1)

[CSUCI's 2024 Annual Security and Fire Safety Report](#)

All Hazards Plan Review (IACLEA 17.1.3)

The Emergency Manager completed a review of the all-hazards plan. There were some minor grammatical and citation changes, but the entire plan remains current and fully integrated into the campus' Emergency Operations Plan (EOP). The Emergency Manager maintains a written acknowledgement of the review by the Chief of Police.

Prepared By: *Garrett Brownfield*
Garrett Brownfield - Interim Lieutenant

Date: 02/07/2025

Approved By: *Drake Massey*
Drake Massey - Chief of Police

Date: 02/07/2025