June 18, 2018

To: Luke Matias, Chair of Art  
Nancy Mozingo, Chair of Biology  
Simone Aloisio, Chair of Chemistry  
Sean Anderson, Chair of ESRM  
Michael Soltys, Chair of Mechatronics  
Ivona Grzegorczyk, Chair of Applied Physics

From: Geoff Chase, Provost

Re: Academic Program Self Audits for Safety

In response to the Safety Audit conducted on four CSU campuses, including CSU Channel Islands, I write to clarify that effective immediately periodic safety self audits by Art, Biology, Chemistry, ESRM, Mechatronics, and Applied Physics will need to be done twice annually, fall semester and spring semester. These records shall be maintained within the program, and a copy of each self audit sent to EH&S for their records.

Sincerely,

Geoff Chase  
Provost

Cc: Jim Meriwether, Interim Dean of Arts & Sciences  
Kent Porter, Interim AVP of Faculty Affairs  
Peer Gerber, Director of Environmental Health & Safety  
Sonja Howe, Internal Auditor