



Channel Islands

CALIFORNIA STATE UNIVERSITY

Provost

February 7, 2020

To: Liz King, Chair of Art
Nancy Mozingo, Chair of Biology
Blake Gillespie, Chair of Chemistry
Kiki Patsch, Interim Chair of ESRM
Michael Soltys, Chair of Mechatronics
Ivona Grzegorzczuk, Chair of Applied Physics

From: Elizabeth A. Say, Interim Provost

A handwritten signature in black ink, appearing to read 'Elizabeth A. Say'.

Re: REVISED Due Date- Academic Program Self Audits for Safety

In response to the Safety Audit conducted on four CSU campuses, including CSU Channel Islands, I write to clarify that effective immediately periodic safety self-audits by Art, Biology, Chemistry, ESRM, Mechatronics and Applied Physics will need to be completed twice annually by the end of the fourth week of the Fall semester and Spring semester respectively. These records shall be maintained within the program and a copy of each self-audit sent to EH&S for their records.

Cc: Vandana Kohli, Dean for the School of Arts & Sciences
Sheila Grant, AVP for Faculty Affairs
Peer Gerber, Director of Environmental Health and Safety
Penny Matthews, Internal Auditor