

California State University
Channel Islands

**SAFETY COMMITTEE MEETING
MINUTES**

Minutes of December 14, 2022, meeting

1) Attendees:

<i>EHS, Director:</i>	Joyce Spencer
<i>EHS, Safety Specialist:</i>	Derick Nguyen
<i>EHS, Health & Safety/COVID Safety:</i>	Jack Mohr
<i>EHS, Lab Safety/COVID Safety:</i>	Marissa Zosimo
<i>Emergency Manager:</i>	Maggie Tougas
<i>HR, Workers Compensation & HR Specialist:</i>	Kim Sones
<i>Lab Safety, College of Arts & Sciences:</i>	Bryan Swig
<i>Director of Housing Services & Operations:</i>	Rachel Tafoya
<i>Director of Residential Education:</i>	Gary Gordon
<i>Associate Director of Info Security:</i>	Carlos Miranda
<i>Senior Manager of Trades, Facilities Services:</i>	Michael Harrison
<i>Art & Performing Arts Instructional Support Technician:</i>	Ivan Grooms
<i>Manager of Custodial Services:</i>	Michael Reyes
<i>Department Chair, ESRM:</i>	Sean Anderson
<i>Senior Biology Lab Technician:</i>	Jessica Dalton
<i>Police Lieutenant, Public Safety:</i>	Lt. Christopher Jetton
<i>Senior Chemistry Lab Technician:</i>	Scott Duffer
<i>Staff Resources Specialist, Division of Student Affairs:</i>	Courtney Ellis
<i>Assistant Director, Campus Recreation:</i>	Josh Wade

1. **Introductions-** Joyce Spencer welcomes everyone and thanks you all for joining this meeting
2. **Unfinished Business**
 - (a) **Sea Lion Fencing at CIBC-**
 - a. **Update:** - Still in progress, some trial and error finding lighter material to reduce burden for staff when putting up fencing. Expected to be done sometime in 2023 calendar year.
 - (b) **Earthquake Retrofitting (primarily labs)**
 - a. **Update:** - Funding may be available from deferred maintenance fund to allow for retrofit in labs. Joyce will check in with Penny Matthews, University Internal Auditor, about possible funds available for this project. Grants are available through Earthquake Country Alliance but has been reduced from \$1000 to \$500, burden of applying and grant reporting likely outweighs the benefit of funds available. Looking at other funding sources. Original quote was about \$25,000 for retrofit; may need to get a revised quote.

3. New Business – Round Table

- EH&S
 - COVID
 - Anticipated winter surge: Spike in reported cases post-Thanksgiving break. Anticipation of another winter surge following the holidays; hard to project scope of increase but our overall Fall '22 reported cases and Thanksgiving spike were about 3-4x higher than in Fall '21. EHS stocked up on our lab testing supplies (2000) and home test supplies (800). Departments working off hours stocked with home tests and working on distribution to faculty with evening courses for Spring '23.
 - Staffing: Have two COVID coordinators currently, plus Jack and Marissa continuing to cover COVID safety; discussions around potentially shifting student COVID vaccination work to other areas to de-burden EH&S.
 - Testing: Moving to Aliso 150 over winter break to allow University Events to use Petit Salon. Testing hours will remain the same for winter break and Spring '23 barring holidays (MTW 9 am to 3 pm, ThF 9 am to 12 pm).
 - Testing move may impact ESRM conference; Jack and Sean to discuss further.
 - MPX (formerly Monkeypox)
 - Federal government ending declaration of emergency Jan. 31, 2023, because of steep drop off in cases. Vaccinations still available through VCPH and criteria for receiving vaccination has decreased. Still no reported exposures or possible cases at CSUCI.
 - Safety Officer:
 - During rainy season, please let FS know of wet areas that might present trip and fall hazards
 - Clean Harbors schedules hazardous waste pick up for each calendar year; pickups are every 90 days or so.
 - Other
 - Chapparal Hall being cleaned out; some questions about items that are being cleared out of that space. If Custodial is being asked to dispose of items, give instruction/directions to communicate to them clearly what items being disposed of are.
- A&S
 - Chapparal Hall Clean Up
 - New research staff working on cleanup of lab space. Lab safety team clearing out storage side; no hazardous waste but potentially some e-waste
 - Custodial will need access to storage area; Bryan can provide access.
 - Glaze space (Arts)- Current space now has power and some other equipment but still lacking several key components including ventilation control and a sink
 - Weather station servicing
 - Weather sensors need to be serviced in order to do monitoring. Need a lift to be able to get up to sensors for servicing. Impacting grant funding for doing that monitoring. FS will explore options to service with existing bucket truck disabled. FS has \$150,000 that could be used for new truck but new trucks cost \$250,000 and are back ordered up to a year. FS may rent a bucket truck in the near future; more economical to do on a monthly basis rather than weekly so we would want to coordinate servicing sensors with

other FS work projects. Sean Anderson, Mike Harrison, and EH&S to potentially meet and discuss further.

- Lab space in Modoc- appreciated collaboration with PD and FS to fix leak identified overnight.
- Fish and Game Drone Training- Alumni who is now part of State Game Warden's office is starting a project to train Fish and Game staff in drone use. CSUCI will be site of Southern California regional training around spring break; would use field for drone training and ESRM classrooms for lectures. Opportunity for staff and student participation, may have benefits in terms of training and use of drones for safety purposes on campus.
- HRE
 - Closing December 16 at 7 pm, reopening January 3rd. 84 students that will remain in student housing.
 - Required re-entry testing for COVID-19 for students 48 hours prior to return to campus.
 - FS will be working on various projects- showers in Santa Rosa Halls, Town Center parking lot, railings in buildings.
- FS
 - No updates
- HR
 - COVID leave expires on Dec. 31, 2022. This is the third time COVID leave has been allowed to expire but no senate bills on the table at the moment that could extend that.
- Public Safety/PD
 - Few more traffic related accidents recently with change in weather. Many offices have been reaching out to PD around traffic collisions and defensive driving; may need to reach out to supervisors about what to do in these situations.
 - Goats out on University drive near solar sites to remove plants. This also includes an on-site shepherd in a trailer there as well as dogs to protect the sheep from wildlife; some concerns about shepherd's dog being off leash near road area.
 - Brush clearing crews have been doing a great job but would be good to identify with FS other potential areas needing brush clearance, such as University drive near A3 parking lot and footbridge near El Dorado.
- Emergency Preparedness
 - Completed 3 sets of building marshal training, including all staff in the student union. Student Union staff also expressed interest in completing EOC training.
 - Completed "Great Shake Out" earthquake preparedness exercise on October 22nd
 - Had Ventura County assess Grand Salon as a potential Emergency Response Express site. County also provide free shelter supplies as part of that exercise.
 - Ventura County also reached out to CSUCI about any potential cooling centers on campus. Michael Harrison recommended Broome Library because it has it's own separate chiller and also has classroom spaces that could be used as command center areas.
- ITS
 - Michael Ferguson will be leaving at end of the month, reach out to IT help desk rather than directly to Michael for issues he may have previously handled
 - Thursday, December 22nd 5 pm to 12 am Friday, December 23rd there will be maintenance on telecommunication networks that will impact phone and internet services on campus

4. Reports and Miscellaneous Information

(a) Injury Report

Normal processes for prevention and response to accidents and injuries are in place and functioning well. The following is an injury summary report for the Committee's review:

Injury Report: 06/22/2021 – 12/14/2022

Total	15
EMPLOYEE	12
STUDENT	3
VISITOR	1

TYPE	Department	Injury Description 6/22/22– 9/14/22
E	Custodial	Trip and fall- Ankle, knee, wrist injured (medical treatment)
E	Custodial	Trip and fall- Leg injury (medical treatment)
V	HRE	Scraped foot
E	A&S	Back injury- lifting
E	FS	Cut hand- working with sharp metal
S		Cut hand, knee- fall from bicycle
E	PD	Head injury- trip and fall, happened off campus (medical treatment)
TYPE	Department	Injury Description 9/15/22– 12/14/22
E	DSA	Wrist pain - typing
S	HRE	Head injury- fall from chair
S	A&S	Head injury- falling object, off campus
E	Custodial	Neck pain- cleaning surface (medical treatment)
E	A&S	Head injury- hit head while cleaning
E	FS	Doc Only- Knee soreness from kneeling
E	Grounds	Doc Only- Bruised right hand
E	FS	Doc Only- Unknown insect/spider bite, left wrist