

California State University
Channel Islands

**SAFETY COMMITTEE MEETING
MINUTES**

Minutes of June 21, 2022 meeting

Note: Due to the events surrounding the coronavirus crisis, this meeting was held online via ZOOM

1) Attendees:

<i>EHS (Director):</i>	Joyce Spencer
<i>EHS (Safety Specialist):</i>	Derick Nguyen
<i>EHS (COVID Safety):</i>	Jack Mohr
<i>EHS (COVID Safety):</i>	Marissa Zosimo
<i>Public Safety:</i>	Lt. Christopher Jetton
<i>Emergency Manager:</i>	Maggie Tougas
<i>HR (Workers Compensation & HR Specialist):</i>	Kim Sones
<i>HR (HR & Employee Relations Manager):</i>	Angela Portillo
<i>Associate Dean, College of Arts & Sciences:</i>	Phil Hampton
<i>Department Chair, ESRM:</i>	Sean Anderson
<i>Biology:</i>	Jessica Dalton
<i>Director of Campus Recreation & Student Wellness:</i>	Mike Gravagne
<i>Interim Director of Housing Services & Operations:</i>	Rachel Tafoya
<i>Director of Residential Education:</i>	Gary Gordon
<i>Associate Director of Info Security:</i>	Carlos Miranda
<i>Senior Manager of Trades, Facilities Services:</i>	Michael Harrison

1. **Introductions-** Joyce Spencer welcomes everyone and thanks you all for joining this ZOOM meeting

2. **Unfinished Business**

(a) **Sea Lions at the CIBC-** Joshua Wade had been in contact that Facilities services had not been able to complete the fencing installation.

a. **Update:** - Fencing installation is now mostly done, Facilities services is finishing work and ensuring fencing links up correctly. Working to get this resolved as sea lions are a seasonal issue in summer and CIBC is also running youth summer programs.

(b) **Earthquake Retrofitting-**

a. **Update:** Concern particularly in Science labs with larger pieces of equipment. CSUCI did have a vendor come on site to review potential problem areas but retrofit costs were high. Maggie suggested looking at potential grants through Earthquake Country Alliance, Cal OES or other agencies. Having a proper inventory of items requiring retrofit would be beneficial for grant applications; a walkthrough was done a few years ago with Arts & Sciences and can be reviewed before exploring grant options.

3. **New Business – Round Table**

- EH&S
 - COVID Safety – Continue to operate under similar protocols as we did during Spring '22 semester: testing on-campus (Monday-Wednesday, 8:30 am to 12:30 pm for summer), case management and employee notifications, ensuring students on campus for summer session fulfill vaccination requirement. Working on a proposal for Fall 2022 safety protocols to be sent to cabinet; certain CDPH, Cal/OSHA and CSU mandated requirements will continue (including vaccinations, contact tracing and notifications, access to testing for exposures) but other protocols TBD. Also reviewing available protocols from other Universities.
 - Hazardous Waste Disposal– Contact EH&S if you have Hazardous Waste you need disposed of. EH&S looking at ways to reduce general hazardous waste disposal, including recycling (e.g. batteries, e-waste) or returning items back to vendors (e.g. paint). EH&S can look into options for recycling items with additional hazard concerns (e.g. leaking/swelling batteries)
 - Safety Inspections- EH&S working on having more regular inspections to identify issues pending additional staffing; several positions remained vacant during COVID.

- A&S
 - Power Issues and room temperatures: Concern about maintaining 72-degree temperature for labs. EH&S is working with Roxanne from Central Plant about this issue; Phil sent her a list of rooms that need to be kept at that temperature. A&S already experiencing temperature fluctuations in Modoc Hall.
 - Eye Wash Station, Topanga Hall- Station has been scheduled for a move for some time.
 - Air flow/Air Pressure in Aliso Hall- Issues maintaining proper air flow and pressure in labs; previous role within FS has not been filled. Causing issues with lab doors being difficult to open, other doors in Aliso Hall won't close properly including some lab doors and entryways.
 - Weather Station, Arroyo Hall- A&S has not had access to this weather station for several years. A&S completed training to use cherry picker for access but has had requests to FS for access declined because of safety concerns. Needs to be resolved to allow continuation of work with weather station.
 - A&S Vehicle Pool- A&S has had funding to buy vehicles but have been told it's a safety issue to operate; this can negatively impact student participation in off-campus field activities. Would like to have available vehicle pool students could access with sufficient safety training.
 - Scuba training- CSUCI and other regional CSU campuses participate in Ocean Studies Institute, which includes funding a scuba safety officer. Training planned later this summer in San Pedro, looking to move forward to allow for research projects along Malibu coastline.
 - Power drops in Aliso Hall- Potential trip hazards, looking at getting those moved. Need for point of contact or way to track projects; communications between Michael Harrison in Facilities and A&S.
 - Rinse Cage and Battery Locker outside Manzanita Hall- Move has been pending but timeline unclear, likely to be approximate to Modoc Hall. Primary concern is battery storage; locker has a smoke detector and allows lithium batteries to be stored outside Sierra Hall for safety. However, structure needs shade or there is potential

- for overheating, particularly with extreme summer heat. May need to be brought in an air-conditioned building.
 - MS Biotech Sinks, Sierra Hall- Currently these labs do not have functioning sinks, supply chain issues with vendor have slowed fix. Michael was able to sinks will be in mid-July, then will need to coordinate demolition of old sinks and installation of new ones, likely to be done in August.
 - Chemical Hygiene Training- There are new staff and faculty requiring training. EH&S is working on assigning trainings, looking at summer trainings and trying to accommodate faculty who may be away with end of summer options. Generally, trainings will be every 3 years following audit recommendation. Would also need to provide training in chemical procurement alongside hygiene so that staff buying chemicals understand purchasing and inventory requirements.
 - New freezer in Chapparral Hall- We only have one key for new fridge, some issues with replicating that key. Currently held by Jessica D. EHS can look into the key issue with Home Depot.
- HRE
 - After Hours Facilities Staff– Request for protocol on after hours facilities call. FS clarified that PD has a list of who is on hand as well as authorized vendors. However, no guarantee that staff or vendors will be available. PD does not typically call vendors unless there's an immediate safety issue.
 - Re-entry Testing– Request for clarification on housing re-entry COVID Testing requirements. This will be part of the recommendations EH&S makes to cabinet for Fall 2022 safety protocols; EH&S will provide an update as soon as a decision is made.
- FS
 - Project updates- Michael Harrison is the point of contact for project updates, you can reach out to Michael about timelines for FS projects.

4. Reports and Miscellaneous Information

(a) Follow up items

All open items from the previous Committee have been closed.

(b) Injury Report

Normal processes for prevention and response to accidents and injuries are in place and functioning well. The following is an injury summary report for the Committee's review:

Injury Report: 04/2021 – 06/21/2022

Total	33
EMPLOYEE	25

STUDENT	8
VISITOR	0

TYPE	Department	Injury Description 4/01/21– 12/31/21
E	FS	Rear ended in vehicle
E	FS	Doc Only - Rear ended in vehicle
E	DSA	Doc Only - back strain
E	FS	Lifting strain
E	FS	Trip/fall
E	FS	Slip/hit knee
E	FS	7 – potential exposure documentations
E	A&S	Trip – hand contusion
E	Custodial	Doc Only - Hit head on vent
E	PD	Back pain – equipment
S	REC	Jammed finger
E	DSA	Doc Only - Slip/trip grass
E	DSA	Wrist pain - typing
E	FS -M	Trip/fall pavement
E	FS	Doc Only – refrigerator gas
S	REC	Ankle - basketball
S	campus	Stubbed toe
TYPE	Department	Injury Description 1/01/22 – current
E	PD	Doc Only – Fire extinguisher powder
E	PD	Doc Only – Fire extinguisher powder
E	Custodial	Shldr pain - dusting
E	FS M	Doc Only Fall
E	Custodial	Eye irritation
E	FS	Burn on left hand
SA	HRE	Doc Only Pinched fingers loading boxes
E	Grounds	Doc Only arm/shoulder strain – equipment malfunction
E	FS	Slip off of heavy equipment - knee
E	PD	Doc Only – puncture to hand
E	Custodial	Doc Only – finger in door
S	REC	Shoulder/fall – Cheer
S	REC	Knee in eye – Cheer
S	REC	Hit head on boat – CIBC
S	REC	Ankle – Fitness class
S	REC	Knee Sprain – gym area
