

California State University
Channel Islands

**SAFETY COMMITTEE MEETING
MINUTES**

Minutes of September 25, 2024, meeting

1) Attendees:

<i>EHS, Director:</i>	Joyce Spencer
<i>EHS, Safety Specialist:</i>	Derick Nguyen
<i>EHS, CHO - Lab Safety:</i>	Marissa Zosimo
<i>Emergency Manager:</i>	Maggie Tougas
<i>Senior Chemistry Technician:</i>	Scott Duffer
<i>Director of Housing Services & Operations:</i>	Rachel Tafoya
<i>Associate Director of Info Security:</i>	Carlos Miranda
<i>Laboratory Support Technician - Art:</i>	Ivan Grooms
<i>MS Biotechnology Lab Tech:</i>	Marisol Luis
<i>Director, Santa Rosa Island Research Station:</i>	Robyn Shea
<i>Chief Information Officer:</i>	Jim August
<i>Police Lieutenant, Public Safety:</i>	Lt. Christopher Jetton
<i>Assistant Director, Campus Recreation:</i>	Josh Wade
<i>Grounds Manager:</i>	Jason Hughes
<i>Manager of Custodial Services:</i>	David Mann

Regrets: Theresa Kocis, Carlos Miranda, Sean Anderson, Michael Gravagne, Courtney Ellis, Michael Harrison, Gary Gordon, Angela Portillo, Kim Sones, and Jessica Dalton. Philip Hampton – asked that Scott Duffer could be by his representative after Bryan Swig left.

- 1. Introductions-** Joyce Spencer welcomes everyone and thanks you all for joining this meeting
- 2. Unfinished Business**
 - Earthquake retrofitting – Laboratory equipment, freezers and refrigerators need to be restrained. Follow up with SRIRS if any equipment needs to be restrained.
- 3. New Business – Round Table**
 - EH&S
 - Generators for power outages – recent outages had no problems with lights or equipment
 - Bunk Beds MEMO - waiting on legal for language for contracting
 - Hazardous and medical waste last pick up for the year in October
 - Fire Extinguisher training in November with Derick and Maggie
 - Mold calls in housing have increased
 - Sandbags for spills are available in Facilities Services
 - EHS inspection reports for laboratories will be sent out
 - Covid-19 update – requirements will be reevaluated in February 2025
 - Mpox – on the rise; retraining for custodians will be scheduled if necessary

- A workorder for fire extinguisher signs in Aliso Hall was made
- Facilities Services (FS)
 - Fire alarms – convert from a fiber loop to individual panels that communicate to dispatch
 - Roxanne Beigel-Coryell fleet manager for the campus
- Grounds
 - Snake sightings – contact PD for rattlesnakes; other snake sightings can go through FS
 - Rodent issues on campus and University Glenn – contact FS for traps
 - Hantavirus information available on EH&S webpage
- Custodians
 - Swallow Nests – nests will be removed and affected areas will be cleaned
 - Bird committee to look at options to deter birds for next year – include student housing
- SRIRS
 - Deferred maintenance
 - Swapped out fire extinguishers – usually every 5 years with a monthly check
 - Safety guard rails for top bunks to be installed
 - Medications in first aid kits in progress
 - Wilderness first aid and fore hose training for staff
 - Purple air monitor that will connect to SRIRS Star link is in progress
- MS Biotech
 - Biohazardous waste will increase this semester due to multiple labs
- HRE
 - Housing population - 1, 044 students
 - Concerns with swallow nests for next year – will work with FS
 - Semester fire evacuation drill was a success
 - Santa Cruz Village regulator scheduled to be replaced in October and will cause a water shut down for a few hours
 - Anacapa boilers concern – Boilers went down for heat last year; will work with FS
 - October 1 – applications will open for Spring Housing
 - Public Safety
 - Anacapa Canyon, Vintage Apartments – increase in medical calls
- CIBC
 - Fire extinguishers on boats – covered by the campus?
 - Sea lion population is more aggressive

4. Reports and Miscellaneous Information

(a) Injury Report

Normal processes for prevention and response to accidents and injuries are in place and functioning well. The following is an injury summary report for the Committee's review:

Injury Report: 5/3/2024-9/25/24 –

Total	17
EMPLOYEE	7
STUDENT	6
STUDENT ASSISTANT	2
VISITOR	2

TYPE	Department	Injury Description 5/3/2024-9/25/24	Month
E	Custodial	Hand cut	August
E	Custodial	Lower back - carrying object	July
E	Custodial	Felt sick - cleaning agent	June
E	DSA	Trip/Fall Off campus work	July
E	FS	Lower back - carrying object	June
E	FS	bump head on cart	May
E	SRIRS	Trip uneven dirt - med	July
S	REC	Cheek cut - Bball	August
S	REC	Shldr - Volleyball	Sept
S	HRE	Shldr - Jolly jump - med	August
S	HRE	Trip stairs	May
S	HRE	Ankle - jump off bed	September
S	Library	OLLI student tripped- knee	September
SA	CIBC	Hand cut	August
SA	I.T.	Hand cut	July
V	SRIRS	Fall bunk bed - ear cut	June
V	SRIRS	Fall bunk bed - Shldr	June