

California State University
Channel Islands

SAFETY COMMITTEE MEETING
Minutes

Minutes of December 13, 2023, meeting

Attendees:

<i>EHS, Director:</i>	Joyce Spencer
<i>EHS, Health & Safety/COVID Safety:</i>	Jack Mohr
<i>EHS, Safety Specialist:</i>	Derick Nguyen
<i>EHS, Lab Safety:</i>	Marissa Zosimo
<i>Lab Safety, College of Arts & Sciences:</i>	Bryan Swig
<i>Assistant Director, Campus Recreation:</i>	Josh Wade
<i>Director of Housing Services & Operations:</i>	Rachel Tafoya
<i>Manager of Custodial Services:</i>	Michael Reyes
<i>Associate Director of Info Security:</i>	Carlos Miranda
<i>Senior Chemistry Lab Technician:</i>	Scott Duffer
<i>Senior Biology Lab Technician:</i>	Jessica Dalton
<i>Assistant Vice President for Student Wellness:</i>	Michael Gravagne
<i>HR, Workers Compensation & HR Specialist:</i>	Kim Sones
<i>Emergency Manager:</i>	Maggie Tougas

Regrets:

<i>Senior Manager of Trades, Facilities Services:</i>	Michael Harrison
<i>Associate Dean, College of Arts & Sciences:</i>	Phil Hampton
<i>Art & Performing Arts Instructional Support Technician:</i>	Ivan Grooms
<i>Department Chair, ESRM:</i>	Sean Anderson
<i>Staff Resources Specialist, Division of Student Affairs:</i>	Courtney Ellis
<i>Director of Residential Education:</i>	Gary Gordon
<i>Grounds Manager:</i>	Jason Hughes
<i>Police Lieutenant, Public Safety:</i>	Lt. Christopher Jetton

- 1) **Introductions-** Joyce Spencer welcomes everyone and thanks you all for joining this meeting
- 2) **Unfinished Business** – No follow up items from previous meetings
- 3) **New Business – Round Table**
 - EH&S
 - COVID-19 Testing: California Department of Public Health abruptly ended the Community Testing Program that had been providing CSUCI with free tests and a lab license under which we could conduct tests. Currently distributing COVID-19 home test kits while waiting for licensing to be completed through similar program with Primary Health. EHS has also had some issues with vendors to acquire large supply of COVID-19 home tests for the interim period. Testing will be

- closed Dec. 22nd through Jan. 1st; EHS will provide departments that are open during this time with tests should they have exposures.
 - Haz Waste Pickups: Derick working with vendor to set quarterly pick up dates for 2024.
 - Annual EHS Lab Inspections: Marissa targeting early February 2024 for inspections. She will send out booking links for labs.
 - CSU Learn: New lab fundamentals training modules coming out; Marissa working to make sure new modules go out when individuals are due for more training.
- A&S
 - Fume Hoods: Bryan is inspecting, some are not currently working and have open work orders. Modoc 110 is a specific concern.
 - Sierra Hall: HVAC system is not working continuously in all spaces other than Anthropology. Could also be affecting fume hoods and snorkels in those spaces. Pressure issues are also causing issues with doors (some latches on doors also not working; locksmiths checked and said it was not a door hardware issue). EHS can follow up with A&S and try to facilitate better investigation and follow up of issues.
 - Temperature and Humidity: Has been an issue in some spaces, but not clear who is responsible for fixing it. Can negatively impact equipment and instruments like lasers that cannot handle high humidity.
 - Arts Tech: Kenji Webb is retiring, temporary staff coverage while looking at permanent solution.
- HRE
 - Winter break: Closure is December 15th until January 2nd. 96 students staying over the winter period. HRE can provide locations to EHS.
 - Winter Conference: One conference is being held over winter break, Dec 15 to 17. 35 residents in Santa Rosa K1. Organized by office of the President.
 - Spring New Residents: 56 new residents moving in on January 19th.
- FS
 - Custodial: Some sporadic work next week. Projects will be on pause. Michael Reyes is leaving CSUCI effective January 4th.
 - FS Emergencies: PD can reach out to department managers in case of emergency situations over the break.
- HR
 - No updates
- Public Safety/PD
 - Mountain Lion: Several recent sightings, including in populated areas. If staff are working late in the evening, use caution and be aware of surroundings. Group discussed lighting issues, particularly in South Quad where students are going back and forth from Islands Café to HRE buildings; EHS has requested lighting assessments previously and can reach out to FS about that area specifically.
- Emergency Preparedness
 - No updates
- ITS
 - No updates
- Wellness and Recreation
 - CIBC Sea Lion Fencing: Still a work in progress. Sea Lions are getting territorial. Some members of public also questioning fencing and impact on wildlife, CIBC working to educate public on issue and clarify nothing being done violates Federal Marine Mammal protection.
 - CIBC Doors: Front doors being upgraded.
 - CIBC Dock: Dave Carlson coming to inspect with manufacturer, determine lifetime of the dock.

4) Reports and Miscellaneous Information

a) Injury Report

Normal processes for prevention and response to accidents and injuries are in place and functioning well. The following is an injury summary report for the Committee's review:

Injury Report: 9/15/2023 – 12/13/2023

Total	7
EMPLOYEE	7
STUDENT	0
VISITOR	0

TYPE	Department	Injury Description 9/15/2023 – 12/13/2023
E	FS	Back injury, lifting (doc only)
E	FS	Bump to head (doc only)
E	BFA	Back injury, lifting (doc only)
E	Custodial	Inhalation of chemicals off-site/lung irritation (doc only)
E	Custodial	Wrist injury, lifting
E	ITS	Bump to head, lifting equipment (doc only)
E	AA	Trip and Fall